



## 34<sup>th</sup> Biennial Western Coatings Societies Symposium & Show

October 20-23, 2019

PARIS Las Vegas Conference Center

Las Vegas, Nevada

Dear Exhibitor,

On behalf of the Western Coatings Symposium Board, I would like to thank you for participating in the 34<sup>th</sup> Biennial Western Coatings Symposium and supporting the paint and coatings industry on the west coast. We, on the WCS board, are dedicated to making sure you have a successful and productive show. To make your show experience even more successful, we have put together a quick reference guide, as well as a portfolio of services, that you may want to take advantage of. You will find information on these services on the following pages.

When designing your Table Top for the show, please consider these guidelines:

All exhibits should be confined to the tabletop(s) - width, depth and height (not exceeding the backdrop height) of the exhibit space(s). This includes company logos or signage extending above the height of the black curtain.

Stand-alone exhibits, placed either on the tabletop OR separate from the tabletop OR in lieu of a tabletop, are permitted as long as they do not exceed the width, depth and height (of the backdrop) and do not impede traffic in the aisle. Your space does not include the aisle and must remain behind the separation curtains.

A maximum of two tables, or tabletop spaces, may be combined regardless of how many tabletop spaces are purchased.

All exceptions to these basic rules must be brought to the attention of the WCS Committee for review and approval.

**For Security Purposes: The Exhibits will close promptly at the times stated and everyone must leave the floor and will not be allowed back in the Exhibit Hall until the next opening.**

**Additionally, we ask that exhibitors not plan off-site attendee events during symposium hours.**

These guidelines have been imposed to maintain fairness and balance for all exhibitors, and to provide cost-effective exhibit space. We look forward to seeing you at the 34<sup>th</sup> Biennial Western Coatings Symposium and Show.

If you have any questions or need assistance with any of your arrangements, don't hesitate to contact me or the Western Coatings office at 714-974-4511.

Sincerely,  
Bev Spears  
Public/Member Relations  
Western Coatings Symposium Board  
bspears@dorjackinc.com  
206-714-7773

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## **34th Biennial Western Coatings Symposium 2019**

### **Show at a Glance**

#### **Show Details**

**Where:** Paris Las Vegas, Las Vegas, Nevada  
**When:** October 20-23, 2019

#### **Lodging**

We have WCS room rates reserved at BOTH the Paris Hotel AND Ballys! You must book before September 18 to take advantage of these rates. Please support the WCS and your local society by staying at one of our host hotels and enjoy the convenience of staying onsite. Indoor passageways from both hotels lead to the Paris Conference Center where the WCS is being held. Our code for room reservations at Paris is SPWCS9 and Ballys is SBWCS9. These codes will not work when going directly to the Paris or Ballys reservation website.

**Paris:** \$179 and up. Call 877-603-4389 and use booking code SPWCS9, or [click here](#) to make your reservations.  
**Ballys:** \$135 and up. Call 877-358-8777 and use booking code SBWCS9, or [click here](#) to make your reservations.

Once you enter the dates and click on "Find", then you may choose either Paris or Bally's. Rooms are newly renovated.

#### **In-Room Food and Beverage**

When ordering catering for in-room events, contact Christian Staples to place your order. Please mention you are with the Western Coatings Show (WCS). Christian Staples can be reached at 702-946-4745, [cstaples@caesars.com](mailto:cstaples@caesars.com).

#### **Badge Pick-up/Registration**

Badge pick-up/registration is located across from Champagne 1 at the Convention Center, Paris Hotel. You can pick up your badge as early as 12:00 pm, October 20.

**Where:** Across from Champagne 1, Convention Center, Paris Hotel  
**When:** October 20, 12:00 pm - 6:00 pm  
October 21, 7:30 am - 6:00 pm  
October 22, 7:30 am - 6:00 pm  
October 23, 7:30 am - 12:00 pm

#### **Opening Event / Welcome Reception**

For our 34<sup>th</sup> WCS, we planned the most extravagant welcome reception yet. Arrive hungry and ready to party because the menu is incredible and we booked top entertainment! The reception will be located in Drai's Beachclub/Nightclub at the Cromwell Hotel Rooftop. Drai's is a vibrant indoor/outdoor venue located 11 stories above the Strip. Experience the phenomenal atmosphere, excellent food, stunning views. Reception hours are 6:00 pm-9:00 pm on October 20.

**Where:** Drai's Beachclub/Nightclub, Cromwell Hotel Rooftop  
**When:** October 20, 6:00 pm - 9:00 pm

## HELPFUL PHONE NUMBERS

### **Western Coatings Symposium**

Main Contact Number: 714-974-4511

Email: [westerncoatings@earthlink.net](mailto:westerncoatings@earthlink.net)

### **Western Coatings Symposium Board Member in charge of Public/Member Relations**

Bev Spears

Phone: 206-714-7773

Email: [bspears@dorjackinc.com](mailto:bspears@dorjackinc.com)

### **Hotel Reservations**

Paris: 877-603-4389

Ballys: 800-358-8777

### **Catering & Convention Services Manager - Caesars Entertainment**

Jennifer Black

Phone: 702-866-1174

Email: [JBlack1@lvrio.harrahs.com](mailto:JBlack1@lvrio.harrahs.com)

### **Bartizan iLeads**

Phone: 800-899-2278

Email: [customerservice@bartizan.com](mailto:customerservice@bartizan.com)

### **AudioVisual**

Encore Event Technologies

702-946-4154 | 702-947-4452 fax

Email: [ballys@encore-us.com](mailto:ballys@encore-us.com)

### **Electrical, I&T**

Encore Productions

702-967-4916 | 702-967-4901 fax

Email: [services@encore-us.com](mailto:services@encore-us.com)

### **Freeman Services**

Frank Obando

702-579-1505 main | 702-491-2280 cell

Email: [Frank.Obando@freemanco.com](mailto:Frank.Obando@freemanco.com)

### **Booth Lighting Services**

702-967-4916 | 702-967-4901 fax

Email: [services@encore-us.com](mailto:services@encore-us.com)

### **National Plant & Floral, Inc.**

702-956-8011

Email: [exhibitorservice@nationalplantfloral.com](mailto:exhibitorservice@nationalplantfloral.com)

### **Christie's Photographic Studios**

702-638-2711

Email: [photos@christiesphotographic.com](mailto:photos@christiesphotographic.com)

### **In-Room Food and Beverage**

Christian Staples

702-946-4745

Email: [cstaples@caesars.com](mailto:cstaples@caesars.com)



34th Biennial  
Western Coatings Societies Symposium and Show

## Schedule at a Glance

Sunday October 20, 2019	
Registration	12:00 pm - 6:00 pm
Welcome Reception	6:00 pm - 9:00 pm
Monday October 21, 2019	
Registration	7:30 am - 6:00 pm
Welcome Remarks Samson Adler 2018 Keynote Speaker	8:00 am - 9:30 am
Break	9:30 am - 9:40 am
Technical Sessions	9:40 am - 11:20 am
Exhibits / Lunch Buffet	11:30 am - 1:40 pm
Student Posters	11:30 am - 1:40 pm
Panel Discussion	1:45 pm - 2:45 pm
Technical Sessions	2:50 pm - 4:30 pm
Exhibits / Dinner Reception	4:35 pm - 6:45 pm
Student Posters	4:35 pm - 6:45 pm
Tuesday October 22, 2019	
Registration	7:30 am - 6:00 pm
Samson Adler 2019 Keynote Speaker	8:30 am - 9:30 am
Break	9:30 am - 9:40 am
Technical Sessions	9:40 am - 11:20 am
Exhibits / Lunch Buffet	11:30 am - 1:40 pm
Student Posters	11:30 am - 1:40 pm
Academic Research Presentations	1:45 pm - 2:45 pm
Technical Sessions	2:50 pm - 4:30 pm
Exhibits / Dinner Reception	4:35 pm - 6:45 pm
Student Posters	4:35 pm - 6:45 pm
Wednesday October 23, 2019	
Registration	7:30 am - 2:00 pm
Technical Sessions	9:00 am - 11:15 am
Lunch Buffet	11:15 am - 12:30 pm
Technical Sessions	12:35 pm - 2:15 pm
Afternoon Host Beverage Break	2:15 pm - 2:35 pm
Technical Sessions	2:35 pm - 4:15 pm

34th Western Coatings Symposium and Show

# Welcome Reception

Sunday, October 20, 2019

6:00 p.m. - 9:00 p.m.



Cromwell Hotel Rooftop  
3595 S. Las Vegas Blvd., Las Vegas, Nevada 89109



Don't miss this must-attend event! Come to our Vintage Las Vegas Welcome Reception. Relive the days of Frank Sinatra, Dean Martin, and Sammy Davis Jr., and wear your classy suits and fedora hats, skinny sheaths or pencil skirts and silk blouses. (Vintage Vegas dress code is entirely optional). Enjoy the company of your colleagues and friends while savoring hand-passed hors d'œuvre, delicious food stations, beverages (first two drinks are complimentary) and entertainment.

Our event will be held at Drai's, a vibrant indoor/outdoor venue located 11 stories above the Strip. Experience the phenomenal atmosphere and stunning views. A must see Vegas hotspot!

All WCS attendees, exhibitors and speakers over the age of 21 are welcome to attend!

**Don't miss out on this opportunity to network  
with old friends and new acquaintances!**

Sponsored by



## Modernize Your Booth Marketing

### iLeads Cloud-Based Lead Retrieval

#### What is the iLeads App?

*Improve Your Show Efficiency and Close More Deals Faster*

The award winning iLeads is the first and most widely used exhibitor lead management app. Capture leads by typing Badge ID # or scan the barcode when available.

#### Supported devices:

- ✓ iPod touch®, iPhone®, iPad®  
(Minimum Operating System required is 10.0 or higher)
- ✓ Android™ Smartphone, tablet or Android based Kindle  
(Minimum Operating System required is 6.0)



- ✓ Contact Management.
- ✓ Works Offline
- ✓ Capture sales leads anywhere, any time.
- ✓ Customizable. Add action items and notes to leads.
- ✓ Follow up instantly by tapping attendee's telephone # or email address
- ✓ Live Reporting. Run real-time lead analysis reports.
- ✓ Backed up and synched on a secure website.

## Marketing Extras, included, no extra charge

- **Attendee Notification**

Bartizan e-mails each attendee with an interactive list of the booths they visited.

Lets attendees follow up on you.

- **Lead Management Software**

Using LeadsLightning, track the attendees who stopped by your booth. View, sort, print and download leads.

Identify best leads by filtering and prioritizing.

Access anywhere, anytime up to 12 months after the show.

- **Exhibitor Education**

Free Exhibitor Marketing Toolkit, guidelines, e-mail templates, check lists and more.

# 34<sup>th</sup> Biennial Western Coatings Symposium

Paris Las Vegas Hotel & Convention Center  
Las Vegas, NV

October 20-23, 2019



Order Online: <http://shop.bartizan.com/WCS.html>

Fax Order: 914-965-7746

## Mobile Lead Management Packages



### All Lead App Packages Include:

- ✓ iLeads App Data Licenses for Your Booth
- ✓ Exhibitor Education: Free Exhibitor Marketing Toolkit, guidelines, e-mail templates, check lists and more.
- ✓ Attendee Notification: E-mail with the list of booths visited.

### Lead Retrieval Options

Capture leads by typing Badge ID # or scan the Barcode when available by using your own device.

#### **Booth Price Packages:**

1 License: .....

2 Licenses: .....

Additional Licenses available after 2<sup>nd</sup> license for \$50.00 per license

QTY	ORDER BY	ORDER BY	ONSITE	TOTAL
	9/20/2019	10/4/2019		

\$219.00

\$229.00

\$239.00

\$319.00

\$329.00

\$339.00

☐

iPod touch® Rental: Includes iLeads lead retrieval app pre-loaded.

☐

\$319.00

\$329.00

N/A

iPad® Rental: Includes iLeads lead retrieval app pre-loaded.

☐

\$419.00

\$429.00

N/A

Company Name \_\_\_\_\_



GRAND TOTAL

\_\_\_\_\_

**Please Note:** Upon placing this order you agree to the full Terms & Conditions on the attached document.

All attendees will receive an email a few days after the show containing a list of booths that they visited, extending your reach after the show. To make the most of this free listing please click the link in the email you will receive to provide your info. Without your complete company contact information, the list sent to attendees will contain only your name and booth number.

# 34<sup>th</sup> Biennial Western Coatings Symposium

Paris Las Vegas Hotel & Convention Center  
Las Vegas, NV  
October 20-23, 2019



## CONTACT INFORMATION

COMPANY: \_\_\_\_\_ BOOTH #: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_ COUNTRY: \_\_\_\_\_

PHONE#: \_\_\_\_\_ FAX #: \_\_\_\_\_

ORDER CONTACT: \_\_\_\_\_ EMAIL: \_\_\_\_\_

ONSITE CONTACT: \_\_\_\_\_ CELL #: \_\_\_\_\_

### **iLeads Only:**

Please provide First Name, Last Name and Email address of person to receive the Event Access Code.

Recipient will also receive the User Name & Password to access your company's leads on LeadsLightning.

**Name:**

\_\_\_\_\_

**Email:**

\_\_\_\_\_

### **ORDER ONLINE:**

<http://shop.bartizan.com/WCS.html>

#### **Mail Checks to:**

Bartizan Connects,  
Attn: Customer Service  
P.O. Box 327  
Jefferson Valley, NY 10535

**Phone:** 800.899.2278 **Order by Fax:** 914-965-7746

**Please Note:** Upon placing this order you agree to the full Terms & Conditions listed below. For those exhibitors who choose to rent an iPod touch® or iPad® please return device to Bartizan Connects within 4 business days using the FedEx label provided.

#### **My Tradeshow Connections:**

**All attendees** will receive an email a few days after the show containing a list of booths that they visited, extending your reach after the show. To make the most of this free listing please click on the link you will receive by email to provide your info online. Without your complete company contact information, the list sent to attendees will contain only your name and booth number.

## TERMS AND CONDITIONS

1. Cancellations made 7 or more days prior to the event are subject to a \$50.00 cancellation fee. Cancellations made less than 7 days prior to the event will result in forfeiture of the entire rental fee.
2. Limitation of Liability: Bartizan bears no responsibility for any consequential damages suffered by the exhibitor. Its liability is limited to the cost of the goods and services it provides. Bartizan is not responsible for events beyond its control such as power failures, erratic electrical power, exhibitor's failure to comply with instructions or force majeure.
3. It is the Exhibitors responsibility to ensure that the device they use at the show meets the minimum requirements to run the iLeads app. Exhibitor is responsible for returning the rental device to Bartizan Connects within 4 business days using the FedEx label provided.
4. Replacement cost for lost equipment: iPod Touch®: \$300.00. iPad®: \$650.00

## PAYMENT



Check# \_\_\_\_\_

Cardholder Name

Authorized Signature

(Card holder & signature represents above company and authorizes this credit card to be used as payment for this contract)

Card Number

Expiration Date

Security Code

### SERVICE INFORMATION

#### BOOTH EQUIPMENT

Each 8' x 10' booth will be set with 8' high black back drape, 3' high black side dividers, one 6' black draped table, two side chairs, one wastebasket. Booths 300 sqft or less will receive a 7" x 44" one-line identification sign. Booths larger than 300 sqft may receive a 7" x 44" one-line identification sign upon request.

Each 10' x 10' Premium booth will be set with 8' high black back drape, 3' high black side dividers, one 8' black draped table, two side chairs, one wastebasket. Booths 300 sqft or less will receive a 7" x 44" one-line identification sign. Booths larger than 300 sqft may receive a 7" x 44" one-line identification sign upon request.

Each 10' x 20' Diamond booth will be set with 8' high black back drape, 3' high black side dividers, two 8' black draped table, two side chairs, one wastebasket. Booths 300 sqft or less will receive a 7" x 44" one-line identification sign. Booths larger than 300 sqft may receive a 7" x 44" one-line identification sign upon request.

#### EXHIBIT HALL CARPET

The booths and exhibit areas are carpeted with the existing hotel carpet. To enhance the appearance of your booth, rental carpet is available through Freeman. Please refer to the Carpet Brochure and Order Form in this service manual.

Please note: Carpet ordered from Freeman will be installed on top of the existing hotel carpet.

#### DISCOUNT PRICE DEADLINE DATE

Order early on [FreemanOnline](#) to take advantage of advance order discount rates. Place your order by **SEPTEMBER 30, 2019.**

### SHOW SCHEDULE

#### EXHIBITOR MOVE-IN

For more information and helpful hints on preshow procedures and move-in, please go to [Pre-Show FAQ](#).

Sunday	October 20, 2019	2:00 p.m.	-	6:00 p.m.
Monday	October 21, 2019	7:00 a.m.	-	10:00 a.m.

All exhibits must be fully installed by **Monday, October 21, 2019 at 10:00 a.m.**

#### EXHIBIT HOURS

Monday	October 21, 2019	11:30 a.m.	-	1:40 p.m.
		4:35 p.m.	-	6:45 p.m.
Tuesday	October 22, 2019	11:30 a.m.	-	1:40 p.m.
		4:35 p.m.	-	6:45 p.m.

#### EXHIBITOR MOVE-OUT

For more information and helpful hints on postshow procedures and move-out, please go to [www.freeman.com/FAQPostshow](http://www.freeman.com/FAQPostshow).

Tuesday	October 22, 2019	6:45 p.m.	-	9:00 p.m.
Wednesday	October 23, 2019	8:00 a.m.	-	12:00 p.m.

**PLEASE NOTE: Overtime charges for labor and material handling will apply Monday through Friday from 5:00 p.m. to 8:00 a.m. and all day on Saturday, Sunday and Holidays. Please refer to the appropriate order form(s) for rates.**

#### DISMANTLE AND MOVE-OUT INFORMATION

- Freeman will begin returning empty containers at the close of the show.
- All exhibitor materials must be removed from the exhibit facility by **Wednesday, October 23, 2019 at 12:00 p.m.** Any materials remaining in the facility will be re-routed via Freeman's choice or returned to warehouse to await disposition at exhibitor's expense.
- To ensure all exhibitor materials are removed from the exhibit facility by the Exhibitor move-out deadline, please have all carriers check-in by **Wednesday, October 23, 2019 at 8:00 a.m.**



**POST SHOW PAPERWORK AND LABELS**

Our Exhibitor Services Department will gladly prepare your outbound Material Handling Agreement and Labels in advance. Complete the Outbound Material Handling section on the order form and your paperwork will be available at show site. Be sure your carrier knows the company name and booth number when making arrangements for pick-up of your exhibit at the close of the show.

**EXCESSIVE TRASH AND BOOTH ABANDONMENT**

Any excessive trash which consists of display materials, carpet, padding, crates and/or pallets will be disposed of and charged both a handling fee and a disposal fee during exhibitor move-in. Excessive booth materials and/or literature left in the booth at the end of published exhibitor move-out that is not labeled for an outbound shipment will be considered abandoned and deemed as trash. The exhibitor will be charged for the removal and disposal of these items. Charges may include Installation & Dismantle Labor, Forklift & Rigging Labor, and/or Dumpster Fee. Please call our Exhibitor Services Department at (702) 579-1700 for a quote.

**FREEMANONLINE®**

Take advantage of discount pricing by ordering online at [FreemanOnline](#) by **SEPTEMBER 30, 2019**. Using the enhanced FreemanOnline, you will enjoy easy access to added features and functions as well as the high caliber of Freeman services you've come to expect - **before, during and after** your show.

To place online orders, you will be required to enter your unique Username and Password. If this is your first time to use FreemanOnline, click on the "Create an Account" link. To access FreemanOnline without using the email link, visit [FreemanOnline](#).

If you need assistance with FreemanOnline, please call our Customer Support Center at (888) 508-5054 Toll Free US and Canada or +1(512) 982-4186 Local and International.

**SHIPPING INFORMATION**

Warehouse shipping address:

Exhibiting Company Name / Booth # \_\_\_\_\_  
**Western Coatings Symposium 2019**  
 C/O FREEMAN  
 6675 W Sunset Rd  
 Las Vegas, NV 89118

FREEMAN will accept crated, boxed or skidded materials beginning **SEPTEMBER 23, 2019** at the above address. Materials arriving after **OCTOBER 15, 2019** will be received at the warehouse with an additional after deadline charge. Warehouse freight will be delivered prior to exhibitor set up. If warehouse freight has to be moved in on a weekend in order to be in the exhibitors booth for move-in day, an overtime charge may apply. Please note that the Freeman warehouse does not accept uncrated freight (loose, pad-wrapped material and/or unskidded machinery), COD shipments, hazardous materials, freight requiring refrigeration or frozen storage, a single piece of freight weighing more than 5,000 pounds or a single piece of freight beyond the dimensions of 108"H x 93"W. Warehouse receiving hours are Monday through Friday between the hours of 7:00 a.m. and 2:30 p.m. Certified weight tickets must accompany all shipments. If required, provide your carrier with this phone number: (702) 579-1700.

Showsite shipping address:

Exhibiting Company Name / Booth # \_\_\_\_\_  
**Western Coatings Symposium 2019**  
 C/O FREEMAN  
 Paris Las Vegas Casino Resort  
 3655 Las Vegas Blvd S  
 Las Vegas, NV 89109

FREEMAN will receive shipments at the exhibit facility beginning **OCTOBER 20, 2019**. Shipments arriving before this date may be refused by the facility. Any charges incurred for early freight accepted by the facility will be the responsibility of the exhibitor. Certified weight tickets must accompany all shipments. If required, provide your carrier with this phone number: (702) 579-1700.

***Please Note: Overtime rates will apply on all shipments, inbound/outbound, between 5:00 p.m. - 8:00 a.m., Monday - Friday; ALL DAY on Saturdays, Sundays and Holidays.***

**Please note:** Any materials received by Freeman are subject to material handling charges and are the responsibility of the exhibitor. This also applies to items not ordered through the Official Show Vendors. Refer to the Material Handling Order Form for rates.

Please be aware that disposal of exhibit properties is not included as part of your material handling charges. Please contact Freeman for your quoted rates and rules applicable to disposal of your exhibit properties.

## SERVICE CONTRACTOR CONTACTS/INFORMATION:

FREEMAN  
6555 West Sunset Road  
Las Vegas, Nevada 89118  
Ph: (702) 579-1700 Fax: (469) 621-5604  
FreemanLasVegasES@freeman.com

FREEMAN EXHIBIT TRANSPORTATION  
(800) 995-3579 US & Canada  
+1 (512) 982-4187 Outside the US  
+1 (817) 607-5183 International Shipping Services  
(469) 621-5810 Fax  
exhibit.transportation@freeman.com

### SERVICE CENTER HOURS

We will have staff available at the Freeman Services Center as follows:

Sunday	October 20, 2019	2:00 p.m. - 6:00 p.m.
Monday	October 21, 2019	7:00 a.m. - 12:00 p.m.
Tuesday	October 22, 2019	4:00 p.m. - 8:00 p.m.
Wednesday	October 23, 2019	8:00 a.m. - 12:00 p.m.

### LABOR INFORMATION

Booth Installation & Dismantle: If utilizing Freeman labor, please refer to the Installation & Dismantle order form to place your order for display labor. Straight Time and Overtime hours are also listed on the order form. Exhibitors supervising Freeman labor will need to pick up and release their labor at the Freeman Service Desk.

### ASSISTANCE

We want you to have a successful show. If we can be of assistance, please call our Exhibitor Services Department at (702) 579-1700.

WE APPRECIATE YOUR BUSINESS.



## FREEMAN GENERAL INFORMATION

### TRANSLATION SERVICE

Freeman is pleased to offer a new service for our international exhibitors that provides quick interpretation and translation in 150 languages. This service will not only interpret for us on a three-way conversation, but also translate emails from customers. To access this service you may contact Freeman Las Vegas Exhibitor Services at (702) 579-1700 or Freeman's Customer Support Center at (888) 508-5054 Toll Free US & Canada or +1(512) 607-5000 Local & International.

### HELPFUL HINTS

#### SAVE MONEY

Order early on [FreemanOnline](#) to take advantage of advance order discount rates. Place your order by **SEPTEMBER 30, 2019**.

#### AVOID DELAY

Ship early to avoid delays. Shipments arriving late at show site will cost you money, time and business!

#### SAFETY TIPS

Use a ladder, not a chair. Standing on chairs, tables and other rental furniture is unsafe and can cause injury to you or to others. These objects are not designed to support your standing weight.

Be aware of your surroundings. You are in an active work area with changing conditions during move-in and move-out. Pay attention. Look for obstacles, and machinery and equipment that are in use.

Keep your eyes open for scooters and forklifts. The drivers of these vehicles may not be able to see you.

Stay clear of dock areas, trucks and trailers. These areas can be particularly dangerous.

Prevent electrical shocks, falling items and damage to materials. Do not attach items or equipment to the drapes or metal framework provided for your booth. This can cause serious injury or damage to materials.

We discourage children from being in the exhibit hall during installation and dismantle. If children are present during installation and dismantle, they must be supervised by an adult at all times.

Freeman does not ship or handle Hazardous Materials. If any materials you are shipping to the event fall into this category, please contact Freeman to be sure that the material will be allowed at the facility and by the association. In addition, if authorized by the facility and the association, you will need to make separate arrangements for the transport and handling of the approved materials, since Freeman will not transport or handle them.

The operation or use of all motorized lifts and motorized material handling equipment for installation/dismantle of exhibits is NOT permitted by exhibitors or by their exhibitor appointed contractors (EAC's). Thank you for your cooperation.

#### EXHIBITOR ASSISTANCE

For more information and helpful hints on preshow procedures and move-in, please go to [Pre-Show FAQ](#).

For more information and helpful hints on postshow procedures and move-out, please go to [Post-Show FAQ](#).

Call Freeman's Exhibitor Services department at (702) 579-1700 with any questions or needs you may have.

## Interested in going green and saving money?

Follow these tips to make sure your sustainable booth strategies are cost-neutral or even cost-saving! Leave an impact on the show floor, not the environment.



### 1 BEFORE THE SHOW booth structure

#### Option 1 Multiple Use

Use **Forest Sustainable Certified (FSC)** wood to build your booth and crates.

Get creative! Design your booth with a **small shipping footprint** to minimize carbon emissions. Freeman's eye-catching stretch-fabric booth designs pack up small (and light!) for shipping.

#### Option 2 One-time Use

Rent locally from nearby Freeman offices to reduce both shipping costs and carbon emissions.

### 2 carpet

#### Option 1 Rent

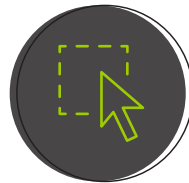
Rent rather than buy carpet to save on shipping, cleaning, and storage. Freeman Classic carpet can be reused at least four times.

#### Option 2 Color

Use darker-colored carpet, which is easier to reuse and recycle. Freeman Classic dark-colored carpets are made of 20-50 percent recycled content.



### 3 shipping



**Online + before deadline = better bottom line.** Take advantage of early-bird pricing and consolidate shipping when ordering supplies.



**Choose reusable shipping padding.** Avoid packing peanuts and foam plastic materials that never decompose.



**Ship early.** Use the 30-day policy to ship materials to the Freeman advance warehouse.

### 4 graphics

#### Option 1 Multiple Use

Print on a durable substrate **without dates, event names, or locations.**

#### Option 2 One-time Use

Print on 100 percent recyclable materials like Freeman Honeycomb and Smartbuild Eco, which are just as cost-effective as PVC.

### 5 printing



Reduce printing and **go digital** with your booth literature.



**Print locally.** Supporting local businesses while reducing shipping? It's a win-win.



Print on at least **50 percent post-consumer recycled paper.**

6

## ON SITE

### save energy



**Use Energy Star-rated equipment** for audio-visual equipment and monitors.



**Power down.** Turn off equipment at the end of each day.



**Light up your booth** with CFLs, LEDs, or other energy-efficient lighting.



## MOVE OUT

### train your team

Educate your installation and dismantling teams about **recycling and donation processes**.



8

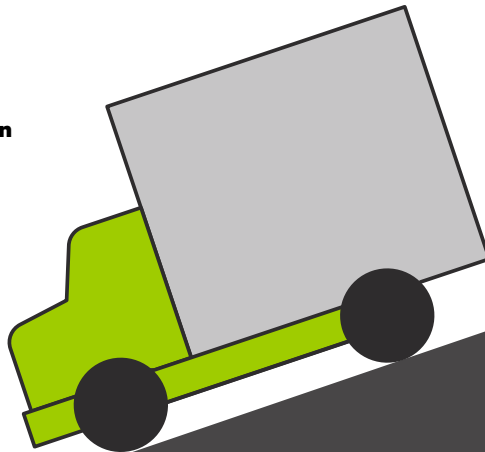
### shipping out

#### Pack in, pack out.

Leave no traces on show site.

#### Join a caravan.

If you're shipping directly to another show, ask **Freeman Transportation** about **joining a caravan** to your next show.



### leftover materials

#### Remember to label.

Clearly **label recyclable leftover material** for disposal.

#### Donate the rest.

Ask the Freeman Exhibitors Services desk about local donation programs.

#### TYPICALLY\* DONATE-ABLE

**Furniture:** Purchased items  
Home furnishing: Décor  
staging materials

**Unused raw materials:** Plywood,  
subflooring, non-laminate wood

**Flooring:** 100 square feet of  
flooring. Excludes carpet.

**Left over giveaways:** Pens, pads  
of paper, sunglasses, USBs, etc., left  
over in your promotional giveaway

#### TYPICALLY\* RECYCLABLE

**Cardboard:** Used for signs or  
shipping boxes

**Glass:** Green, brown, clear

**Plastics:** Shrink-wrap or plastic  
banding used to secure shipments;  
water/soda bottles; plexiglass  
(acrylics) clear, smoked, or tinted;  
Visqueen used to protect flooring

**Metal:** Aluminum cans/  
steel banding

**Paper:** Fliers, brochures, programs,  
tickets, office paper, newspaper,  
magazines, paperboard

**Wood:** Non-laminate wood

FREEMAN

FREEMAN.COM

## **EXHIBITOR AND OFFICIAL SERVICES CONTRACTOR INFORMATION**

Show Management has selected Freeman to be the Official Services Contractor for your upcoming show. As the Official Services Contractor, Freeman has the responsibility for material handling and booth cleaning services. We hope this document will assist you in planning for your upcoming event.

To help you understand the Official Services Contractor responsibilities, we ask that you read and observe the following to aid in a smooth and efficient move-in and move-out of the trade show.

Freeman requests that exhibitors do not tip its employees by giving money, merchandise or other special consideration for services rendered. Exhibitors should not give coffee breaks other than mid-morning and mid-afternoon when employees have a fifteen minute paid break. Any attempts to solicit a gratuity by an employee for any service should be reported immediately to a supervisor of Freeman. Freeman employees are paid an excellent wage and tipping is not an accepted company policy.

Freeman craftsmen at all levels are instructed to refrain from expressing any disputes or directly challenging the practices of any exhibitor. All questions arising with regard to the jurisdiction or practices must be directed to a FREEMAN management representative.

### **PER SHOW MANAGEMENT**

<b><u>TASK</u></b>	<b><u>EXHIBITORS MAY</u></b>	<b><u>FREEMAN RESPONSIBILITIES</u></b>
<b>Material Handling</b>	<ul style="list-style-type: none"> <li>As an exhibitor you may "hand carry" material. Hand carry is defined as small items such as cartons and packages that an exhibitor is able to carry.</li> <li>Any mechanical assistance is limited to a small dolly.</li> <li>The assistance of any motorized device or pallet jack is not permitted.</li> <li>When exhibitors choose to "hand carry" they may not access designated material handling areas.</li> <li>Must use specified exhibitor hand carry areas or main entrance of the facility.</li> <li>In all other circumstances items should be considered material handling.</li> </ul> <p><b>In no circumstance is any exhibitor authorized to use Freeman material handling equipment for any purpose.</b></p>	<ul style="list-style-type: none"> <li>Freeman has been contracted to be the exclusive provider for material handling contract services as ordered by the exhibitor.</li> <li>Freeman has the responsibility to manage all freight docks and to schedule all vehicles into and out of all designated material handling areas for the show. This will assure the smooth, orderly and efficient move in and move out of the tradeshow.</li> <li>Freeman has the sole responsibility for loading and unloading all trucks, trailers, common and contract carriers at its facilities or designated material handling areas.</li> <li>Freeman is not responsible for any material it does not handle.</li> <li>For the convenience of all exhibitors on the show, order forms for material handling services are included in this service manual and are available on Freeman's website at <a href="http://www.freeman.com">www.freeman.com</a>.</li> </ul>
<b>Booth Cleaning and Porter Service</b>	<ul style="list-style-type: none"> <li>Clean and wipe down products and display merchandise and other parts of the exhibit.</li> <li>Exhibitor Appointed Contractors (EAC's) are not permitted to vacuum or utilize floor cleaning equipment on the show floor.</li> </ul>	<ul style="list-style-type: none"> <li>All booth vacuuming and porter service.</li> </ul>
<b>Booth Installation and Dismantle</b>	<ul style="list-style-type: none"> <li>As an Exhibitor you may choose to utilize your own personnel to set up and dismantle your exhibit.</li> <li>If full-time company personnel are utilized to set an exhibit, they should carry positive company identification, such as a medical identification card or payroll stub.</li> <li>You may hire Freeman to act as your Exhibitor Appointed Contractor (EAC) to perform this work.</li> <li>You may hire an Exhibitor Appointed Contractor (EAC) to perform this work.</li> <li>All EAC's must have the appropriate credentials submitted to Show Management and the facility.</li> </ul>	<ul style="list-style-type: none"> <li>When it comes to installation and dismantling of exhibits, no one does it better than Freeman. With more than 75 years of experience, our group of specialists are ready to assist you with all of your exhibit requests from beginning to end. Whether you choose to supervise or you need the assistance of a full-time Freeman employee, we can meet all your needs, from shipping and storage to emergency on-site repairs to basic installation and dismantling to support service coordination including electrical, furnishings and more. Freeman has the resources and the capabilities to help you have the most successful show experience possible.</li> <li>To secure Freeman labor, please utilize the labor forms enclosed. Skilled Freeman Labor is available to act as your EAC.</li> </ul>

# LAS VEGAS FIRE REGULATIONS

Please find below general guidelines for fire safety. Please refer to the Clark County's Fire Prevention website for Requirements and Permit Guidelines, Application Forms, Permit Fees, etc.

Clark County Fire Prevention Department:

<http://www.clarkcountynv.gov/building/fire-prevention/Pages/SpecialEvents.aspx>

Clark County Temporary Operational Fire Permit:

<http://www.clarkcountynv.gov/building/Forms/TemporaryOperationalFirePermit.pdf>

Clark County Fire Permit by Inspection - Application:

<http://www.clarkcountynv.gov/building/Forms/PermitByInspectionApplication.pdf>

The following items are required to have a permit from the Clark County Fire Department:

- Display Vehicles
- Fire Systems for Covered Booths
  - (if they contain vehicles, open flame, hot works, or if they are over 1,000 sq. ft. that will be in place for more than seven show days)
- Tents and/or Canopies
- Temporary Membrane Structures
- Candles and Open Flames
- Flame Effects
- Temporary Outdoor Structures
- Compressed Gases, Cryogenic Fluids, Hot Works (welding operations)

For information specific to the Las Vegas Convention Center, please contact the LVCVA Convention Services Department at (702) 892-2915.

For information specific to the Mandalay Bay Convention Center, please contact their Exhibitor Services Department at (855) 408-1349.

For information specific to the Sands Expo Center, please contact Sands Customer Service at (702) 733-5070.

**PLEASE NOTE: Failure to notify show management and/or apply for permit no later than three weeks prior to the move-in of an event could result in higher permit fees or non-admission of the item/service to the exhibit floor.**

- 1. In accordance with the Nevada Clean Indoor Air Act, smoking is prohibited in exhibit areas.**
- 2. All materials used in construction and decoration of an exhibit must be flame retardant.** Fabrics must be certified as flame retardant or a sample must be available for testing. Materials which cannot be treated to meet the requirements may not be used. NFPA 701 is the accepted standard.
- 3. All exits and exit aisles must be kept clear and unobstructed.** No furniture, signs, easels, chairs or displays may protrude into aisles unless shown on the Fire Marshal approved floor plan.
- 4. Designated "No Freight" aisles must be maintained clear of crates and exhibit materials during move-in and move-out.** These aisles are required for emergency access throughout the hall and to expedite freight and empty crate moving.
- 5. All empty cartons or crates must be labeled and removed for storage or they will be removed as trash.** Crates are not to be used as exhibit supports.
- 6. All fire hose racks, fire extinguishers, strobe lights and emergency exits must be visible and accessible (3' clearance for hoses and extinguishers) at all times.** This includes fire protection equipment located within exhibits. Exits and exit signs must not be covered by drapes nor obscured from view by exhibit components.
- 7. Exhibitors who intend to display a vehicle within the confines of their exhibit booth must obtain a vehicle display permit from the Clark County Fire Marshal.** Vehicles on display must have fuel filler caps locked or sealed to prevent escape of vapors and to avoid tampering. Vehicles shall not be fueled or defueled within the building. Fuel in the tank shall not exceed 1/4 of the tank capacity or 5 gallons, whichever is less. Batteries must be disconnected. Auxiliary batteries not connected to engine starting system may be left connected. No leaks underneath vehicles. At least 36" clear access or aisles must be maintained around the vehicle. Vehicles must be a minimum of 20 feet from exit of door or exit pathway. External chargers are recommended for demonstration purposes.  
  
**Exception:** Permits are not required at the Las Vegas Convention Center; however, vehicles that use compressed gas are prohibited. At least one battery cable shall be removed from the batteries used to start the vehicle engine. Batteries used to power auxiliary equipment shall be permitted with prior approval from the LVCVA Safety Office.
- 8. Combustible materials must not be stored beneath display vehicles.** Space beneath vehicles must be clear and visible except for permitted electrical supplies.
- 9. Vehicles in building for unloading must not be left with engine idling.** Exhaust gases present extreme hazards to workers on catwalks. If engine cannot be shut down, vehicle must be removed from the building as quickly as possible.
- 10. No storage of any kind is allowed behind booths or near electrical service.** Materials for hand-outs must be limited to one day supply and stored neatly within the booth. Violators will be notified and if not removed by show opening, Official Service Contractor will remove and store at **EXHIBITOR'S EXPENSE.**

# LAS VEGAS FIRE REGULATIONS (continued)

11. **All 110 volt extension cords shall be three-wire (grounded), #14 or larger AWG, copper wire. All connections must be supported and secure.** Two wire, "Zip Cords" are not permitted other than factory installed appliance connectors; these may not exceed six (6) feet in length and must be UL approved.
12. **Cube tap adapters are prohibited (Uniform Fire Code 85.107). Multi-plug connectors must be UL approved with built-in overload protection.** Connectors must not be used to exceed their listed ampere rating.
13. **Electrical work under carpets or flooring must be installed by the official electrical service provider.** All cords must be flat, three conductor, #14 AWG or larger.
14. **All temporary wiring must be accessible and free from debris and storage materials.** Hard backed booths must have power supplies dropped within the booth.
15. **Flammable or combustible liquids are prohibited inside of buildings except as approved by the Office of Fire Protection and Safety.** Flammable thinners, solvents and paints, including aerosol cans are strictly prohibited within the building.
16. **Compressed gas cylinders, including LPG, are prohibited unless approved by the Office of Fire Protection and Safety.** Flammable gases, i.e.: butane, propane, natural gas, et al; are subject to prior approval. Non-flammable compressed gas cylinders must be secured in an upright position with gauges and regulator protected against physical damage.

**Exception:** Please contact the Las Vegas Convention Center for their specific guidelines.

17. **Certain halogen lamps have been banned at the Las Vegas Convention Center, Mandalay Bay Convention Center, Sands Expo Center, and Cashman Center.**

Halogen lamps at the Las Vegas Convention Center, Sands Expo Center and Cashman Center are limited to 75 watts and must be of the sealed variety, which prevents direct handling of the bulb.

Halogen lighting policy at Mandalay Bay Convention Center covers restrictions on stem mounted halogen lighting provided by display contractors and exhibitors for the temporary lighting of exhibit booths. The use of any stem mounted halogen or other fixtures employing a non-shielded halogen bulb is not allowed. In addition, conventional track lighting systems that use any of the approved types of halogen bulbs and that are securely mounted to stable exhibit structures will continue to be allowed. Approved halogen bulbs include: MR 11/16 Covered - Low Wattage, MR 16 Covered - Line Voltage and PAR 14, 16, 20, 30 and 48.

18. **Single-level covered exhibits require automatic fire sprinklers underneath covered areas greater than 1,000 square feet that will be in place for 7 or more show days (not including move-in and move-out days).** Sprinklers are also required when there will be vehicles, open flame, or hot works underneath any covered areas. The permit that is required is only for the installation of fire sprinklers, not for structural review of exhibits.

**Exception:** Where the booth is used in an event with duration less than 7 calendar days and does not contain vehicles, open flame or hot works, automatic fire sprinklers are not required, provided the aggregate area of unsprinklered booths within the room does not exceed 30% of the room size.

**Exception:** Please contact the Las Vegas Convention Center, Sands Expo Center or Cashman Center for their specific guidelines.

19. **Please note: These are Clark County Fire Department guidelines. Please contact the the event facility for specific guidelines.**

**Multi-level covered exhibits require automatic fire sprinklers underneath all covered areas on each level when the walking surface of the upper level(s) is over 1,000 square feet that will be in place for 7 or more show days (not including move-in and move-out days). Upper level areas of multi-level exhibit booths exceeding 300 square feet shall not have less than two remote means of egress.** Sprinklers are also required when there will be vehicles, open flame, or hot works underneath any covered areas. The permit that is required is only for the installation of fire sprinklers, not for structural review of exhibits. Any exhibit with an upper deck area to be occupied must be evaluated and stamped by a licensed engineer. Stamped plans should be present within the exhibit for potential verification by the Fire Marshal upon request.

**Exception:** Where the booth is used in an event with duration less than 7 calendar days and does not contain vehicles, open flame or hot works, automatic fire sprinklers are not required, provided the aggregate area of unsprinklered booths within the room does not exceed 30% of the room size.

20. **Tents in excess of 400 square feet, canopies in excess of 700 square feet, and temporary membrane structures must be approved by the Clark County Fire Marshal.**

**Exception:** Please contact the Las Vegas Convention Center for their Tents/Canopies guidelines.

21. **Demonstration cooking and food warming in exhibition spaces shall comply with the Clark County Fire Code and facility regulations.**

**Exception:** Please contact the Las Vegas Convention Center for their specific guidelines.

22. **The use of candles and other open flame decorative devices must be approved by the Clark County Fire Marshal.**

**Exception:** Please contact the Las Vegas Convention Center for their specific guidelines.



# FREEMAN

6555 West Sunset Road  
Las Vegas, NV 89118  
(702) 579-1700 • Fax: (469) 621-5604

**DISCOUNT PRICE  
DEADLINE DATE  
SEPTEMBER 30, 2019**

INCLUDE THIS FORM  
WITH YOUR ORDER  
PLEASE USE BLACK INK

NAME OF SHOW: **Western Coatings Symposium 2019 / October 21-22, 2019**

COMPANY NAME: \_\_\_\_\_ BOOTH#: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ BOOTH SIZE \_\_\_\_\_ X \_\_\_\_\_

CITY/STATE/ZIP: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_ PHONE #: \_\_\_\_\_

CONTACT E-MAIL: \_\_\_\_\_

## PAYMENT INFORMATION

Freeman only accepts payment information electronically. Place your order on [FreemanOnline](#) or follow the steps below to provide your payment information electronically and submit your order forms.

### 1. Submit your payment information

Proceed to our electronic Freeman Pay site to securely submit your payment information  
<https://www.freemanpay.com/489275>

### 2. Submit your order

Upload your order forms through the same link used to submit your payment information

- Both your order and your payment must be received by the discount deadline date to guarantee discount pricing.
- Orders received without payment or after the discount price deadline date will be charged at the standard price.
- Copies of invoices may be picked up from the Freeman Service Center prior to show closing.

FREEMAN method of payment

# PAYMENT & LABOR

## YOU ARE ENTERING A CONTRACT WHICH LIMITS YOUR POSSIBLE RECOVERY IN CASE OF LOSS OR DAMAGE.

The terms and conditions set forth below become a part of the Contract between FREEMAN and you, the EXHIBITOR. Acceptance of said terms and conditions will be construed when any of the following conditions are met:

- THE METHOD OF PAYMENT FORM IS SIGNED; OR
- AN ORDER FOR LABOR, SERVICES AND/OR RENTAL EQUIPMENT IS PLACED BY EXHIBITOR WITH FREEMAN; OR
- WORK IS PERFORMED ON BEHALF OF EXHIBITOR BY LABOR SECURED THROUGH FREEMAN.

## DEFINITIONS

For purposes of this Contract, "FREEMAN" or "The Freeman Companies" means Freeman Expositions, LLC., Freeman Expositions, Ltd., Freeman Audio Visual, Inc., Exhibit Surveys, LLC., Freeman Exhibit, Freeman Transportation, FreemanXP, LLC., Stage Rigging, LLC., The Freeman Company, Freeman Electrical, LLC., Freeman Digital Ventures, LLC., and their respective employees, directors, officers, agents, assigns, affiliated companies, and related entities including, but not limited, to any subcontractors FREEMAN may appoint. The term "EXHIBITOR" means the Exhibitor, its employees, agents, representatives, and any Exhibitor Appointed Contractors ("EAC").

## PAYMENT TERMS

Full payment, including any applicable tax, is due in advance or at show site. All payments must be in U.S. secure funds and all checks must be drawn on a U.S. bank. Orders received without advance payment or after the deadline date will incur additional charges as indicated on each order form. Payment for Audio Visual services and equipment is due in advance of move-in, unless otherwise agreed in writing with Freeman. All materials and equipment are on a rental basis for the duration of the show or event and remain the property of FREEMAN except where specifically identified as a sale. All rentals (excluding Audio Visual equipment and computers) include delivery, installation, and removal from EXHIBITOR'S booth. Rental prices on Audio Visual equipment and computers do not include labor, delivery, electrical services or removal of the equipment from the booth. In case of cancellation of any orders or services by EXHIBITOR, a one-hour "per person, per hour" charge will be applied for all labor orders that are not canceled in writing at least 24 hours prior to the scheduled start time. If Prestige Carpet, Custom-Cut Carpet, Modular Rental Exhibits and any other custom-order items or services have already been provided at the time of cancellation, fees will remain at 100% of the original charge. Audio Visual orders cancelled within 7 days from the show opening date will be charged a one-day rental rate on equipment. On-site cancellation of Audio Visual services will result in a one-day rental charge of equipment and any applicable labor. If the Show or Event is canceled because of reasons beyond FREEMAN'S control, EXHIBITOR remains responsible for all charges for services and equipment provided up to and including the date of cancellation. FREEMAN will not issue refunds to EXHIBITOR of any payments made before the date of cancellation. It is EXHIBITOR'S responsibility to advise the FREEMAN Service Center Representative of problems with any orders, and to check the EXHIBITOR'S invoice for accuracy prior to the close of the Show or Event. If EXHIBITOR is exempt from payment of sales tax, FREEMAN requires an exemption certificate for the State in which the services are to be used. Resale certificates are not valid unless EXHIBITOR is rebilling these charges to its customers. For International EXHIBITORS, FREEMAN requires 100% prepayment of advance orders, and any order or services placed at show site must be paid at the show. For all others, should there be any pre-approved unpaid balance after the close of the show; terms will be net, due and payable in DALLAS, TEXAS upon receipt of invoice. Effective 30 days after invoice date, any unpaid balance will bear a FINANCE CHARGE at the lesser of the maximum rate allowed by applicable law, or 1.5% per month, which is an ANNUAL PERCENTAGE RATE of 18%, and future orders will be on a prepaid basis only. If any finance charge hereunder exceeds the maximum rate allowed by applicable law, the finance charge shall automatically be reduced to the maximum rate allowed, and any excess finance charge received by FREEMAN shall be either applied to reduce the principal unpaid balance or refunded to the payer. If past due invoices or invoice balances are placed with a collection agency or attorney for collection or suit, EXHIBITOR agrees to pay all legal and collection costs. THESE PAYMENT TERMS AND CONDITIONS SHALL BE GOVERNED BY AND CONSTRUED IN ACCORDANCE WITH THE LAWS OF THE STATE OF TEXAS. In the event of any dispute between the EXHIBITOR and FREEMAN relative to any loss, damage, or claim, such EXHIBITOR shall not be entitled to and shall not withhold payment, or any partial payment, due to FREEMAN for its services, as an offset against the amount of any alleged loss or damage. Any claims against FREEMAN shall be considered a separate transaction, and shall be resolved on its own merits. FREEMAN reserves the right to charge EXHIBITOR for the difference between the EXHIBITOR'S estimate of charges and the actual charges incurred by EXHIBITOR, or for any charges that FREEMAN may be obligated to pay on behalf of EXHIBITOR, including without limitation, any shipping charges. If EXHIBITOR provides a credit card for payment and the credit card transaction is declined, EXHIBITOR hereby authorizes Freeman to process the outstanding balance in multiple smaller increments that total the amount of the outstanding payment obligation. In the event that a THIRD PARTY (AGENT) orders on behalf of the EXHIBITOR and the named THIRD PARTY does not discharge payment of the invoice prior to the last day of the show, charges will revert back to the EXHIBITOR. All invoices are due and payable upon receipt, by either party.

## ELECTRICAL

If FREEMAN provides electrical services, claims will not be considered, or adjustments made unless filed in writing, by EXHIBITOR, prior to the close of the event. FREEMAN is not responsible for any damage or loss caused by the loss of power beyond its control and EXHIBITOR agrees to hold FREEMAN, its officers, directors, employees and agents harmless from such power loss. IN NO EVENT SHALL FREEMAN BE LIABLE FOR ANY INDIRECT OR CONSEQUENTIAL DAMAGES (INCLUDING WITHOUT LIMITATION LOST PROFITS) EVEN IF ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, WHETHER UNDER THEORY OF CONTRACT, TORT (INCLUDING NEGLIGENCE), PRODUCTS LIABILITY OR OTHERWISE. EXHIBITOR shall indemnify and hold harmless FREEMAN, its officers, directors, employees, and agents from and against any and all claims, liabilities, damages, fines, penalties or costs of whatsoever nature (including reasonable attorneys' fees) arising out of or in any way connected with EXHIBITOR'S actions or omissions under this Agreement. Please note that electrical services are NOT automatically included in Audio Visual rentals and must be ordered separately from the designated electrical provider.

## LABOR UNDER THE SUPERVISION OF EXHIBITOR RESPONSIBILITIES

EXHIBITOR shall be responsible for the performance of labor provided under this option. It is the responsibility of EXHIBITOR to supervise labor secured through FREEMAN in a reasonable manner as to prevent bodily injury and/or property damage and also to direct them to work in a manner that is in compliance with FREEMAN'S Safe Work Rules and/or Federal, State, County and Local ordinances, rules and/or regulations, including but not limited to Show or Facility Management rules and/or regulations. If any labor secured through Freeman is conducting overhead work, the Exhibitor is responsible for ensuring that everyone in the area of overhead work is wearing a hard hat. If the Exhibitor does not have its own hard hats, Freeman can assist with obtaining them. It is the responsibility of EXHIBITOR to check in with the Service Desk to pick up labor, and to return to the Service Desk to release labor when the work is completed.

## INDEMNIFICATION

EXHIBITOR agrees to indemnify, hold harmless, and defend FREEMAN from and against any and all demands, claims, causes of action, fines, penalties, damages, liabilities, judgments, and expenses (including but not limited to reasonable attorneys' fees and investigation costs) for bodily injury, including any injury to FREEMAN employees, and/or property damage arising out of work performed by labor provided by FREEMAN but supervised by EXHIBITOR. Further, the EXHIBITOR'S indemnification of FREEMAN includes any and all violations of Federal, State, County or Local ordinances, "Show Regulations and/or Rules" as published and/or set forth by Facility or Show Management, and/or directing labor provided by FREEMAN to work in a manner that violates any of the above rules, regulations, and/or ordinances.

## IMPORTANT

PLEASE REFER TO FREEMAN'S "MATERIAL HANDLING TERMS & CONDITIONS" AS IT RELATES TO MATERIAL HANDLING SERVICES AND TO THE "SERVICE REQUEST & SHIPPING INSTRUCTIONS CONTRACT" AS IT RELATES TO TRANSPORTATION SERVICES. CONTRACT TERMS DEPEND ON THE NATURE OF SERVICES SECURED BY EXHIBITOR THROUGH FREEMAN. TERMS & CONDITIONS MAY VARY FOR EACH TYPE OF SERVICE ORDERED THROUGH FREEMAN.



# MATERIAL HANDLING

**YOU ARE ENTERING A BINDING CONTRACT WHICH LIMITS YOUR POSSIBLE RECOVERY IN CASE OF LOSS OR DAMAGE.** Acceptance of said terms and conditions will be construed when any of the following conditions are met: This Material Handling Agreement (MHA) is signed; Exhibitor's materials are delivered to Freeman's warehouse or to an event site for which Freeman is the Official Show Contractor; or an order for labor and/or rental equipment is placed by Exhibitor with Freeman. Please be aware that disposal of exhibit properties is not included as part of your material handling charges. Please contact freeman for your quoted rates and rules applicable to disposal of your exhibit properties.

**1. DEFINITIONS.** For purposes of this Contract, Freeman means Freeman Expositions, Inc., and its employees, directors, officers, agents, assigns, affiliated companies, and related entities. In no event shall Freeman be deemed to be the Ultimate Consignee for shipping and custom purposes. The term "Exhibitor" means the Exhibitor, its employees, agents, and representatives.

**2. PACKAGING/CRATES AND STORAGE.** Freeman shall not be responsible for damage to loose or uncrated materials, pad wrapped or shrink-wrapped materials, glass breakage, concealed damage, carpets in bags or poly, or improperly packed or labeled materials. Freeman shall not be responsible for crates and packaging which are unsuitable for handling, in poor condition, or have prior damage. Crates and packaging should be of a design to adequately protect contents for handling by forklift and similar means. Freeman does not accept any crates or packaging containing hazardous materials. Goods requiring cold storage and those in accessible storage are stored at Exhibitor's own risk. **FREEMAN ASSUMES NO RESPONSIBILITY OR LIABILITY FOR LOSS OR DAMAGE TO GOODS IN COLD STORAGE OR ACCESSIBLE STORAGE.**

**3. EMPTY CONTAINERS.** Empty container labels will be available at the show site service desk. Affixing labels to the containers is the sole responsibility of Exhibitor or its representative. All previous labels must be removed or obliterated. Freeman assumes no responsibility for: error in the above procedures; removal of containers with old empty labels and without Freeman labels; or improper information on empty labels. **FREEMAN WILL NOT BE LIABLE FOR LOSS OR DAMAGE TO CRATES AND CONTAINERS OR THEIR CONTENTS WHILE SAME ARE IN EMPTY CONTAINER STORAGE.**

**4. INBOUND/OUTBOUND SHIPMENTS.** There may be a lapse of time between the delivery of shipment(s) to the booth and the arrival of Exhibitor, or a lapse of time between the completion of packing and the actual pickup of materials from the booths for loading onto a carrier and during such times, Exhibitor materials will be left unattended. **FREEMAN IS NOT RESPONSIBLE OR LIABLE FOR ANY LOSS, DAMAGE, THEFT, OR DISAPPEARANCE OF EXHIBITOR'S MATERIALS AFTER THEY HAVE BEEN DELIVERED TO EXHIBITOR'S BOOTH AT SHOW SITE OR BEFORE THEY HAVE BEEN PICKED UP FOR RELOADING AT THE CONCLUSION OF THE EVENT.** Freeman recommends the securing of security services from Facility or Show Management. All MHA's submitted to Freeman by Exhibitor will be checked at the time of pickup from the booth and corrections will be made where discrepancies exist between the quantities of items on any form submitted to Freeman and the actual count of such items in the booth at the time of pickup. Freeman is not responsible for any wait time or other charges including business center charges arising from delivery or pickup of Exhibitor's materials.

**5. DELIVERY TO THE CARRIER FOR RELOADING.** Freeman assumes no responsibility for loss, damage, theft, or disappearance of Exhibitor's materials after same have been delivered to Exhibitor's appointed carrier, shipper, or agent for transportation after the conclusion of the show. Freeman loads the materials onto the carrier under directions from the carrier or driver of that carrier. Any loading onto the carrier will be understood to be under the exclusive supervision and control of the carrier or driver of that carrier. **FREEMAN ASSUMES NO RESPONSIBILITY FOR LOSS, DAMAGE, THEFT OR DISAPPEARANCE OF EXHIBITOR'S MATERIALS THAT ARISES OUT OF IMPROPERLY LOADED OR LABELED MATERIALS.**

**6. DESIGNATED CARRIERS.** Freeman shall have the authority to change the Exhibitor designated carrier if that carrier does not pick up the shipment(s) at the appointed time. Where no disposition is made by Exhibitor, materials may be taken to a warehouse to await Exhibitor's shipping instructions and Exhibitor agrees to be responsible for charges relating to such rerouting and handling. **IN NO EVENT SHALL FREEMAN BE RESPONSIBLE FOR ANY LOSS RESULTING FROM SUCH REROUTING DESIGNATION.**

**7. FORCE MAJEURE.** Freeman's performance hereunder is subject to, and Freeman shall not be responsible for loss, delay, or damage due to, strike, work stoppages, natural elements, vandalism, Act of God, civil disturbances, power failures, explosions, acts of terrorism or war, or for any other cause beyond Freeman's reasonable control, nor for ordinary wear and tear in the handling of Exhibitor's materials.

**8. CLAIM(S) FOR LOSS.** Exhibitor agrees that any and all claims for loss or damage must be submitted to Freeman immediately at the show site and in any case not later than **thirty (30) business days** after the date when Exhibitor's materials are delivered to the carrier for transportation from show site or from Freeman's warehouse. All claims reported after thirty (30) days will be rejected. In no event shall a suit or action be brought against Freeman **more than one (1) year** after the date of loss or damage occurred.

**a. PAYMENT FOR SERVICES MAY NOT BE WITHHELD.** In the event of any dispute between the Exhibitor and Freeman relative to any loss, damage, or claim, Exhibitor shall not be entitled to and shall not withhold payment due Freeman for its services as an offset against the amount of any alleged loss or damage. Any claims against Freeman shall be considered a separate transaction and shall be resolved on their own merits.

**b. MAXIMUM RECOVERY.** If found liable for any loss, Freeman's sole and exclusive maximum liability for loss or damage to Exhibitors materials and Exhibitor's sole and exclusive remedy is limited to \$.50 (USD) per pound per article with a maximum liability of \$100.00 (USD) per item, or \$1,500.00 (USD) per shipment whichever is less. All shipment weights are subject to correction and final charges determined by the actual or re-weighed weight of the shipment.

**c. LIMITATION OF LIABILITY.** IN NO EVENT SHALL FREEMAN BE LIABLE TO THE EXHIBITOR OR TO ANY OTHER PARTY FOR SPECIAL, COLLATERAL, EXEMPLARY, INDIRECT, INCIDENTAL, OR CONSEQUENTIAL DAMAGES, WHETHER SUCH DAMAGES OCCUR EITHER PRIOR OR SUBSEQUENT TO, OR ARE ALLEGED AS A RESULT OF, TORTIOUS CONDUCT, FAILURE OF THE EQUIPMENT OR SERVICES OF FREEMAN OR BREACH OF ANY OF THE PROVISIONS OF THIS CONTRACT, REGARDLESS OF THE FORM OF ACTION, WHETHER IN CONTRACT OR IN TORT, INCLUDING STRICT LIABILITY AND NEGLIGENCE, EVEN IF FREEMAN HAS BEEN ADVISED OR HAS NOTICE OF THE POSSIBILITY OF SUCH DAMAGES. SUCH EXCLUDED DAMAGES INCLUDE BUT ARE NOT LIMITED TO LOST PROFITS, LOSS OF USE, AND INTERRUPTION OF BUSINESS OR OTHER CONSEQUENTIAL OR INDIRECT ECONOMIC LOSSES.

**9. DECLARED VALUE.** Declarations of Declared Value are between the Exhibitor and the selected carrier and are in no way an extension of Freeman's maximum liability stated herein. Freeman will use commercially reasonable efforts to transmit the Declared Value instructions to the selected Carrier; however, FREEMAN WILL NOT BE LIABLE FOR ANY CLAIM ARISING FROM THE TRANSMITTAL OF, OR FAILURE TO TRANSMIT, DECLARED VALUE INSTRUCTIONS TO THE CARRIER NOR FOR FAILURE OF THE CARRIER TO UPHOLD THE DECLARED VALUE OR ANY OTHER TERM OF CARRIAGE.

**10. JURISDICTION / VENUE.** THIS CONTRACT SHALL BE CONSTRUED UNDER THE LAWS OF THE STATE OF TEXAS WITHOUT GIVING EFFECT TO ITS CONFLICT OF LAWS RULES. EXCLUSIVE VENUE FOR ALL DISPUTES ARISING OUT OF OR RELATING TO THIS CONTRACT SHALL RESIDE IN A COURT OF COMPETENT JURISDICITON IN DALLAS COUNTY, TEXAS.

**11. INDEMNIFICATION.** Exhibitor agrees to indemnify and forever hold harmless Freeman from and against any and all demands, claims, causes of action, fines, penalties, damages (including consequential), liabilities, judgments, and expenses (including but not limited to reasonable attorneys' fees and investigation costs) arising out or contributed to by Exhibitor's negligent supervision of any labor secured through Freeman; Exhibitor's negligence, willful misconduct, or deliberate act, or the negligence, willful misconduct, or deliberate act of Exhibitor's employees, agents, representatives, customers, invitees and/or any Exhibitor Appointed Contractors (EAC) at the show or event to which this Contract relates, including but not limited to Exhibitor's violation of Federal, State, County or Local ordinance and/or Exhibitor's violation of Show Regulations and/or Rules as published and set forth by Facility and/or Show Management.

**12. LIEN.** Exhibitor grants Freeman a security interest in and a lien on all of Exhibitor's materials that is from time to time in the possession of Freeman and all the proceeds thereof, including without limitation insurance proceeds (the "Collateral"), to secure the prompt and full payment and performance of all Exhibitor's indebtedness for monies paid, by Freeman on its behalf, services performed, materials and/or labor from time to time provided by Freeman to or for the benefit of Exhibitor ("Obligations"). Freeman shall have all the rights and remedies of a secured party under the Uniform Commercial Code, as may be amended from time to time ("UCC"), and any notice that Freeman is required to give under the UCC of a time and place of a public sale or the time after which any private sale or other intended disposition of any Collateral is to be made shall be deemed to constitute reasonable notice if such notice is mailed by registered or certified mail at least five (5) days prior to such action. Freeman may hold and not deliver any of the Collateral to Exhibitor for so long as there are any Obligations that remain unpaid or unsatisfied.

**13. WAIVER & RELEASE.** Exhibitor, as a material part of the consideration to Freeman for material handling services, waives and releases all claims against Freeman with respect to all matters for which Freeman has disclaimed liability pursuant to the provisions of this Contract.

**14. DRIVER LIABILITY WAIVER.** IN CONSIDERATION OF FREEMAN PERMITTING ENTRANCE TO THE PREMISES, YOU, YOUR EMPLOYER, THE OWNER OF THE TRUCK AND/OR EQUIPMENT THAT YOU ARE OPERATING (TRUCKOWNER) AND YOU AS AGENT OF YOUR EMPLOYER AND THE TRUCKOWNER, HEREBY ASSUME ALL RISK OF INJURY OR HARM TO YOURSELF AND OTHERS AND DAMAGE TO YOUR PROPERTY AND PROPERTY BELONGING TO YOUR EMPLOYER OR OTHERS ARISING FROM YOUR ACTIVITIES WHILE BEING PERMITTED TO ENTER THE PREMISES. YOU AGREE TO ENTER AT YOUR OWN RISK. YOU HAVE FULL KNOWLEDGE OF ANY RISK INVOLVED IN THIS ACTIVITY. YOU RECOGNIZE THE HAZARDS AND ARE AWARE OF ALL THE RULES FOR SAFE OPERATION. YOUR EMPLOYER, THE TRUCKOWNER, AND YOU AGREE TO INDEMNIFY AND HOLD HARMLESS FREEMAN, ITS EMPLOYEES, OFFICERS, DIRECTORS, AGENTS, ASSIGNS, AFFILIATED COMPANIES AND RELATED ENTITIES, AGAINST ANY AND ALL LIABILITY, ACTIONS, CLAIMS, AND DAMAGES OF ANY KIND WHATSOEVER ARISING FROM YOUR ACTIVITIES WHILE BEING PERMITTED TO ENTER THE PREMISE.

AIR CARGO SERVICE REQUEST AND SHIPPING INSTRUCTIONS CONTRACT

In tendering this shipment, the Shipper and Consignee agree to these TERMS which no agent or employee of the parties may alter. This Air Service Request and Shipping Instruction Contract is NON-NEGOTIABLE and has been prepared by Shipper, or if by Freeman or another on Shipper's behalf, it shall be deemed, conclusively, to have been prepared by the Shipper. The Shipper agrees that this shipment is subject to the TERMS stated herein All TERMS, including but not limited to, all the limitations of liability, shall apply to our agents and their contracting carriers.

**1. DEFINITIONS:** In this Contract, "Freeman" means Freeman Decorating Services, Inc., and its respective employees, officers, directors, agents, assigns, affiliated companies, and related entities including any contractors appointed by Freeman. The term "Shipper" means the person or business for whom the property is being transported, and includes their respective employees, officers, directors, agents, assigns, affiliated companies, and contractors appointed by the Shipper, excluding only Freeman. "Property" is all objects of any type received from the Shipper for transport by Freeman as described herein. "Consignee" is the party to whom Shipper has designated the goods are to be delivered.

**2. FINAL CONTRACT BETWEEN THE PARTIES:** In exchange for Shipper's payments and Freeman's services, which the parties have specified in this two-page Contract (including the Air Cargo Service Request and Shipping Instructions), Freeman and Shipper each agree that this Contract shall govern their respective rights and obligations regarding transportation of Shipper's property. This Contract shall take effect when the property first comes into the physical possession of Freeman, and the responsibility of Freeman under same shall end when the property has been placed in the possession of the Consignee or the Consignee's designated agent. If any part or provision of this Contract is found by a court of competent jurisdiction to be void or unenforceable, the remainder of the Contract shall continue in full force and effect.

**3. Freeman's RESPONSIBILITIES UNDER THE CONTRACT ARE LIMITED:** Freeman is responsible for the satisfactory performance of only those services which it directly provides under this Contract. Freeman shall not be responsible for the performance of individuals of firms who are not under the direct supervision or control of Freeman. Freeman shall not be responsible for events or causes of loss, delay, or damage beyond its reasonable control, including (by way of illustration only, and not as a limitation on the breadth of this clause), strike, lockout, work slowdown or stoppage, power failure, breakdown of plant or machinery, facility failure, vandalism, theft, Act of God, effect of natural elements, riot, civil commotion or disturbance, terrorism, act of war or belligerent parties, and any other cause or causes beyond the reasonable control of Freeman. EXCEPT FOR ELIGIBLE GUARANTEED SERVICE SHIPMENTS, Freeman DOES NOT GUARANTEE DELIVERY BY ANY SPECIFIC TIME OR DATE.

**4. PACKAGING AND CRATES:** Shipper's property must be well packaged for safe and secure handling, storage and shipment using ordinary care. Each piece must be legibly and durably marked with the name and address, including correct ZIP code of the Shipper and Consignee. When a container is used repetitively by Shipper, Shipper must remove all old labels, tags, markings, etc., and Shipper must ensure that the container retains adequate strength for transportation. Freeman makes neither representation nor any warranty regarding the acceptability or suitability of any packaging system or procedure that Shipper might use for its property. Freeman shall not be responsible for damage to loose or uncrated materials, padwrapped or shrink-wrapped materials, glass breakage, concealed damage, carpets in bags or poly, or improperly packed or labeled materials. Crates and packaging should be of a design to adequately protect contents for handling by forklift and similar means. General guidance as to acceptable packaging systems and procedures may be found in publications such as the National Motor Freight Classification, published by the National Motor Freight Traffic Association. For shipments of Perishable Commodities, U.S. and Canadian shipments must be packed to travel without spoilage for 72 hours from time of pickup; all international shipments must be packed to travel without spoilage for 24 hours beyond an agreed deadline. Freeman reserves the right to periodically embargo regions of the world due to conditions that may cause damage to perishable commodities. If the integrity of a shipment is in question, Freeman reserves the right to improve packaging at shipper's expense.

**5. REFUSED SHIPMENTS:** If the Consignee refuses a shipment tendered for delivery or if Freeman is unable to deliver a shipment because of fault or mistake of the Consignor or Consignee, Freeman's liability shall then become that of a warehouseman.

- (a) Freeman shall promptly attempt to provide notice, by telephonic, electronic or written communication as provided on the face of these shipping instructions, if so indicated, to Shipper or the party, if any, designated to receive notice in these instructions.
- (b) Storage charges, based on Freeman's applicable rates, shall start no sooner than the next business day following the attempted notification. Storage may be, at Freeman's option, in any location that provides reasonable protection against loss or damage. Freeman may place the shipment in public storage at the owner's expense and without liability to Freeman.
- (c) If Freeman does not receive disposition instructions within 48 hours of the time of Freeman's attempted first notification, Freeman will attempt to issue a second and final confirmed notification. Such notice shall advise that if Freeman does not receive disposition instructions within 10 days of that notification, Freeman may offer the shipment for sale at a public auction and Freeman has the right to offer the shipment for sale. The amount of sale will be applied to Freeman's invoice for transportation, storage and other lawful charges. Shipper will be responsible for the balance of charges not covered by the sale of the goods. If there is a balance remaining after all charges and expenses are paid, such balance will be paid to the owner of the property sold hereunder, upon claim and proof of ownership.
- (d) Where Freeman has attempted to follow the procedure set forth above and the procedure is not possible, nothing shall be construed to abridge the right of Freeman, at its option, to sell the property under such circumstances and in such manner as may be authorized by law.
- (e) When perishable goods cannot be delivered and disposition is not given within a reasonable time, Freeman may dispose of property to the best advantage. Where Freeman is directed by Consignee or Consignor to unload or deliver property at a particular location where Consignor, Consignee, or the Agent of either is not regularly located, Freeman's liability for the shipment shall terminate after unloading or delivery.

**6. LIMITATION ON SHIPPER'S RECOVERABLE DAMAGES:** FREEMAN'S LIABILITY FOR DAMAGES ON DOMESTIC SHIPMENTS, INCLUDING BUT NOT LIMITED TO THOSE DAMAGES ARISING FROM OR RELATED TO MISDELIVERY, INCOMPLETE OR OTHERWISE INADEQUATE DELIVERY (INCLUDING BUT NOT LIMITED TO FAILURE TO FOLLOW SHIPPER OR CONSIGNEE INSTRUCTIONS OR FAILURE TO COLLECT OR PROPERLY DELIVER A PAYMENT INSTRUMENT), NONDELIVERY, MISSED PICKUP, AND LOSS OF OR DAMAGE TO CARGO, SHALL BE LIMITED TO THE HIGHER OF \$50.00 (USD) PER SHIPMENT OR \$.50 (USD) PER POUND (\$1.10 (USD) PER KILOGRAM) OF CARGO ADVERSELY AFFECTED THEREBY, PLUS TRANSPORTATION CHARGES APPLICABLE TO THAT PART OF THE SHIPMENT ADVERSELY AFFECTED THEREBY, UNLESS AT TIME OF SHIPMENT THE SHIPPER MAKES A DECLARATION OF VALUE FOR CARRIAGE IN THE SPACE DESIGNATED ON THE SERVICE REQUEST AND SHIPPING INSTRUCTIONS FORM AND PAYS THE APPROPRIATE VALUATION CHARGE. IN NO EVENT SHALL FREEMAN'S LIABILITY EXCEED THE DECLARED VALUE OF THE SHIPMENT OR THE AMOUNT OF LOSS OR DAMAGE ACTUALLY SUSTAINED, WHICHEVER IS LOWER. IF CARRIAGE OF THE SHIPMENT IS SOLELY OR PARTLY BY AIR AND INVOLVES AN ULTIMATE DESTINATION OR A STOP IN A COUNTRY OTHER THAN THE COUNTRY OF DEPARTURE, Freeman's LIABILITY FOR CARGO LOST, DAMAGED OR DELAYED SHALL BE LIMITED TO \$9.07 PER POUND (\$20.00 PER KILOGRAM) FOR CARRIAGE SUBJECT TO THE UNAMENDED WARSAW CONVENTION OR THE WARSAW CONVENTION AS AMENDED BY THE HAGUE PROTOCOL OF 1955, 17 SPECIAL DRAWING RIGHTS PER KILOGRAM FOR CARRIAGE SUBJECT TO THE WARSAW CONVENTION AS AMENDED BY THE MONTREAL PROTOCOL NO. 4 OF 1975, OR \$9.07 PER POUND (\$20.00 PER KILOGRAM) FOR CARRIAGE WHERE THE WARSAW CONVENTION, INCLUDING ITS AMENDMENTS, DOES NOT APPLY FOR ANY REASON, UNLESS A HIGHER DECLARED VALUE IS REQUESTED, AND THE FEES SET FORTH IN THE SERVICE GUIDE FOR SUCH HIGHER DECLARED VALUE ARE PAID. FOR INTERNATIONAL SHIPMENTS, THIS SHIPPING REQUEST AND SHIPPING INSTRUCTION CONTRACT SHALL BE DEEMED AN AIR WAYBILL WITHIN THE MEANING OF THE WARSAW CONVENTION.

Notwithstanding the above limitations, domestic shipments containing the following items of extraordinary value are limited to a maximum declared value of \$500.00 (USD):

- (a) artworks and objects of art, including without limitation original paintings, drawings, etchings, water colors, tapestries and sculpture;
  - (b) clocks, watches, jewelry (including costume jewelry), furs and fur-trimmed clothing;
  - (c) personal effects;
  - (d) and other inherently fragile or unique items, including prototypes, etc.
- Any declared value in excess of the maximums allowed herein is null and void, and the acceptance by Freeman for carriage of any shipment with a declared value in excess of the allowed maximums does not constitute a waiver of these maximums. Shipper understands that even if Shipper is not able to participate or fully participate in a show due to loss of, theft of, or damage to its property, Freeman shall never be liable or responsible for damages identified by the terms (by way of example only and not in limitation of the breadth of this clause) such as the following: consequential damages, loss of use damages, loss of profits damages, business interruption damages, delay damages, special damages, collateral damages, exemplary damages, damages awarded for gross negligence, direct damages, indirect damages, damages for failure of performance, breach of contract damages, fraud damages, or any other sort of damage for tort or breach of contract. This limitation shall bind the parties:
- (a) whenever or wherever the claimed loss or damage may occur;
  - (b) even though the alleged loss or damage is claimed to result from negligence, strict liability, products liability, breach of contract, breach of statute or regulation, or any other legal theory or cause, and;
  - (c) even though Freeman may have been advised or be on notice of the possibility or even the probability of such damages. Freeman makes no warranties, express or implied, and expressly disclaims any and all warranties. Except for Freeman's failure to deliver in accordance with the Guaranteed Service section of the Service Guide, Freeman will not be liable for misdelivery, incomplete or otherwise inadequate delivery (including but not limited to failure to follow Shipper or Consignee instructions or failure to collect or properly deliver a payment instrument), non-delivery, missed pickup, delay on International shipments, loss or damage unless caused by Freeman's sole negligence.

7. SHIPPER'S RESPONSIBILITIES AND INDEMNIFICATION:

- (a) Shipper must pay in full for the services rendered under this Contract at the time the services are requested. The existence of a dispute between Shipper and Freeman relative to any claim or other matter shall have no bearing on this duty of payment. No claim submitted by or on behalf of Shipper will be processed unless Shipper's account is current.
- (b) Shipper understands and acknowledges that Freeman does not accept or transport illegal, dangerous or hazardous materials of any kind or nature. Shipper warrants and ensures that its property is inert, and contains no Hazardous Substances, Hazardous Materials, Chemicals, Gases, Explosives, Radioactive Materials, Biologically hazardous agents, or any other substance, matter or object in any form that could pose a threat to the health or safety of persons, property or the public welfare in general. Such goods may be warehoused at owner's risk and expense or destroyed without compensation.
- (c) Shipper shall defend and indemnify Freeman, its employees, directors, officers, and agents from and against any and all demands, claims, causes of action, fines, penalties, damages (including consequential), liabilities, judgments, and expenses (including but not limited to reasonable attorneys' fees and investigation costs) on account of personal injury, death, or damage to or loss of property or profits arising out of or contributed to by any of the following: Shipper's negligence, willful misconduct, or deliberate act; Shipper's violation of Federal, State, County or Local ordinances; Shipper's violation of Show Regulations and/or Rules as published and set forth by Facility and/or Show Management; and/or Shipper's failure to comply with (b) of this Agreement regarding the inclusion of any dangerous substances in the property placed with Freeman.

**8. CLAIMS:** Shipper, Consignee, or any other party claiming an interest in the shipment must notify Freeman immediately upon delivery, or in the case of loss or damage which could not have been noted at the time of delivery, within five (5) business days of delivery, of any loss or damage to the shipment. Notice of concealed damage must be confirmed in writing or via email at [exhibit.transportation@freeman.com](mailto:exhibit.transportation@freeman.com) within 5 business days of receipt of the property. If Carrier schedules an inspection, claimant must hold the shipping container, all packaging material and contents in the same condition as they were in when damage was discovered. Receipt of the shipment by the Consignee or the Consignee's agent without written notice on the delivery receipt and/or delivery manifest will be prima facie evidence that the shipment was delivered in good condition. The amount of the claim may not be deducted from the transportation charges. Notice of loss or damage MUST be reported to Freeman at 800-995-3579. The shipment, its container(s), and packing material must be made available to Freeman for inspection at the delivery location. All shipments are subject to opening for inspection by Freeman; however, Freeman is not obligated to perform such inspection. All claims for loss or damage MUST be made in writing to Freeman within one hundred and twenty (120) calendar days after the date of acceptance of the shipment by Freeman. Please refer to the Service Guide for claim procedures. All claims for service failure must be made within thirty (30) calendar days from the date of shipment and Freeman's sole liability for such claims arising from Guaranteed Service shipments shall be limited to the transportation charges as provided in the Guaranteed Service section of the Service Guide. All claims for overcharge must be made in writing to Freeman within sixty (60) calendar days after the invoice date. No action for loss or damage may be maintained against Freeman unless (a) claimant complies with all requirements of this section and (b) for domestic shipments, if the claimant commences the action within one (1) year of the shipment by Freeman unless otherwise required by International, Federal or State Law. If the claim is for loss or damage involving International shipments, claimant must commence the action within two (2) years from the date of acceptance of the shipment by Freeman unless otherwise required by International, Federal or State Law. For purposes of this section, no action shall be deemed to have commenced until receipt by Freeman of service of process of the action on Freeman. Claims for loss or damage must be delivered to the following address: Sedgwick, PO Box 14151, Lexington, KY 40512-4151.

For shipping containers designed for repeated use (tradeshow cases, totes, crates), Freeman shall have no liability for superficial damage to said containers in the form of scuffs, scratches, dents or dings. Freeman will only accept liability for "catastrophic" damage to these shipping containers (crushing, puncture, or complete destruction). Freeman's maximum liability in cases of "catastrophic" damage or total loss will be limited to a depreciated value of the container based on the time elapsed from the original purchase and the purchase price established on the provided original invoice. This maximum liability will be subject to all other applicable limits of liability such as repair costs.

**9. CHOICE OF FORUM:** THIS CONTRACT SHALL BE CONSTRUED UNDER THE LAWS OF THE UNITED STATES (INCLUDING ADOPTED INTERNATIONAL CONVENTIONS) AND THE STATE OF TEXAS WITHOUT GIVING EFFECT TO THE STATE'S CONFLICT OF LAWS RULES. FREEMAN AND SHIPPER AGREE THAT ANY CLAIM OR DISPUTE OF ANY SORT ARISING OUT OF OR IN ANY WAY RELATED TO THIS CONTRACT, ITS PERFORMANCE OR NONPERFORMANCE, OR DAMAGES ALLEGEDLY RESULTING FROM SAME WILL BE ARBITRATED IN THE CITY OF DALLAS, TEXAS, AND THE RULES OF THE AMERICAN ARBITRATION ASSOCIATION WILL APPLY. IF BINDING ARBITRATION IS UNAVAILABLE TO RESOLVE ANY CONTROVERSY AND IT IS NECESSARY TO LITIGATE THE DISPUTE, THE DISPUTE SHALL BE LITIGATED IN A COURT OF COMPETENT JURISDICTION IN DALLAS COUNTY, TEXAS.

**10. MISCELLANEOUS:** Shipper warrants the accuracy of the weight and dimension data furnished in this Contract. Shipper understands that once its property is shipped by Freeman pursuant to the instructions contained in this Contract, Shipper has no right to control the shipment; stop the shipment in transit, or divert or reschedule same, and that Shipper will have no control over the property until it is delivered pursuant to the instructions in this Contract. Shipper agrees that this Contract may be provided to any third party, including common or contract carriers of cargo by air, water, rail, or road, for the purpose of confirming the right of Freeman to control the handling of the property and all matters related to payment for the shipment.



# MOTOR CARGO

## MOTOR CARGO SERVICE REQUEST AND SHIPPING INSTRUCTIONS CONTRACT

This Contract establishes your legal obligations with regard to the property described herein being shipped with Freeman Transportation. It specifically limits your rights and possible recovery if your property is lost or damaged. You must accept all terms and conditions of this Contract. You confirm that you have read and agree with all the terms and conditions of this Contract by receipt without contest. This Contract may not be waived or varied, except in writing, and then only by an authorized representative of Freeman.

**1. DEFINITIONS.** In this Contract, "Freeman" means Freeman Expositions, Inc., and its respective employees, officers, directors, agents, assigns, affiliated companies, and related entities including any contractors appointed by Freeman. The term "Shipper" means the person or business for whom the property is being transported, and includes their respective employees, officers, directors, agents, assigns, affiliated companies, and contractors appointed by the Shipper, excluding only Freeman. "Property" is all objects of any type received from the Shipper for transport by Freeman as described herein. "Consignee" is the party to whom Shipper has designated the goods are to be delivered.

**2. FINAL CONTRACT BETWEEN THE PARTIES.** In exchange for Shipper's payments and Freeman's services, which the parties have specified in this Contract, Freeman and Shipper each agree that this Contract shall govern their respective rights and obligations regarding transportation of Shipper's property. This Contract shall take effect when the property first comes into the physical possession of Freeman for inbound shipments and after loading on the applicable carrier for outbound shipments, and the responsibility of Freeman under same shall end when the property has been placed in the possession of the Consignee or the Consignee's designated agent. If any part or provision of this Contract is found by a court of competent jurisdiction to be void or unenforceable, the remainder of the Contract shall continue in full force and effect.

**3. FREEMAN'S RESPONSIBILITIES UNDER THE CONTRACT ARE LIMITED.** Freeman shall not be responsible for the performance of individuals or firms who are not under the direct supervision or control of Freeman. Freeman shall not be responsible for events or causes of loss, delay, or damage beyond its reasonable control, including (by way of illustration only, and not as a limitation on the breadth of this clause), strike, lockout, work slowdown or stoppage, power failure, breakdown of plant or machinery, facility failure, vandalism, theft, Act of God, effect of natural elements, riot, civil commotion or disturbance, terrorism, act of war or belligerent parties, and any other cause or causes beyond the reasonable control of Freeman. Freeman shall not be liable for delay caused by highway obstructions, or faulty or impassable highways, or lack of capacity of any highway, bridge, or ferry, or caused by breakdown or mechanical defects of vehicles or equipment, or from any cause other than the negligence of Freeman. Freeman shall not be bound to transport by any particular schedule, means, vehicle or otherwise, other than with reasonable dispatch.

**4. PACKAGING AND CRATES.** Shipper's property must be well packaged for safe and secure handling, storage and shipment using ordinary care. Freeman makes neither representation nor any warranty regarding the acceptability or suitability of any packaging system or procedure that Shipper might use for its property. Freeman shall not be responsible for damage to loose or uncrated materials, padwrapped or shrink-wrapped materials, glass breakage, concealed damage, carpets in bags or poly, or improperly packed or labeled materials. Crates and packaging should be of a design to adequately protect contents for handling by forklift and similar means. General guidance as to acceptable packaging systems and procedures may be found in publications such as the National Motor Freight Classification, published by the National Motor Freight Traffic Association. If the integrity of a shipment is in question, Freeman reserves the right to improve packaging at shipper's expense.

**5. PERISHABLE GOODS.** Goods of a perishable nature are carried in dry trailers without environmental or atmospheric control or other special services unless Shipper states on the face of the "Service Request and Shipping Instructions" that the goods are to be carried in a refrigerated, heated, specially ventilated or otherwise specially equipped trailer. This carriage may be subject to additional charges. Shipper is responsible for bringing the goods to the proper temperature before loading the goods into the trailer, for the proper stowage of the goods within the trailer, and for setting the temperature (including maintenance and repair), during all times after the trailer is spotted by Freeman and before the trailer is received by Freeman. Freeman is not responsible for product deterioration caused by inherent vice, defects in the merchandise or transit times in excess of product shelf life. Refrigerated, heated, specially ventilated or otherwise specially equipped trailers are not equipped to change the temperature of goods (they are equipped only to maintain temperature). Shipper will give written notice of requested temperature setting of the thermostatic controls before receipt of the goods by Freeman. When a loaded trailer is received, Freeman will verify that the thermostatic controls are set to maintain trailer temperature as requested. Freeman is unable to determine whether the goods were at the proper temperature when they were loaded into the trailer or when the trailer is delivered to Freeman. Air temperature at the unit sensor will be maintained within a proper range of plus or minus 5 degrees Fahrenheit of the temperature requested by Shipper on the face of the "Service Request and Shipping Instructions" if the goods were at that temperature when loaded into the container and if the temperature controls were properly set when the container was loaded.

**6. REFUSED SHIPMENTS.** If the Consignee refuses a shipment tendered for delivery or if Freeman is unable to deliver a shipment because of fault or mistake of Freeman, Freeman's liability shall then become that of a warehouseman.

(a) Freeman shall promptly attempt to provide notice, by telephonic, electronic or written communication as provided on the face of these shipping instructions, if so indicated, to Shipper or the party, if any, designated in these instructions to receive notice.

(b) Storage charges, if applicable, shall start no sooner than the next business day following the attempted notification. Storage may be, at Freeman's option, in any location that provides reasonable protection against loss or damage. Freeman may place the shipment in public storage at the owner's expense and without liability to Freeman.

(c) If Freeman does not receive disposition instructions within 48 hours of the time of Freeman's attempted first notification, Freeman will attempt to issue a second and final confirmed notification. Such notice shall advise that if Freeman does not receive disposition instructions within 10 days of that notification, Freeman may offer the shipment for sale at a public auction and Freeman has the right to offer the shipment for sale. The amount of sale will be applied to Freeman's invoice for transportation, storage and other lawful charges. Shipper will be responsible for the balance of charges not covered by the sale of the goods. If there is a balance remaining after all charges and expenses are paid, such balance will be paid to the owner of the property sold hereunder, upon claim and proof of ownership.

(d) Where Freeman has attempted to follow the procedure set forth above and the procedure is not possible, nothing shall be construed to abridge the right of Freeman, at its option, to sell the property under such circumstances and in such manner as may be authorized by law.

(e) When perishable goods cannot be delivered and disposition is not given within a reasonable time, Freeman may dispose of property to the best advantage. When Freeman is directed by Consignee or Consignor to unload or deliver property at a particular location where Consignor, Consignee, or the Agent of either is not regularly located, Freeman's liability for the shipment shall terminate after unloading or delivery.

**7. INSURANCE. Freeman IS NOT AN INSURER.** Shipper is responsible for obtaining insurance for its property. Freeman provides no insurance for Shipper or its property.

**8. LIMITATION ON SHIPPER'S RECOVERABLE DAMAGES.** Shipper understands that even if shipper's property is lost, stolen, or damaged, Freeman does not pay replacement or restoration cost of any property. **FREEMAN'S MAXIMUM LIABILITY SHALL BE THE AMOUNT OF PROVEN ACTUAL VALUE NOT EXCEEDING THE LOWER OF FAIR MARKET VALUE.**

**(THE "FAIR MARKET VALUE" EQUALS THE AS IS WHERE IS PRICE FOR THE PROPERTY AT THE LOCATION OF THE SHOW TO WHICH PRICE A WILLING BUYER AND A WILLING SELLER WOULD AGREE IN AN ORDINARY COURSE OF BUSINESS, ARM'S LENGTH SALE.) OR \$5.00 (USD) PER POUND OF CARGO LOST OR DAMAGED UNLESS AT THE TIME OF SHIPMENT SHIPPER MAKES A DECLARATION OF VALUE FOR CARRIAGE IN THE SPACE DESIGNATED ON THE SHIPPING INSTRUCTIONS AND PAYS THE APPROPRIATE VALUATION CHARGE.** Even if Shipper has made a declaration of value, liability shall never exceed the depreciated original invoice value or the fair market value of the property, whichever is less. The value per pound for applying declared valuation charges shall be determined by dividing Shipper's declared value for carriage by the actual weight of the shipment. In all cases not prohibited by law, where a lower value than the actual value of the said property has been stated in writing by Shipper or has been agreed upon in writing as the released value of the property upon which the rate is based, such lower value plus freight charges, if paid, shall be the maximum recoverable amount for loss or damage. **Notwithstanding the above limitations, all shipments containing the following items of extraordinary value are limited to a maximum declared value of \$500.00 (USD):** (a) Artworks and objects of art, including without limitation, original paintings, drawings, etchings, watercolors, tapestries and sculptures or prototypes; (b) Clocks, jewelry, including costume jewelry, furs, and fur-trimmed clothing; (c) Personal effects, including without limitation, papers and documents; or (d) Coin money, currency, gift certificates, debit cards, credit cards, and any other items of extraordinary value. (e) For either unmarked, unlabeled, or improperly packaged television monitors, the maximum liability is the lesser of \$3.00 (USD) per pound or the actual invoice price.

Any declared value in excess of the maximums allowed herein is null and void, and the acceptance by Freeman for carriage of any shipment with a declared value in excess of the allowed maximums does not constitute a waiver of these maximums. In any event, (excluding small package program shipments) **Freeman's MAXIMUM LIABILITY WILL NEVER BE MORE THAN \$100,000 PER SHIPMENT.** Shipper understands that even if Shipper is not able to participate or fully participate in a Show due to loss of, theft of, or damage to their property, Freeman shall not be liable or responsible for damages identified by the terms (by way of example only and not in limitation of the breadth of this clause) such as the following: consequential damages, loss of use damages, loss of profits damages, business interruption damages, delay damages, special damages, collateral damages, exemplary damages, damages awarded for gross negligence, direct damages, indirect damages, or damages for failure of performance, breach of contract damages, fraud damages, or any other sort of damage for tort or breach of contract. This limitation shall bind the parties: **(a) WHENEVER OR WHEREVER THE CLAIMED LOSS OR DAMAGE MAY OCCUR; (b) EVEN THOUGH THE ALLEGED LOSS OR DAMAGE IS CLAIMED TO RESULT FROM NEGLIGENCE, STRICT LIABILITY, PRODUCTS LIABILITY, BREACH OF CONTRACT, BREACH OF STATUTE OR REGULATION, OR ANY OTHER LEGAL THEORY OR CAUSE, AND; (c) EVEN THOUGH FREEMAN MAY HAVE BEEN ADVISED OR BE ON NOTICE OF THE POSSIBILITY OR EVEN THE PROBABILITY OF SUCH DAMAGES.**

### 9. SHIPPER'S RESPONSIBILITIES AND INDEMNIFICATION:

(a) Shipper must pay in full for the services rendered under this Agreement at the time the services are requested. The existence of a dispute between Shipper and Freeman relative to any claim or other matter shall have no bearing on this duty of payment. No claim may be submitted by or on behalf of Shipper to Freeman unless Shipper's account is current.

(b) Shipper understands and acknowledges that Freeman does not accept or transport illegal or hazardous materials of any kind or nature. Shipper warrants and will ensure that its property is inert, and contains no Hazardous Substances, Hazardous Materials, Chemicals, Gasses, Explosives, Radioactive Materials, Biologically hazardous agents, or any other substance, matter or object in any form that could pose a threat to the health or safety of Freeman persons, property, or the public welfare in general. Such goods may be warehoused at owner's risk and expense or destroyed without compensation.

(c) Shipper shall defend and indemnify Freeman, its employees, directors, officers, and agents from and against any and all demands, claims, causes of action, fines, penalties, damages (including consequential), liabilities, judgments, and expenses (including but not limited to reasonable attorneys' fees and investigation costs) on account of personal injury, death, or damage to or loss of property or profits arising out of or contributed to by any of the following: Shipper's negligence, willful misconduct, or deliberate act; Shipper's violation of Federal, State, County or Local ordinances; Shipper's violation of Show Regulations and/or Rules as published and set forth by Facility and/or Show Management; and/or Shipper's failure to comply with subsection (b) of this section regarding the inclusion of any dangerous substances in the property placed with Freeman.

**10. CLAIMS.** Claims must be filed in writing within nine (9) months after the date of delivery of the property (or in the case of export traffic, within nine (9) months after delivery at the port of export), except that claims for failure to make delivery must be filed within nine (9) months after a reasonable time for delivery has elapsed. Suits for loss, damage, or delay shall be instituted against Freeman no later than two (2) years and one (1) day from the day when written notice is given by Freeman to the claimant that Freeman has disallowed the claim or any part or parts of the claim specified in the notice. Shipper shall deliver notice of claim for loss or damage by hand, U.S. mail, courier, facsimile, or electronic means to Sedgwick, PO Box 14151, Lexington, KY 40512-4151 as soon as loss or damage is discovered. The notice of claim shall invite a prompt joint survey of the damage, at a time and place to be agreed between the parties, and such survey shall go forward promptly. However, if in any case the property is received by the Consignee or the Consignee's agent without notice of loss or damage to property being served on Freeman within 5 business days of the receipt of the property, it is agreed between Freeman and Shipper that in that instance the presumption shall arise that the property was delivered in proper quantity and in good condition. Notice of concealed damage must be confirmed in writing or via email at [exhibit.transportation@freeman.com](mailto:exhibit.transportation@freeman.com) within 5 business days of receipt of the property. If Carrier schedules an inspection, claimant must hold the shipping container, all packaging material and contents in the same condition as they were in when damage was discovered. Claims filed more than nine (9) months following the date on which the property was delivered or should have been delivered are agreed to be forever time barred.

For shipping containers designed for repeated use (tradeshow cases, totes, crates), Freeman shall have no liability for superficial damage to said containers in the form of scuffs, scratches, dents or dings. Freeman will only accept liability for "catastrophic" damage to these shipping containers (crushing, puncture, or complete destruction). Freeman's maximum liability in cases of "catastrophic" damage or total loss will be limited to a depreciated value of the container based on the time elapsed from the original purchase and the purchase price established on the provided original invoice. This maximum liability will be subject to all other applicable limits of liability such as repair costs.

**11. CHOICE OF FORUM / ARBITRATION.** THIS CONTRACT SHALL BE CONSTRUED UNDER THE LAWS OF THE STATE OF TEXAS WITHOUT GIVING EFFECT TO ITS CONFLICT OF LAWS RULES. EXCLUSIVE VENUE FOR ALL DISPUTES ARISING OUT OF CONTRACT, TORT, COMMON LAW OR RELATING TO THE ENFORCEMENT OR INTERPRETATION OF THIS CONTRACT SHALL RESIDE IN A COURT OF COMPETENT JURISDICTION IN DALLAS COUNTY, TEXAS. Notwithstanding anything herein to the contrary, any controversy or claim arising out of or relating to this Agreement, or the breach thereof, shall be exclusively settled by arbitration administered by the American Arbitration Association in accordance with its Commercial Arbitration Rules and judgment on the award rendered by the arbitrator(s) may be entered by any court having jurisdiction thereof.

**12. MISCELLANEOUS.** (a) Shipper warrants the accuracy of the weight and dimension data furnished in this Contract; (b) Shipper understands that once its property is shipped by Freeman pursuant to the instructions contained in this Contract, Shipper has no right to control the shipment, stop the shipment in transit, or divert or reschedule same. (c) Shipper agrees that this Contract may be provided to any third party, including common or contract carriers of cargo by air, water, rail, or road, for the purpose of confirming the right of Freeman to control the handling of the property and all matters related to payment for the shipment. Shipper agrees that all shipments are subject to correction and final charges determined by the actual or re-weighed weight of the shipment.

**13. SMALL PACKAGE PROGRAM.** If items shipped via Freeman's Small Packages program are lost, damaged or destroyed while in Freeman's possession, **FREEMAN'S MAXIMUM LIABILITY SHALL BE \$100 per package UNLESS AT THE TIME OF SHIPMENT SHIPPER MAKES A DECLARATION OF VALUE IN THE SPACE DESIGNATED ON THE SHIPPING INSTRUCTIONS AND PAYS THE APPROPRIATE VALUATION CHARGE.** If small packages are received by the Shipper and notice of loss or damage is not received by Freeman within 15 days of the delivery of the property, the parties agree that the presumption shall arise that the property was delivered in proper quantity and in good condition.



# TRANSPORTATION SERVICE, FULLY LOADED.

Our convenient, affordable package puts productivity in overdrive.

Turn to Freeman for one-stop transportation services. Our all-inclusive round trip standard ground shipping and material handling package means transporting materials to any exhibit location has never been easier or more affordable. Plus, Freeman works directly with you and show site decision makers to streamline the process, so it's faster than ever to get on the road to success.

## The Freeman Exhibit Transportation promise:

- ALL-INCLUSIVE PRICING WITH NO ADDITIONAL FEES FOR PICKUPS AND DELIVERIES, INCLUDING WEEKEND AND NIGHT SERVICE
- PICK-UP AND TRANSPORTATION FROM POINT OF ORIGIN TO YOUR CHOICE OF EITHER ADVANCE WAREHOUSE OR SHOW SITE
- ON-SITE TRANSPORTATION EXPERTS ARE AVAILABLE BEFORE, DURING AND AFTER THE SHOW
- RELIABLE CUSTOMER SERVICE SEVEN DAYS A WEEK, OFFERING COMPLETE SHIPMENT VISIBILITY AND EXPERT SUPERVISION
- PRE-PRINTED SHIPPING LABELS AND OUTBOUND PAPERWORK

## Benefits:

- TURNKEY PRICING ENSURES PRECISE BUDGETING
- NO ADDITIONAL HANDLING, PICK-UP OR DELIVERY FEES
- NO ADDITIONAL FUEL SURCHARGES OR OVERTIME SURCHARGES
- NO CARRIER WAITING TIME FEES
- EXPERIENCED ON-SITE TRANSPORTATION REPS FROM MOVE-IN THROUGH MOVE-OUT
- LTL (LESS THAN TRUCK LOAD) SHIPPING

\*Services apply to destinations anywhere in the Continental U.S.



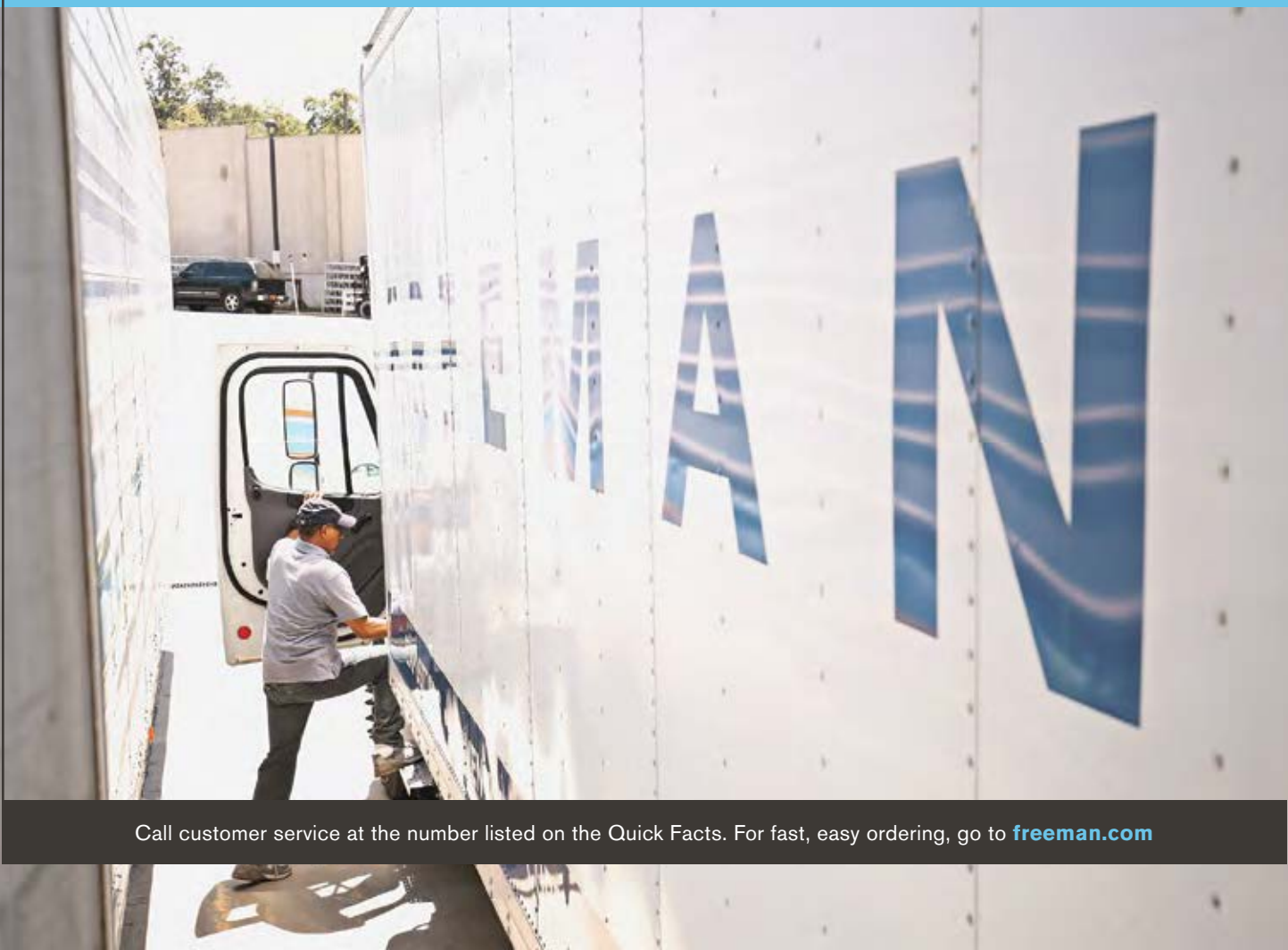
To take advantage, call **1-800-995-3579** or email **[exhibit.transportation@freeman.com](mailto:exhibit.transportation@freeman.com)** for a quote.

# RESULTS, DELIVERED

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With more than 90 years of experience in the events industry, no one understands exhibit transportation better than Freeman. Our transportation services are a seamless extension of the premium products that exhibitors around the world rely on time and time again.

Between our all-inclusive pricing and superior customer service, Freeman Exhibit Transportation is the most reliable, convenient and cost-effective solution available. Our team of experts has the ability to quickly respond to changes when necessary, remaining entirely responsive to all of your show requirements, whenever and wherever they arise.



Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to [freeman.com](http://freeman.com)

## EXHIBIT TRANSPORTATION SERVICES

Freeman Exhibit Transportation is an EPA Smartway Partner and is dedicated to reducing carbon emissions related to the transportation of goods. Renting or shipping items locally saves on carbon emissions and your shipping footprint.

### Freeman Exhibit Transportation promise:

- ALL-INCLUSIVE PRICING WITH NO ADDITIONAL FEES FOR PICKUPS AND DELIVERIES, INCLUDING WEEKEND AND NIGHT SERVICE
- ONE CONVENIENT INVOICE ENCOMPASSING ALL FREEMAN SHOW SERVICES
- ON-SITE TRANSPORTATION EXPERTS ARE AVAILABLE BEFORE, DURING AND AFTER THE SHOW
- RELIABLE CUSTOMER SERVICE SEVEN DAYS A WEEK, OFFERING COMPLETE SHIPMENT VISIBILITY AND EXPERT SUPERVISION

### Questions?

For more information regarding our services, rates, shipment deadlines, documentation requirements, ordering and the terms and conditions of our service offerings, please visit **freeman.com**

Continental U.S. Exhibitors: Contact our exhibit transportation experts at **800.995.3579** or via email at **exhibit.transportation@freeman.com**

International Exhibitors: Contact our exhibit transportation experts at **+1.817.607.5183** or via email at **international.freight@freeman.com**

**DON'T FORGET ABOUT INBOUND SHIPPING! COMPLETE AND SEND THE ORDER FORM**





# FREEMAN

(800) 995-3579 Toll Free US & Canada  
(817) 607-5183 Local & International

COMPLETE THIS FORM ONLY IF YOU  
SHIPPING YOUR EXHIBIT MATERIALS BY  
FREEMAN EXHIBIT TRANSPORTATION

INCLUDE THE FREEMAN METHOD OF  
PAYMENT FORM WITH YOUR ORDER

NAME OF SHOW: **Western Coatings Symposium 2019 / October 21-22, 2019**

COMPANY NAME:

BOOTH #:

CONTACT NAME:

PHONE #:

E-MAIL ADDRESS:

For Assistance, please call applicable number listed above to speak with one of our experts.

For fast, easy ordering, go to [www.freeman.com](http://www.freeman.com)

## EXHIBIT TRANSPORTATION

### TIPS FOR EASY ORDERING

- Credit card information must be on file prior to pick up, as charges will be included on your show services invoice.
- International Exhibitors remember - Shipments originating from countries other than the U.S. must be cleared through customs. Please call for additional information:  
**(800) 995-3579 Toll Free US & Canada or  
(817) 607-5183 Local & International**

COMPLETE THE FOLLOWING ITEMS ON THIS FORM:

### PICK UP INFORMATION:

Requested Pick Up Date: \_\_\_\_\_

SHIPPER NAME: \_\_\_\_\_

SHIPPER ADDRESS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(City)

(State)

(Zip)

### DESTINATION

- ☐ I will be shipping to the **WAREHOUSE**  
**FREEMAN/Exhibiting Company Name**  
Hold for: **Western Coatings Symposium 2019 - Booth #**  
\_\_\_\_\_  
6675 W Sunset Rd  
Las Vegas, NV 89118

### MUST BE DELIVERED BY OCTOBER 15, 2019

- ☐ I will be shipping to **SHOW SITE**  
**FREEMAN/Exhibiting Company Name**  
**Western Coatings Symposium 2019 - Booth #**  
\_\_\_\_\_  
c/o FREEMAN  
Paris Las Vegas Casino Resort  
3655 Las Vegas Blvd S  
Las Vegas, NV 89109

### CANNOT BE DELIVERED BEFORE OCTOBER 20, 2019

### TYPE OF SERVICE - Choose One

- ☐ 1 Day: Delivery next business day (before 5:00 p.m.)  
☐ 2 Day: Delivery by 5:00 p.m. second business day  
☐ Deferred: Delivery within 3-4 business days  
☐ Declared Value (\$20,000 maximum) \$ \_\_\_\_\_

**Air Transportation charges are billed by Dimensional or Actual Weight, whichever is greater.**

- ☐ Standard Ground: Dependent on distance  
☐ Expedited Ground: Tailored to specific requirements  
☐ Specialized: Pad Wrapped, uncrated or truckload

### SHIPPING INFORMATION

#### Items to be shipped

Number of Pieces	Weight
___ Crates (wooden)	_____
___ Cartons (cardboard)	_____
___ Cases/Trunks (fiber)(color) _____	_____
___ Skids/Pallets	_____
___ Carpet (color) _____	_____
___ Other _____	_____
___ Total	_____

Size of largest piece: (H) \_\_\_\_\_ (W) \_\_\_\_\_ (L) \_\_\_\_\_

**NOTE:** Shipments will be weighed and measured prior to delivery.

### OUTBOUND SHIPPING

- ☐ I would like to schedule outbound Exhibit Transportation. Please provide me with a Material Handling Agreement at show site for my shipping instructions and signature. So we may print your Outbound Material Handling Agreement and labels, please complete the following information if **different from pick up address:**

Ship to address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Number of Labels: \_\_\_\_\_

SEND COMPLETED FORM VIA:  
E-mail: [exhibit.transportation@freeman.com](mailto:exhibit.transportation@freeman.com)  
or  
Fax: (469) 621-5810

A TRANSPORTATION EXPERT  
WILL CONTACT YOU TO CONFIRM  
RECEIPT OF YOUR ORDER AND  
FINALIZE DETAILS

SHOW # 489275

# WHAT ARE FREIGHT SERVICES?

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As the official service contractor, Freeman is the exclusive provider of freight services. Material handling includes unloading your exhibit material, storing up to 30 days in advance at the warehouse address, delivering to the booth, the handling of empty containers to and from storage, and removing of material from the booth for reloading onto outbound carriers. It should not be confused with the cost to transport your exhibit material to and from the convention or event. You have two options for shipping your advance freight — either to the warehouse or directly to show site.

## HOW DO I SHIP TO THE WAREHOUSE?

- We will accept freight beginning 30 days prior to show move-in.
- To check on your freight arrival, call Exhibitor Services at the location listed on the Quick Facts.
- To ensure timely arrival of your materials at show site, freight should arrive by the deadline date listed on the Quick Facts. Your freight will still be received after the deadline date, but additional charges will be incurred.
- The warehouse will receive shipments Monday through Friday, except holidays. Refer to the Quick Facts for warehouse hours. No appointment is necessary.
- The warehouse will accept crates, cartons, skids, trunks/cases and carpets/pads. Loose or pad-wrapped material must be sent directly to show site.
- All shipments must have a bill of lading or delivery slip indicating the number of pieces, type of merchandise and weight.
- Shipments received without receipts or freight bills, such as Federal Express and UPS, will be delivered to the booth without guarantee of piece count or condition.
- Certified weight tickets must accompany all shipments.
- Warehouse freight will be delivered to the booth prior to exhibitor set up.

## HOW DO I SHIP TO SHOW SITE?

- Freight will be accepted only during exhibitor move-in. Please refer to the Quick Facts for the specific exhibitor move-in dates and times.
- All shipments must have a bill of lading or delivery slip indicating the number of pieces, type of merchandise and weight.
- Shipments received without receipts or freight bills, such as Federal Express and UPS, will be delivered to the booth without guarantee of piece count or condition.
- Certified weight tickets must accompany all shipments.

## WHAT ABOUT PREPAID OR COLLECT SHIPPING CHARGES?

- Collect shipments will be returned to the delivery carrier.
- To ensure that your freight does not arrive collect, mark your bill of lading "prepaid."
- "Prepaid" designates that the transportation charges will be paid by the exhibitor or a third party.

## HOW SHOULD I LABEL MY FREIGHT?

- The label should contain the exhibiting company name, the booth number and the name of the event.
- The specific shipping address for either the warehouse or show site is located on the Quick Facts.

## HOW DO I ESTIMATE MY MATERIAL HANDLING CHARGES?

- Charges will be based on the weight of your shipment. Each shipment received is billed individually and is subject to the applicable show weight minimum. The shipment weight will be rounded to the next 100 pounds. Each 100 pounds is considered one "cwt." (one hundred weight). All shipments are subject to reweigh.
- On the Material Handling Order Form, select whether the freight will arrive at the warehouse or be sent directly to show site.
- Next, select the rate for the freight category that best describes your shipment. There are four categories of freight:

**Crated:** material that is skidded or is in any type of shipping container that can be unloaded at the dock with no additional handling required.

**Special Handling:** material delivered by the carrier in such a manner that it requires additional handling, such as ground unloading, stacked and constricted space unloading, designated piece unloading, loads mixed with pad-wrapped material, loads failing to maintain shipping integrity, and shipments that require additional time, equipment or labor to unload. Federal Express and UPS are included in this category due to their delivery procedures.



**Uncrated:** material that is shipped loose or pad-wrapped, and/or unskidded machinery without proper lifting points.

**Carpet and/or Pad Only:** shipments that consist of loose carpet and/or padding only require additional labor and equipment to unload.

- All inbound and outbound shipments are subject to overtime charges if the shipments are received, loaded or unloaded during the overtime hours specified on the Material Handling Order Form. This includes both warehouse and show site shipments.
- Add any late delivery or off-target charges listed on the Material Handling Order Form if the freight will be received after the deadlines listed on the Quick Facts.
- The above services, whether used completely or in part, are offered as a package and the charges will be based on the total inbound weight of the shipment.

## WHAT HAPPENS TO MY EMPTY CONTAINERS DURING THE SHOW?

- Pick up "Empty Labels" at the Freeman Service Center. Once the container is completely empty, place a label on each container individually. Labeled empty containers will be picked up periodically and stored in non-accessible storage during the event.
- At the close of the show, the empty containers will be returned to the booth in random order. Depending on the size of the show, this process may take several hours.

## HOW DO I PROTECT MY MATERIALS AFTER THEY ARE DELIVERED TO THE SHOW OR BEFORE THEY ARE PICKED UP AFTER THE SHOW?

- Consistent with trade show industry practices, there may be a lapse of time between the delivery of your shipment(s) to your booth and your arrival. The same is true for the outbound phase of the show — the time between your departure and the actual pick-up of your materials. During these times, your materials will be left unattended. We recommend that you arrange for a representative to stay with your materials or that you hire security services to safeguard your materials.

## HOW DO I SHIP MY MATERIALS AFTER THE CLOSE OF THE SHOW?

- Each shipment must have a completed Material Handling Agreement in order to ship materials from the show. All pieces must be labeled individually.
- To save time, complete and submit the Outbound Shipping Form in advance, or you may contact the Freeman Service Center at show site for your shipping documents.
- Once we receive your outbound shipping information we will create your Material Handling Agreement and shipping labels. If the shipping information is provided in advance, the Material Handling Agreement will be delivered to your booth with your invoice. Otherwise the Material Handling Agreement and labels will be available for pick up at the Freeman Service Center.

- After materials are packed, labeled, and ready to be shipped, the completed Material Handling Agreement must be turned in at the Freeman Service Center.
- Call your designated carrier with pick-up information. Please refer to the Quick Facts for specific dates, times and address for pick up. In the event your selected carrier fails to show by the final move-out day, your shipment will either be rerouted on Freeman's carrier choice or delivered back to the warehouse at the exhibitor's expense.
- For your convenience, approved show carriers will be on site to book outbound transportation if you have not made arrangements in advance.

## WHERE DO I GET A FORKLIFT?

- Forklift orders to install or dismantle your booth after materials are delivered may be ordered in advance or at show site. We recommend that you order in advance to avoid additional charges at show site. Refer to the Rigging Order Form for available equipment.
- Advance and show site orders for equipment and labor will be dispatched once a company representative signs the labor order at the Freeman Service Center.
- Start time is guaranteed only when equipment is requested for the start of the working day.

## DO I NEED INSURANCE?

- Be sure your materials are insured from the time they leave your firm until they are returned after the show. It is suggested that exhibitors arrange all-risk coverage. This can be done by riders to your existing policies.
- All materials handled by Freeman are subject to the Terms and Conditions, which can be found in the exhibit service manual or online at [www.freeman.com](http://www.freeman.com).

## OTHER AVAILABLE FREIGHT SERVICES

(may not be available in all locations)

- Cranes
- Accessible storage at show site
- Exhibit transportation services (see enclosed brochure)
- Security storage at show site
- Short-term and long-term warehouse storage
- Local pick-up and delivery
- Priority empty return

# FREEMAN

6555 West Sunset Road  
Las Vegas, NV 89118  
(702) 579-1700 • Fax: (469) 621-5604

INCLUDE THE FREEMAN METHOD OF  
PAYMENT FORM WITH YOUR ORDER

NAME OF SHOW: **Western Coatings Symposium 2019 / October 21-22, 2019**

COMPANY NAME:

BOOTH #:

CONTACT NAME:

PHONE #:

E-MAIL ADDRESS:

For Assistance, please call 702-579-1700 to speak with one of our experts.

Let FreemanOnline® estimate your material handling charges for you. Log on to [www.freeman.com](http://www.freeman.com), select your show and click on "Estimate My Material Handling Costs". From FreemanOnline you can print extra shipping labels, get tips on how to package your freight and much more.

## MATERIAL HANDLING SERVICES

<b>CRATED:</b>	Material that is skidded or is in any type of shipping container that can be unloaded at the dock with no additional handling required.
<b>SPECIAL HANDLING:</b> (See definitions on back)	Material delivered by a carrier in such a manner that it requires additional handling, such as ground unloading, stacked or constricted space unloading, designated piece unloading, shipment integrity, alternate delivery location, loads mixed with pad-wrapped material, no documentation and shipments that require additional time, equipment or labor to unload. <b>Federal Express, UPS, &amp; DHL</b> are included in this category due to their delivery procedures.
<b>UNCRATED:</b>	Material that is shipped loose or pad-wrapped, and/or unskidded machinery without proper lifting points.
<b>CARPET AND/OR PAD ONLY:</b>	Shipments that consist of loose carpet and/or padding only require additional labor and equipment to unload.
<b>STRAIGHT TIME:</b>	8:00 A.M. to 5:00 P.M. Monday through Friday
<b>OVERTIME:</b>	5:00 P.M. to 8:00 A.M. Monday through Friday, all day Saturday, Sunday, and Holidays (Overtime will be applied to all freight received at the warehouse and/or show site that must be moved into or out of booth during above listed times.)
<b>WAREHOUSE HOURS:</b>	7:00 A.M. to 2:30 P.M. Monday through Friday, Holidays excluded.

Description	Price Per CWT	Minimum
<b>RATE CLASSIFICATIONS:</b>		
<b>Warehouse Shipment (200 lb. minimum)</b>		
Crated or Skidded Shipment.....	\$ 112.25	224.50
Special Handling Shipment.....	\$ 146.00	292.00
Carpet and/or Pad Only Shipment.....	\$ 168.50	337.00
<b>Show Site Shipment (200 lb. minimum)</b>		
Crated or Skidded Shipment.....	\$ 106.25	212.50
Special Handling Shipment.....	\$ 138.25	276.50
Uncrated or Pad Wrapped Shipment.....	\$ 159.50	319.00
Carpet and/or Pad Only Shipment.....	\$ 159.50	319.00
<b>Small Package - Maximum weight is 30 lbs per shipment*</b>		
Per Shipment.....	\$ 45.00	

\*A small package shipment is a shipment totaling any number of pieces with a combined weight not to exceed 30 lbs that is received on the same day, from the same shipper and delivered by the same carrier.

### ADDITIONAL SURCHARGES:

#### Shipment Delivered after Deadline Date (in addition to above rates)

Warehouse Shipment after OCTOBER 15, 2019.....	\$ 28.25	56.50
Show Site Shipment after OCTOBER 21, 2019.....	\$ 26.75	53.50

#### Overtime Charge - Inbound (in addition to above rates)

Crated or Skidded Shipment.....	\$ 26.75	53.50
Special Handling Shipment.....	\$ 34.75	69.50
Uncrated or Pad Wrapped Shipment.....	\$ 40.00	80.00
Carpet and/or Pad Only Shipment.....	\$ 40.00	80.00

#### Overtime Charge - Outbound (in addition to above rates)

Crated or Skidded Shipment.....	\$ 26.75	53.50
Special Handling Shipment.....	\$ 34.75	69.50
Uncrated or Pad Wrapped Shipment.....	\$ 40.00	80.00
Carpet and/or Pad Only Shipment.....	\$ 40.00	80.00

Description	Weight CWT	Price per CWT	Estimated Total Cost (200 lb. Min.)
	÷ 100 =		
<b>Surcharges</b>	÷ 100 =		
		<b>8.25% Tax</b>	<b>N/A</b>
		<b>Total</b>	

# SPECIAL HANDLING DEFINITIONS

for frequently asked questions and material handling estimator tools, go to [www.freeman.com](http://www.freeman.com)

Special handling applies to shipments that are loaded by cubic space and/or packed in such a manner as to require additional labor/handling, such as ground unloading, constricted space unloading, designated piece unloading, carpet/pad only shipments or stacked shipments. Also included are shipment integrity, alternate delivery locations, mixed shipments, and shipments without individual bills of lading. Shipments loaded in this manner require additional time, labor, or equipment, to unload, sort and deliver.

## **What is Ground Loading/Unloading?**

Vehicles that are not dock height, preventing the use of loading docks, such as U-hauls, flat bed trailers, double drop trailers, company vehicles with trailers that are not dock level, etc.

## **What is Constricted Space Loading/Unloading?**

Trailer loaded "high and tight" shipments that are not easily accessible. Freight is loaded to full capacity of trailer – top to bottom, side to side. One example of this is freight that is loaded down one side of a trailer that must be bypassed to reach targeted freight.

## **What is Designated Piece Loading/Unloading?**

Drivers that require the loading crew to bring multiple pieces of the freight to the rear of the trailer to select the next piece, having to remove freight from the trailer then reload to fit or the trailer must be loaded in a sequence to ensure all items fit.

## **What are Stacked Shipments?**

Shipments loaded in such a manner requiring multiple items to be removed to ground level for delivery to booth. Stacked or "cubed out" shipments, loose items placed on top of crates and/or pallets constitute special handling.

## **What is Shipment Integrity?**

Shipment integrity involves shipments on a carrier that are intermingled, or delivered in such a manner that additional labor is needed to sort through and separate the various shipments on a truck for delivery to our customers.

## **What is Alternate Delivery Location?**

Alternative delivery location refers to shipments that are delivered by a carrier that requires us to deliver some shipments to different levels in the same building, or to other buildings in the same facility.

## **What are Mixed Shipments?**

Mixed shipments are defined as shipments of mixed crated and uncrated goods, where the percentage of uncrated is minimal and does not warrant the full uncrated rate for the shipment, but does require special handling. Freeman defines special handling for mixed loads as having less than 50% of the volume as uncrated.

## **What does it mean if I have "No Documentation"?**

Shipments arrive from a small package carrier (including, among others, Federal Express, UPS, & DHL) without an individual Bill of Lading, requiring additional time, labor and equipment to process.

## **What is the difference between Crated and Uncrated Shipments?**

Crated shipments are those that are packed in any type of shipping container that can be unloaded at the dock with no additional handling required. Such containers include crates, fiber cases, cartons, and properly packed skids. An uncrated shipment is material that is shipped loose or pad-wrapped, and/or unskidded without proper lifting points.

## **What about carpet only shipments?**

Shipments that consist of loose carpet and/or carpet padding only require additional labor and equipment to unload.

## ADVANCE WAREHOUSE

6675 West Sunset Road  
Las Vegas, NV 89118

### Hours of Operation:

Warehouse hours are Monday through Friday from 8:00 a.m. to 3:30 p.m., Holidays excluded.

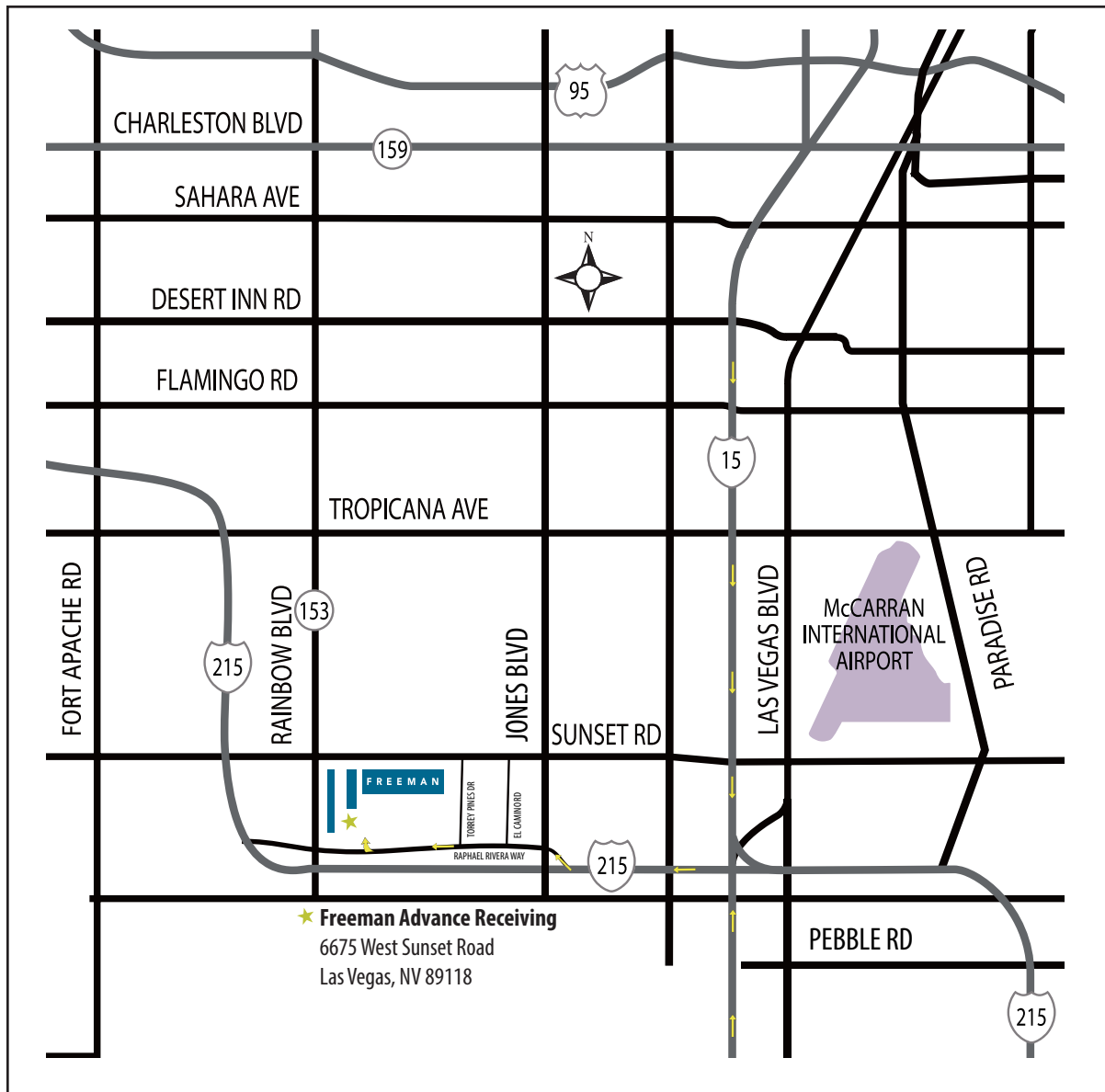
### Directions:

#### From I-15 Northbound or Southbound

Exit 1-215 West  
Exit Jones Boulevard (stay in center lanes)  
Cross over Jones Blvd staying to the right  
Continue on Raphael Rivera Way  
Freeman will be on right

#### From US-93 / I-515 Northbound

Exit I-215 West  
Exit Jones Boulevard (stay in center lanes)  
Cross over Jones Blvd staying to the right  
Continue on Raphael Rivera Way  
Freeman will be on right



# FREEMAN

6555 West Sunset Road  
Las Vegas, NV 89118  
(702) 579-1700 • Fax: (469) 621-5604

## OUTBOUND MATERIAL HANDLING AND SHIPPING LABELS

NAME OF SHOW: **Western Coatings Symposium 2019 / October 21-22, 2019**

COMPANY NAME:

BOOTH #:

CONTACT NAME:

PHONE #:

E-MAIL ADDRESS:

For Assistance, please call 702-579-1700 to speak with one of our experts.

For fast, easy ordering, go to [www.freeman.com](http://www.freeman.com)

**EVERY OUTBOUND SHIPMENT WILL REQUIRE A MATERIAL HANDLING AGREEMENT AND SHIPPING LABELS. WE WOULD BE HAPPY TO PREPARE THESE FOR YOU AND DELIVER THEM TO YOUR BOOTH PRIOR TO SHOW CLOSE. TO TAKE ADVANTAGE OF THIS SERVICE, PLEASE COMPLETE THIS FORM AND RETURN IT TO THE FREEMAN SERVICE DESK**

### SHIPPING INFORMATION

**SHIP TO:** COMPANY NAME: \_\_\_\_\_

DELIVERY ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE/PROVIDENCE: \_\_\_\_\_ ZIP/POSTAL CODE: \_\_\_\_\_

PHONE#: \_\_\_\_\_ ATTN: \_\_\_\_\_

SPECIAL INSTRUCTIONS: \_\_\_\_\_

**BILL TO:** ☐ SAME AS SHIP TO

COMPANY NAME: \_\_\_\_\_

BILLING ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE/PROVIDENCE: \_\_\_\_\_ ZIP/POSTAL CODE: \_\_\_\_\_

### METHOD OF SHIPMENT

Select a Carrier:

☐ **Freeman Exhibit Transportation**

No need to schedule your outbound shipment.

Charges will appear on your Freeman invoice.

☐ **Other Carrier**

Carrier Name: \_\_\_\_\_

Carrier Phone: \_\_\_\_\_

(Freeman will make arrangements for all Freeman Exhibit Transportation shipments.  
Arrangements for pick-up by all other carriers are the responsibility of the exhibitor.)

Select a Level of Service:

☐ 1 Day: Delivery next business day

☐ Standard Ground

☐ 2 Day: Delivery by 5:00 pm second business day

☐ Specialized: Pad wrapped, uncrated, or truckload

☐ Deferred: Delivery within 3-5 business days

Select Shipment Options (if applicable):

☐ Have loading dock

☐ Lift gate required

☐ Inside delivery

☐ Air ride required

☐ Pad wrap required

☐ Residential

☐ Do not stack

Select Desired Number of Labels: \_\_\_\_\_

Once your shipment is packed and ready to be picked up from your booth, please return the completed Material Handling Agreement to the Freeman Service Center. Shipments without a Material Handling Agreement turned in will be returned to our warehouse at the exhibitor's expense.

(489275)

FREEMAN outbound shipping

**F R E E M A N**

**R U S H**

**DO NOT DELAY**

**RECEIVING DATE BEGINS: SEPTEMBER 23, 2019**

**DEADLINE DATE IS: OCTOBER 15, 2019**

**TO:** \_\_\_\_\_  
EXHIBITOR NAME

**C/O FREEMAN  
6675 W SUNSET RD  
LAS VEGAS, NV 89118**

**WAREHOUSE**

**EVENT:** Western Coatings Symposium 2019

**BOOTH NO.** \_\_\_\_\_ **NO. OF PIECES** \_\_\_\_\_

**F R E E M A N**

**R U S H**

**DO NOT DELAY**

**RECEIVING DATE BEGINS: SEPTEMBER 23, 2019**

**DEADLINE DATE IS: OCTOBER 15, 2019**

**TO:** \_\_\_\_\_  
EXHIBITOR NAME

**C/O FREEMAN  
6675 W SUNSET RD  
LAS VEGAS, NV 89118**

**WAREHOUSE**

**EVENT:** Western Coatings Symposium 2019

**BOOTH NO.** \_\_\_\_\_ **NO. OF PIECES** \_\_\_\_\_

F R E E M A N

R U S H

D O N O T D E L A Y

**CANNOT DELIVER BEFORE: OCTOBER 20, 2019**

TO: \_\_\_\_\_  
EXHIBITOR NAME

C/O FREEMAN  
PARIS LAS VEGAS CASINO  
RESORT  
3655 LAS VEGAS BLVD S  
LAS VEGAS , NV 89109

SHOWSITE

EVENT: Western Coatings Symposium 2019

BOOTH NO. \_\_\_\_\_ NO. OF PIECES \_\_\_\_\_

F R E E M A N

R U S H

D O N O T D E L A Y

**CANNOT DELIVER BEFORE: OCTOBER 20, 2019**

TO: \_\_\_\_\_  
EXHIBITOR NAME

C/O FREEMAN  
PARIS LAS VEGAS CASINO  
RESORT  
3655 LAS VEGAS BLVD S  
LAS VEGAS , NV 89109

SHOWSITE

EVENT: Western Coatings Symposium 2019

BOOTH NO. \_\_\_\_\_ NO. OF PIECES \_\_\_\_\_

FREEMAN®

# *furnishings 2019*







## **EMPOWERING YOUR BUSINESS FROM THE GROUND UP**

Meaningful engagement doesn't have to be complicated. You just need the right elements. Whether you're a global brand testing a new product, a startup seeking exposure, or an organization needing flexibility, the furnishings to create a dynamic brand experience start here. **To learn more about our exhibit solutions, go to [freeman.com/exhibit-design](https://freeman.com/exhibit-design)**

**It's not about building a booth.  
It's about designing a**

*beacon*

# Fairfax Sofa & La Brea Chairs

10'x10' Booth



10'x10' Munich Sectional Booth



10'x20' Malba Café & Bench Theater Booth

# Power Up In Style.

Denotes Powered Products



ROMA



**81021 Chair, Powered**  
(white vinyl) 37"L 31"D 33"H



POWERED  
DETAIL

ROMA



**83017 Sofa, Powered**  
(white vinyl) 78"L 31"D 33"H

HEDGE

**85035**

**4' Boxwood Hedge**  
46"L 9"D 47"H



**WIRELESS  
CHARGING TABLE,  
POWERED**

**820710**

(white, ac plug-in)  
20"L 20"D 18"H



POWERED  
DETAIL

## Powered Seating

Empower attendees at your next show with functional charging furniture and make searching for wall outlets history. From soft seating and tables to pedestals and lamps, our complete charging collection lets you Power Up the Possibilities.

# Powered Seating

A.



B.



C.



POWERED  
DETAIL



**A) 810120**

**Naples Chair, Powered**

(black vinyl)

36" L 30" D 33.25" H

**B) 830121**

**Naples Sofa, Powered**

(black vinyl)

87" L 30" D 33.25" H

**C) 830122**

**Naples Loveseat, Powered**

(black vinyl)

62" L 30" D 33.25" H

# Powered Tables

C.



POWERED  
DETAIL

A.



B.



D.



**Ventura  
POWERED  
TABLES**

F.



E.



POWERED  
DETAIL



**Ventura Powered  
Bar Tables**

72.25" L 26.25" D 42" H  
(silver frame)

**A) 820955** (white top)

**B) 820950** (black top)

**Ventura Powered  
Café Tables**

72.25" L 26.25" D 30" H  
(silver frame)

**C) 820964** (black top)

**D) 820965** (white top)



**Sydney Powered  
Cocktail Tables**

48" L 26" D 18" H  
(brushed steel)

**E) 82073** (white)

**F) 82076** (black)

**Please Note:** Client is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.



# Powered Banquettes.

Denotes Powered Products



## Modular System

Create round banquettes or custom serpentine seating. The Power Banquette system has three AC and two USB plugs built into the center cone so your client will never be left powerless. Center power cone may also be rented as a free-standing charging station.



Detail of Electrical Charging Outlet



**Full Banquette**  
w/ Electrical Charging Outlet  
(white vinyl)  
72"RND 51"H



**8506 Center Cone**  
w/ Electrical Charging Outlet  
(white vinyl)  
38"RND 51"H



**8507 Quarter Curve Ottoman**  
(white vinyl)  
53"L 22"D 18"H




**Ottoman Ring**  
(4 curve ottoman seats)  
(white vinyl)  
72"RND 18"H



**815119 Half Bench Ottoman**  
(white vinyl)  
39"L 22"D 18"H

# Powered Pedestals

Denotes AC and USB charging outlets 



**Powered Locking Pedestal**  
(white)  
**A) 85061** 24"L 24"D 36"H  
**B) 85063** 24"L 24"D 42"H  
(black)  
**C) 85060** 24"L 24"D 36"H  
**D) 85062** 24"L 24"D 42"H

**Wireless Charging Table, Powered**  
**E) 820710**  
(white, AC plug-In)  
20"L 20"D 18"H

**Please Note:** Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

# Powered Tech Desk



**A) 84083 Tech Desk, Powered w/3 Drawer File Cabinet**  
(black metal, laminate)  
60"L 30"D 30"H

**B) 84084 Tech Desk, Powered**  
(black metal, laminate)  
60"L 30"D 30"H

**C) 84080 3 Drawer File Cabinet on Castors**  
(black metal, laminate)  
16"L 20"D 28"H



# Soft Seating

*Create Engaging Booth Environments*

## HOPI

(gray linen)

**810140, Chair**

21"L 25"D 34"H

**830150, Loveseat**

48"L 25"D 34"H

## HEDGE

**85030**

**7' Boxwood Hedge**

36.5"L 12"D 84"H

## PEDESTAL

**85063**

**Powered Locking**

(white)

24"L 24"D 42"H

## CAFÉ TABLE

**8201223**

**Hydraulic Chrome Base**

(laminated white top)

30" Round 29"H

## REGIS

**82075 End Table**

(brushed metal)

16"L 15.5"D 16.5"H

## MARCHE

**815159 Swivel Ottoman**

(blue fabric)

17" RND 18"H



10'x20' Hopi Lounge & Zenith Café Booth

# Soft Seating Collections

Available in Power 

A.



B.



C.



## BAJA

**A) 81050 Chair**  
(white vinyl)  
36"L 30.5"D 28"H

**B) 83019 Sofa**  
(white vinyl)  
86"L 28"D 30"H

**C) 83020 Loveseat**  
(white vinyl)  
61"L 30.5"D 28"H

A.



B.



## FAIRFAX

**A) 830949 Sofa**  
(white vinyl, brushed metal)  
62"L 26"D 30"H

**B) 810949 Chair**  
(white vinyl, brushed metal)  
27"L 26"D 30"H

A.



B.



C.



## NAPLES

**A) 810119 Chair**  
(black vinyl)  
36"L 30"D 33.25"H  
**810120** (Powered)

**B) 830119 Sofa**  
(black vinyl)  
87"L 30"D 33.25"H  
**830121** (Powered)

**C) 830120 Loveseat**  
(black vinyl)  
62"L 30"D 33.25"H  
**830122** (Powered)

# Munich Collection

*Modular Seating to Design Custom Exhibits*

Denotes Powered Products



## MUNICH

**830201 Sectional 3pc.**

(gray fabric)  
93.5"L 27"D 28.5"H

## HEDGE

**85035**

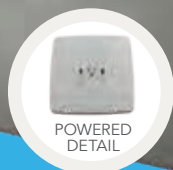
**4' Boxwood Hedge**

46"L 9"D 47"H

## WIRELESS CHARGING TABLE, POWERED

**820710**

(white, ac plug-in)  
20"L 20"D 18"H



**830200 Munich Armless Loveseat**  
(gray fabric)  
45"L 27"D 28.5"H



**810150 Munich Corner Chair**  
(gray fabric)  
26"L 27"D 28.5"H



**810151 Munich Armless Chair**  
(gray fabric)  
22.5"L 27"D 28.5"H

# Soft Seating Collections



A.



B.

## ALLEGRO

**A) 81019 Chair**  
(blue fabric)

36"L 34.5"D 30"H

**B) 83015 Sofa**  
(blue fabric)

73"L 34.5"D 30"H



A.



B.



C.

## TANGIERS

**A) 830118 Sofa**

(beige textured)

78"L 37"D 36"H

**B) 810118 Chair**

(beige textured)

34"L 37"D 36"H

**C) 830220 Loveseat**

(beige textured)

57.5"L 37"D 37"H



A.



B.



C.

## KEY LARGO

**A) 810950 Chair**

(black fabric)

35"L 35"D 34"H

**B) 830950 Loveseat**

(black fabric)

57"L 35"D 34"H

**C) 830951 Sofa**

(black fabric)

79"L 35"D 34"H

## SOUTH BEACH

(platinum suede)

**A) 8301 Sofa**

69"L 29"D 33"H

**B) 8151 Ottoman**

25"L 31"D 18"H



A.



B.



# Accent Chairs



## SWANSON

**810875 Swivel Chair**  
(white vinyl)  
28"L 25"D 30"H

## KEY WEST

**8103 Chair**  
(black)  
31"L 31"D 31"H



**LA BREA**  
**810874 Chair**  
(charcoal gray, fabric)  
35"L 27"D 40"H



## WENTWORTH

**810145 Chair**  
(brown vinyl)  
32.1"L 26"D 31.5"H



**AURA**  
**820844 Round Table**  
(white metal)  
15" Round 22"H



## Accent Chair Styles



**Madrid Chair**  
**A) 81816**  
 (white vinyl)  
 30"L 30"D 31"H  
**B) 8102**  
 (black vinyl)  
 30"L 30"D 31"H

**C) 810949**  
**Fairfax Chair**  
 (white vinyl, brushed metal)  
 27"L 26"D 30"H

**D) 810151**  
**Munich Armless Chair**  
 (gray fabric)  
 22.5"L 27"D 28.5"H

**E) 810140**  
**Hopi Chair**  
 (gray linen)  
 21"L 25"D 34"H

**F) 810947**  
**Pro Executive Guest Chair**  
 (black vinyl)  
 24"L 22"D 36"H



## Meeting & Stage Chairs



**Marina Chair**  
 17.5"L 19.5"D 35"H  
**A) 810160** (black vinyl)  
**B) 810161** (brown fabric)  
**C) 810164** (white vinyl)

**Meeting Chair**  
 25.5"L 23.5"D 34"H  
**D) 810835** (espresso vinyl)  
**E) 810836** (taupe fabric)  
**F) 810948** (white vinyl)





# Group Seating

## ZENITH

**A) 810851 Chair**  
(white, chrome)  
18.25"L 22"D 32"H

**B) 820241  
Madison Hydraulic  
Café Table**  
(chrome base, gray  
acajou top)  
30"RND 29"H



## LAGUNA

**C) 810861 Chair**  
(maple, chrome)  
18"L 19"D 34"H

**D) 8201223  
Round Café Table**  
(white laminate top,  
chrome hydraulic base)  
30" Round 29"H



## MALBA

20"L 20"D 32"H  
**A) 810131 Chair** (gray)  
**B) 810130 Chair** (green)

## MARINA

17.5"L 19.5"D 35"H  
**A) 810164** (white vinyl)  
**B) 810160** (black vinyl)  
**C) 810161** (brown fabric)  
**D) 810162** (ocean blue fabric)  
**E) 810163** (red fabric)



# Styles & Shapes



**A) 810810  
Berlin Chair**  
(black, white)  
18"L 22"D 32"H

**B) 810846  
Christopher Chair**  
(white vinyl, chrome)  
17"L 19"D 35"H

**C) 810841  
Rustique Chair w/arms**  
(gunmetal)  
20"L 18"D 31"H



**D) 81063  
Altura Guest Chair**  
(black crepe)  
25"L 20"D 34"H

**E) 71089  
Diamond Side Chair**  
(black)  
21"W X 23" L X 32"H

**F) 71090  
Diamond Arm Chair**  
(black)  
20"W X 21"L X 33"H



**G) 810837  
Razor Armless Chair**  
(white)  
15.38"L 15.5"D 30.5"H

**H) 81083  
Blade Chair**  
(sky blue)  
20.5"L 19"D 30.5"H

**I) 81082  
Blade Chair**  
(red)  
20.5"L 19"D 30.5"H

## Mix & Match

Create the ultimate seating configuration. Choose from a variety of shapes and sizes to design the perfect look.

**J) 210108 LIMERICK® Chair BY HERMAN MILLER™**  
(gray) 18"W X 17.75"L X 33"H

**K) 81093 Lucent Chair** (frosted, acrylic) 19.5"L 19.75"D 32.5"H



# Ottomans

## Vibe Cube

18"L 18"D 18"H

- A) 81531 (white vinyl)
- B) 81530 (black vinyl)
- C) 81532 (steel blue vinyl)
- D) 81534 (purple vinyl)
- E) 81533 (silver vinyl)
- F) 81519 (red vinyl)
- G) 81517 (yellow vinyl)
- H) 81520 (pink vinyl)
- I) 81518 (blue vinyl)
- J) 81525 (orange vinyl)



D.



E.



F.



G.



I.



H.



J.



# Styles & Shapes



C.



F.



I.



L.



N.



A.



D.



G.



J.



M.



O.



B.



E.



H.



K.

## Beverly Bench

60"L 20"D 18"H

**A) 81556** (white vinyl)

**B) 81550** (black vinyl)

**C) 81552** (gray fabric)

**D) 81555** (red fabric)

**E) 81554** (ocean blue fabric)

**F) 81553** (linen fabric)

**G) 81551** (brown fabric)

## H) 815119 Half Bench

(white vinyl)

39"L 22"D 18"H

## ENDLESS Square

34"L 34"D 15"H

**I) 815123** (black)

**J) 815122** (white)

## ENDLESS Curved

60.5"L 37.5"D 15"H

**K) 815952** (black)

**L) 815953** (white)

## M) 8507 Quarter Curve

(white vinyl)

53"L 22"D 18"H

**Ring** (4 ottoman seats)

(white vinyl)

72"RND 18"H

## N) 81526 Edge

**LED Cube**

(white plastic)

19"L 19"D 19"H

A/C power only

## O) 82074

**Regis Bench**

(brushed metal)

47"L 15.5"D 16"H

# Marche Swivel



A.



B.



C.



D.



E.



F.



G.



H.



I.



K.

J.

## Marche Swivel Ottomans

17"RND 18"H

**A) 815150** (white vinyl)

**B) 815154** (red fabric)

**C) 815158**

(pear yellow fabric)

**D) 815156** (plum fabric)

**E) 815159** (blue fabric)

**F) 815151** (gray fabric)

**G) 815155**

(rose quartz fabric)

**H) 815152** (linen fabric)

**I) 815153**

(raspberry fabric)

**J) 815157**

(meadow green fabric)

**K) 815160**

(orange fabric)

# Accent Tables

## ALONDRA

### Cocktail Table

47"L 24"D 16"H

A) 820250 (glass, chrome)

B) 820251 (wood, chrome)



C.

D.



## ALONDRA

### End Table

20"L 20"D 20"H

C) 820252 (glass, chrome)

D) 820253 (wood, chrome)

## GEO

### Cocktail Table

50"L 22"D 16"H

A) 82034 (glass, chrome)

B) 82027 (wood, black)



C.

D.



## GEO


### End Table

26"L 26"D 20"H

C) 82035 (glass, chrome)

D) 82028 (wood, black)

# Styles & Shapes

Available in Power 

## Sydney Cocktail Tables

(brushed steel)  
48"L 26"D 18"H

- A) 82053 (white)
- 82073 (Powered)
- B) 82052 (black)
- 82076 (Powered)
- C) 82077 (blue)
- D) 82078 (wood)

## Sydney End Tables

27"L 23"D 22"H

- E) 82055 (white)
- F) 82054 (black)
- G) 82079 (blue)
- H) 82080 (wood)

## Regis Tables

(brushed metal)

### I) 82074 Bench Table

47"L 15.5"D 16"H

### J) 82075 End Table

16"L 15.5"D 16.5"H

## Silverado Tables

(glass, chrome)

### K) 82015 End Table

24" Round 22"H

### L) 82014 Cocktail Table

36" Round 17"H

## Oliver Tables

(walnut finish)

### M) 82088 End Table

22" Round 22"H

### N) 82087 Cocktail Table

47"L 27"D 19"H

## Aura Round Table

### O) 820844

(white metal)

15" Round 22"H

## Edge LED Cube Table

### P) 82057

(plexi top, white plastic)

20"L 20"D 20"H

A/C power only

## Wireless Charging

### Table, Powered

### Q) 820710

(white, AC plug-In)

20"L 20"D 18"H





# Café Tables

**A) 820940 Blue Hydraulic  
Café Table**  
(chrome base, blue top)  
30" RND 29"H

**B) 810131 Malba Chair**  
(gray)  
20"L 20"D 32"H



**85030  
7' Boxwood Hedge**  
36.5"L 12"D 84"H



**30" Round Café Table  
A) 820941  
Standard Black Base**  
(blue top) 30" RND 29"H

**B) 81093 Lucent Chair**  
(frosted, acrylic)  
19.5"L 19.75"D 32.5"H

**A) 820241 Madison  
Hydraulic Café Table**  
(chrome base, gray acajou top)  
30" RND 29"H

**B) 810130 Malba Chair**  
(green)  
20"L 20"D 32"H



# Customize and Create

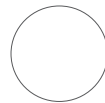
Choose your base, black or chrome, then pick a color that suits your design.



A.



B.



WHITE LAMINATE



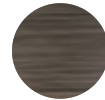
GRAPHITE NEBULA



BLUE LAMINATE



MAPLE



MADISON/GRAY ACAJOU



RED



SILVER TEXTURED



WOOD LAMINATE

## Café Tables

**Standard Black Base**  
30" RND 29"H

**A) 8201220** (white)  
also available  
**820265** (Madison/gray  
acajou)  
**820941** (blue)  
**820943** (wood)

## Café Tables

**Hydraulic Chrome Base**  
30" RND 29"H

**B) 820923** (graphite nebula)  
also available  
**8201208** (maple)  
**820921** (red)  
**820940** (blue)  
**820942** (wood)  
**820925** (silver)  
**8201223** (white)

36" RND 29"H  
**820126** (white)  
**8201209** (graphite nebula)  
**8201206** (maple)

# Mix & Match

**Create your look.** Choose from a wide variety of tables and seating options.



D.



C.

**C) 72063 Chelsea Butcher Block-Top Café Table**  
(oak) 30"RND 30"H  
also available  
**72064** 36"RND 30"H

**D) 810164 Marina Chair**  
(white vinyl) 17.5"L 19.5"D 35"H

**E) 72069 Soho Black-Top Café Table**  
(black) 24"RND 30"H  
also available  
**72067** 36"RND 30"H | **72066** 18"RND 18"H

**F) 81082 Blade Chair**  
(red) 20.5"L 19"D 30.5"H



F.



E.



# Bar Tables

**A) 8201222**  
**30" Round Bar Table**  
(white top, chrome  
hydraulic base)  
30"RND 45"H

**B) 810952**  
**Apex Barstool**  
(blue ultra suede)  
21"L 21"D 33"H



**C) 8201226**  
**Rustique Square Metal Bar Table**  
(gunmetal)  
23.75"L 23.75"D 41.25"H

**D) 810839**  
**Rustique Barstool**  
(gunmetal)  
13"L 13"D 30"H



**E) 820930**  
**30" Round Bar Table**  
(blue top, chrome  
hydraulic base)  
30"RND 45"H

**F) 810860**  
**Laguna Barstool**  
(maple, chrome)  
18"L 20"D 47"H

F.



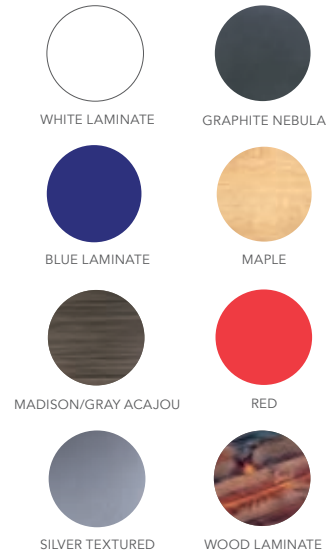
**G) 820240 30"**  
**Round Bar Table**  
**w/ Hydraulic Chrome Base**  
(Madison/gray acajou)  
30" RND 45"H

**H) 810850**  
**Zenith Barstool**  
(white, chrome)  
19"L 20"D 44"H



# Customize and Create

Choose your base, black or chrome, then pick a color that suits your design.



## Bar Tables

**Standard Black Base**  
30" RND 42"H

**A) 8201221** (white)  
also available  
**820264** (Madison/gray acajou)  
**820931** (blue)  
**820933** (wood)

## Bar Tables

**Hydraulic Chrome Base**  
30" RND 45"H

**E) 820922** (graphite nebula)  
also available  
**8201207** (maple)  
**820920** (red)  
**820930** (blue)  
**820932** (wood)  
**802924** (silver)

36" RND 45"H  
**820125** (white)  
**8201211** (graphite nebula)  
**8201205** (maple)

# Style & Design

Choose from a variety of table top colors and styles for the perfect look.



**C) 720163 Chelsea Butcher Block-Top Bistro Table**  
(oak) 30"RND 42"H  
also available  
**720164** 36"RND 42"H

**D) 81092 Lucent Barstool**  
(frosted, acrylic) 22"L 22.5"D 45.5"H

**E) 72070 Soho Black-Top Bistro Table**  
(black) 24"RND 42"H  
also available  
**72068** 36"RND 42"H

**F) 810953 Apex Barstool**  
(red vinyl) 21"L 21"D 33"H





# Barstools



## LIFT Barstools

15" Round 23–33.5"H

A) 810870 (white vinyl)

B) 810873 (red vinyl)

C) 810871 (black vinyl)

D) 810872 (gray vinyl)

# Styles & Shapes



A.



B.



C.



D.



E.



F.



G.



H.



I.



J.



K.



L.



M.



N.



O.



P.



Q.



R.

T.

U.



S.

## Mix & Match

**T) 720163 Butcher Block-Top Bistro**  
(oak) 30"L RND 42"H

also available **720164** 36" RND 42"H

**U) 210109 LIMERICK® Stool BY HERMAN MILLER™**  
(white) 18" X 17.75" L X 44" H



### Apex Barstools

21"L 21"D 33"H

**A) 810951** (black vinyl)

**B) 810953** (red vinyl)

**C) 810954** (white vinyl)

**D) 810952** (blue ultra suede)

### Zoey Barstools

15"L 16"D 30-34.75"H

**E) 810840** (white, chrome)

**F) 810834** (black, chrome)

### Banana Barstools

21"L 22"D 41.75"H

**G) 810104** (black, chrome)

**H) 810103** (white, chrome)

### I) 810201 Oslo Barstool

(white)

17"L 20"D 45"H

### J) 810848 Christopher Barstool

(white vinyl, chrome)

19"L 15"D 41"H

### K) 810202 Shark Barstool

(white, chrome)

22"L 19"D 34-44"H

### L) 810850

**Zenith Barstool**

(white, chrome)

19"L 20"D 44"H

### M) 81092

**Lucent Barstool**

(frosted, acrylic)

22"L 22.5"D 45.5"H

### N) 810860

**Laguna Barstool**

(maple, chrome)

18"L 20"D 47"H

### Blade Barstool

20.5"L 20.125"D 40.5"H

**O) 81080** (red)

**P) 81081** (sky blue)

### Q) 71088

**Black Diamond Stool**

(black) 22"W X 18"L X 46"H

### R) Gas Lift Stool w/ arms

24"W X 20"L X 46"H

**71048** (gray, adjustable)

also available

**71047 w/o arms**

### S) 810839

**Rustique Barstool**

(gunmetal) 13"L 13"D 30"H



# Conference Tables

A.



B.



**42" Round Conference Table**

42" RND 29"H

**A) 820708** (white laminate)

**B) 820260** (Madison/gray acajou)

D.



C.



**MADISON**

(Madison/gray acajou)

**C) 820261 5' Table**

60"L 48"D 29"H

**D) 820262 8' Table**

96"L 60"D 29"H

**E) 820263 10' Table**

120"L 48"D 29"H

E.



# Styles & Shapes

A. | B.



C.



D.



E.



F.



I.



G.



H.



## Atomic Round Tables

(glass, chrome)

**A) 8201225** 42" RND 30"H

**B) 8201224** 36" RND 30"H

## Geo Rounded Square Tables

42"L 42"D 29"H

**C) 82044** (glass, chrome)

**D) 82043** (glass, black)

## Geo Rectangular Tables

60"L 36"D 29"H

**E) 82041** (glass, black)

**F) 82051** (glass, chrome)

## G) 820707 Merlin

**Multi Use Table**

(gray laminate, black)

46"L 29"D 30"H

## H) 820706 Work Table

(white laminate, white)

48"L 24"D 30"H

## I) 820203

**6' Conference Tables**

(graphite nebula)

72"L 42"D 29"H

## Mix & Match

**J) 810946 Pro Executive High Back Chair** (black vinyl) 25"L 24"D 48"H Adjustable

**K) 810945 Pro Executive Mid Back Chair** (white vinyl) 24"L 22"D 40"H Adjustable

J.



K.



# Executive Seating

## Pro Executive High Back Chair

25"L X 24"D X 48"H  
**A) 810844** (white vinyl)  
**B) 810946** (black vinyl)  
Adjustable height



## Task Stool

**810135**  
(black fabric)  
27.5"L X 27.5"D X 32.75"-40.25"H  
Adjustable height



## Pro Executive Guest Chair

24"L X 22"D X 36"H  
**810947** (black vinyl)



## Gas Lift Chair

26" X 20" L X 38" H  
**A) 71045** (gray, adjustable)  
**71046** w/ arms

## Gas Lift Stool

24" W X 20" L X 46" H  
**B) 71048** (gray, adjustable)  
**71047** w/o arms




## Pro Executive Mid Back Chair

24"L X 22"D X 40"H  
**A) 810945** (white vinyl)  
**B) 810944** (black vinyl)  
Adjustable height



# Communal and Powered Tables

Choose from a variety of Powered, Solid or Grommet Hole Table Tops.

Denotes AC and USB charging outlets 

POWERED  
DETAIL

## Bar Tables

### Table Top Options



Colors not available in all table options. Please check options listed to the right.



### Ventura Powered Bar Tables

(silver frame)  
72.25"L 26.25"D 42"H

**A) 820950** (black top)  
**820955** (white top)

### Ventura Communal Bar Tables

(silver frame)  
72.25"L 26.25"D 42"H

Maple Top

**B) 820954** (solid)  
**820951** (grommets)

White Top

**C) 820953** (grommets)  
**820956** (solid)

Black Top

**820952** (solid)

## Café Tables



### Ventura Powered Café Tables

(silver frame)  
72.25"L 26.25"D 30"H

**A) 820964** (black top)  
**B) 820965** (white top)

### Ventura Communal Café Tables

(silver frame)

72.25"L 26.25"D 30"H

Maple Top

**C) 820963** (solid)  
**820960** (grommets)

White Top

**D) 820961** (grommets)  
**820966** (solid)

Black Top

**E) 820962** (solid)

# Office Essentials

## MADISON

**A) 84075 Madison Executive Desk**

(gray acajou) 60"L 30"D 29"H

**B) 84077 Madison Credenza**

(gray acajou) 60"L 20"D 29"H

**C) 810135 Task Stool**

(black fabric)

27.5"L 27.5"D 32.75"-40.25"H Adjustable

**D) 810844 Pro Executive High Back Chair**

(white classic vinyl)

25"L 24"D 48"H Adjustable





# Tech Powered Desk




A. 



C.

B. 



Denotes AC and USB charging outlets 

## A) 84083 Tech Desk, Powered, w/3 Drawer File Cabinet

(black metal, laminate)  
60"L 30"D 30"H

## B) 84084 Tech Desk, Powered

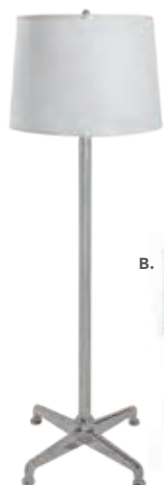
(black metal, laminate)  
60"L 30"D 30"H

## C) 84080 3 Drawer File Cabinet on Castors

(black metal, laminate)  
16"L 20"D 28"H

# Lighting & Shelving

A.



B.



C.



D.



## ACCENT LAMPS

Mason Lamps  
(brushed silver)

## A) 850708 Floor Lamp

18" RND 55"H

## B) 850707 Table Lamp

16" RND 26"H

## SHELVING

## C) 85020

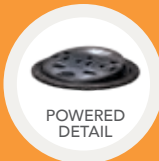
Posh Shelving  
(chrome, acrylic)  
36"L 18"D 72"H

## D) 84078

Madison Bookcase  
(gray acajou)  
36"L 12"D 72"H

# Show Essentials

Denotes AC and USB  
charging outlets



POWERED  
DETAIL

## Midtown Powered Counter

Metallic pewter gray curved counter with taupe-colored glass top features two AC & three USB charging outlets, locking storage cabinet and two shelves.



### Midtown Powered Counter

60"L 18"D 42"H (pewter/glass)

850103 (unlighted)

850102 (lighted with plug-in)



(back)



85030

7' Boxwood Hedge

36.5"L 12"D 84"H

810860

Laguna Barstool

(maple, chrome)

18"L 20"D 47"H

## Display Counter

A) 72056

Display Counter

(black)

24"W X 49"L X 42"H

B) 210109

limerick Stool

BY HERMAN MILLER™

(white)

18" X 17.75"L X 44"H

B.



A.



# Midtown Bar

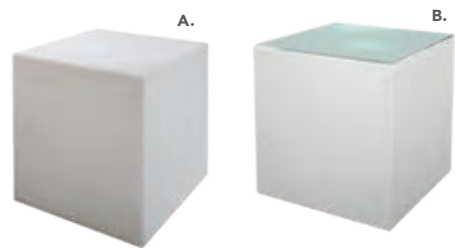
Metallic pewter gray curved bar with taupe-colored glass top features locking cabinet for storage and two shelves.



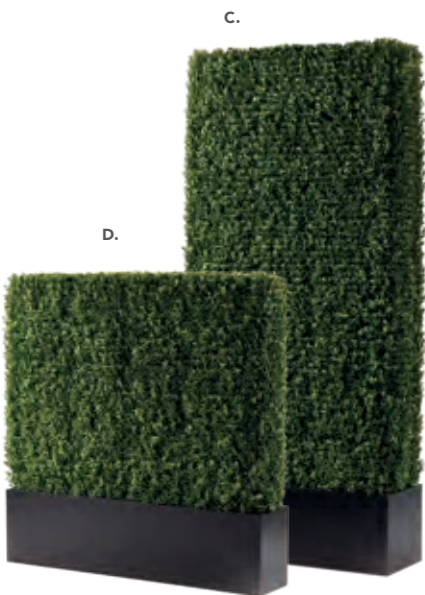
**Midtown Bar**  
60"L 18"D 42"H  
(pewter)  
**A) 850101**  
(unlighted)  
**B) 850100**  
(lighted with plug-in)

**Apex Barstool**  
**C) 810952**  
(blue ultra suede)  
21"L 21"D 33"H

# Lighted & Greenery Products



LED light available in white, red, green, blue and rolling color.

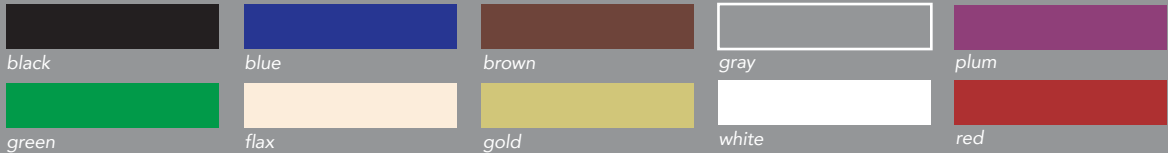


**A) 81526 Edge LED Cube Ottoman**  
(white plastic)  
20"L 20"D 20"H  
A/C power only  
**B) 82057 Edge LED Cube Table**  
(plexi top, white plastic)  
20"L 20"D 20"H  
A/C power only

**C) 85030**  
**7' Boxwood Hedge**  
36.5"L 12"D 84"H  
**D) 85035**  
**4' Boxwood Hedge**  
46"L 9"D 47"H

# Draped or Undraped Tables & Counters

## Table-Drape Colors



**Special Draping:** Special drape is available in a variety of colors. Refer to the order form for details.  
Table-top risers are available in a variety of sizes. See order form for details.

Visit us at [freeman.com](http://freeman.com) for ordering and full product line



## Sizing Chart\*

\*Table and counter widths are available in select cities

### 24"D X 30"H | Tables Draped

<b>124330</b>	Tables Draped	<b>3'L</b> x 24"D x 30"H
<b>124430</b>	Tables Draped	<b>4'L</b> x 24"D x 30"H
<b>124630</b>	Tables Draped	<b>6'L</b> x 24"D x 30"H
<b>124830</b>	Tables Draped	<b>8'L</b> x 24"D x 30"H

### 24"D X 30"H | Tables Undraped

<b>125330</b>	Tables Undraped	<b>3'L</b> x 24"D x 30"H
<b>125430</b>	Tables Undraped	<b>4'L</b> x 24"D x 30"H
<b>125630</b>	Tables Undraped	<b>6'L</b> x 24"D x 30"H
<b>125830</b>	Tables Undraped	<b>8'L</b> x 24"D x 30"H

### 30"D X 30"H | Tables Draped

<b>130330</b>	Tables Draped	<b>3'L</b> x 30"D x 30"H
<b>130430</b>	Tables Draped	<b>4'L</b> x 30"D x 30"H
<b>130630</b>	Tables Draped	<b>6'L</b> x 30"D x 30"H
<b>130830</b>	Tables Draped	<b>8'L</b> x 30"D x 30"H

### 30"D X 30"H | Tables Undraped

<b>131330</b>	Tables Undraped	<b>3'L</b> x 30"D x 30"H
<b>131430</b>	Tables Undraped	<b>4'L</b> x 30"D x 30"H
<b>131630</b>	Tables Undraped	<b>6'L</b> x 30"D x 30"H
<b>131830</b>	Tables Undraped	<b>8'L</b> x 30"D x 30"H

### 4th Side | Table Draped 30"

<b>12404630</b>	Drape Table 4th Side	<b>6'</b> X 30"
<b>12404830</b>	Drape Table 4th Side	<b>8'</b> X 30"

### 24"D X 42"H | Counter Draped

<b>124342</b>	Counter Draped	<b>3'L</b> x 24"D x 42"H
<b>124442</b>	Counter Draped	<b>4'L</b> x 24"D x 42"H
<b>124642</b>	Counter Draped	<b>6'L</b> x 24"D x 42"H
<b>124842</b>	Counter Draped	<b>8'L</b> x 24"D x 42"H

### 24"D X 42"H | Counter Undraped

<b>125342</b>	Counter Undraped	<b>3'L</b> x 24"D x 42"H
<b>125442</b>	Counter Undraped	<b>4'L</b> x 24"D x 42"H
<b>125642</b>	Counter Undraped	<b>6'L</b> x 24"D x 42"H
<b>125842</b>	Counter Undraped	<b>8'L</b> x 24"D x 42"H

### 30"D X 42"H | Counter Draped

<b>130342</b>	Counter Draped	<b>3'L</b> x 30"D x 42"H
<b>130442</b>	Counter Draped	<b>4'L</b> x 30"D x 42"H
<b>130642</b>	Counter Draped	<b>6'L</b> x 30"D x 42"H
<b>130842</b>	Counter Draped	<b>8'L</b> x 30"D x 42"H

### 30"D X 42"H | Counter Undraped

<b>131342</b>	Counter Undraped	<b>3'L</b> x 30"D x 42"H
<b>131442</b>	Counter Undraped	<b>4'L</b> x 30"D x 42"H
<b>131642</b>	Counter Undraped	<b>6'L</b> x 30"D x 42"H
<b>131842</b>	Counter Undraped	<b>8'L</b> x 30"D x 42"H

### 4th Side | Table Draped 42"

<b>12404642</b>	Drape Table 4th Side	<b>6'</b> X 42"
<b>12404842</b>	Drape Table 4th Side	<b>8'</b> X 42"

# Product Display

A.



B.



C.



**A) 72056**  
**Display Counter**  
(black)  
24"W X 49"L X 42"H

**B) 75079**  
**Orion Computer Kiosk**  
(black)  
28"L X 28"D X 40.5"H  
(computer not included)

**C) 810840**  
**Zoey Barstools**  
(white, chrome)  
15"L 16"D 30-34.75"H

D.



E.



F.



**D) 75032**  
**Display Cube - Large**  
(black)  
24"W X 24"L X 42"H

**E) 75031**  
**Display Cube - Medium**  
(black)  
18"W X 18"L X 36"H

**F) 75030**  
**Display Cube - Small**  
(black)  
12"W X 12"L X 42"H

J.



G.



H.



I.



**G) 75022**  
**Display Cylinder - High**  
(black)  
24"W X 24"L X 36"H

**H) 75021**  
**Display Cylinder - Medium**  
(black)  
18"W X 18"L X 20"H

**I) 75020**  
**Display Cylinder - Low**  
(black)  
30"W X 12"L X 15"H  
available in rectangle sizes

**J) 810947**  
**Pro Executive Guest Chair**  
(black vinyl)  
24"L 22"D 36"H



# Product Storage



## RACKS

**A) 750135**  
**Round Literature Rack**  
(black)  
17"W X 17"L X 57"H

**B) 750136**  
**Flat Literature Rack**  
(black)  
10"W X 55"H

## CABINETS

**C) 84080**  
**3 Drawer File Cabinet**  
**on Castors**  
(black metal, laminate)  
16"L 20"D 28"H

**D) 74082**  
**2 Drawer File Cabinet**  
**w/Lock**  
(tan metal)  
15"W X 29"L X 28"H

**E) 74081**  
**4 Drawer File Cabinet**  
**w/Lock**  
(tan metal)  
15"W X 29"L X 50"H

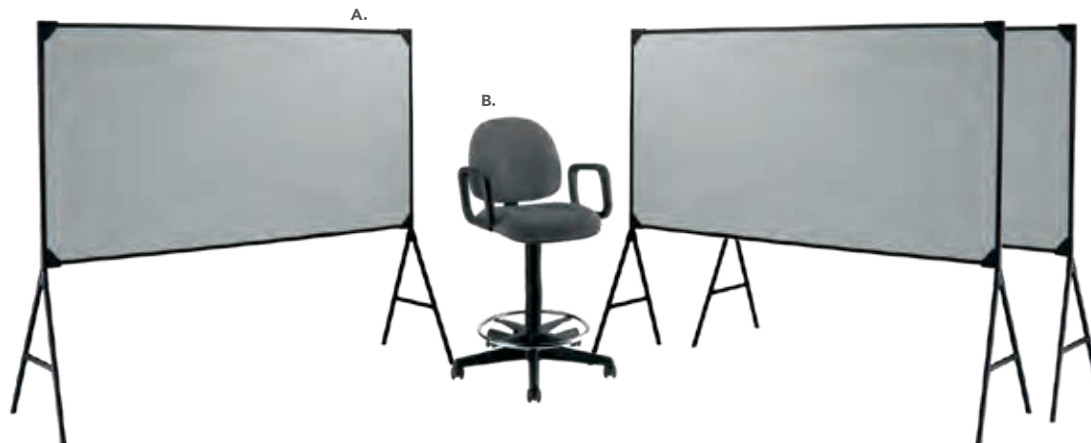


## REFRIGERATORS

**F) 8503001**  
**Large Refrigerator**  
(white) 14.0 cubic feet  
28"W X 28"L X 64"H

**G) 75057**  
**Small Refrigerator**  
4.0 cu feet  
20"W X 22"L X 33"H

# Show & Office Accessories



**A) 10201484**  
**Floor Standing**  
**Bulletin Board**  
(black)  
48"W X 96"L X 78"H

**B) 71048**  
**Gas Lift Stool w/ arms**  
(gray, adjustable)  
24"W X 20"L X 46"H  
also available  
**71047 w/o arms**



**C) 220121**  
**Chrome Stanchion**  
**w/ 8' Retractable Belt**  
(black, belt) 42"H



**D) 220110**  
**Chrome Bag Rack**  
(3" at center)  
1"W X 41"H X 26"W



**E) 220109**  
**Chrome Coat Tree**  
(21"w at the base)  
8 1/4"W X 69 1/2"H



**F) 220118**  
**Chrome Sign Holder**  
(sign holds)  
22"W X 28"H



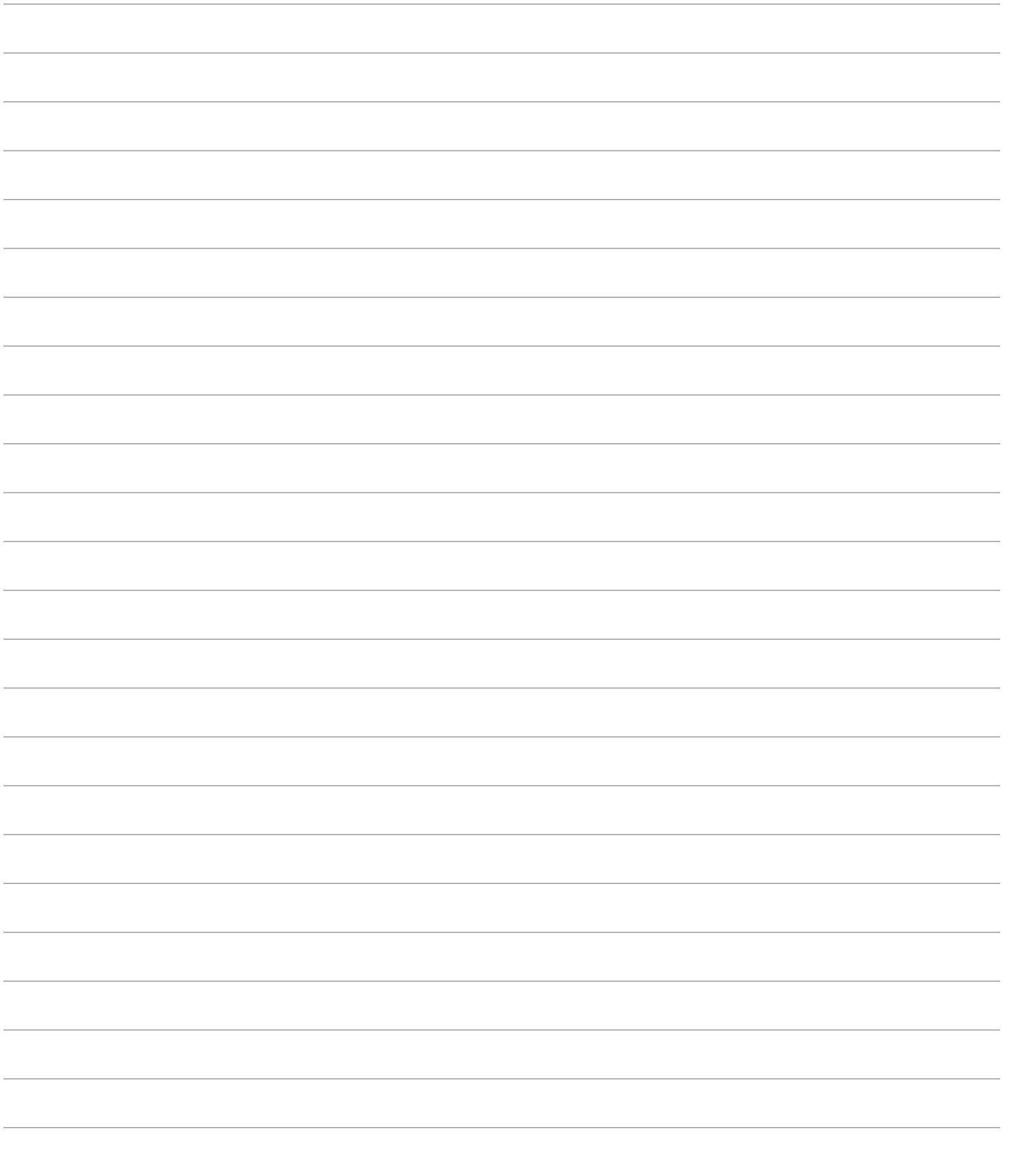
**G) 220143**  
**Brushed Aluminum Easel**  
(open 5 1/4"W X 64 1/4"H)  
26"W X 62"H



**H) 220106**  
**Corrugated Wastebasket**  
(black)



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<b>SOFT SEATING</b>						

## Naples Group - Black Vinyl

_____	810119 *	Chair .....	\$568.50	\$625.35	\$795.90	\$ _____
_____	830120 *	Loveseat .....	\$764.25	\$840.70	\$1,069.95	\$ _____
_____	830119 *	Sofa .....	\$846.00	\$930.60	\$1,184.40	\$ _____

## Munich Group - Gray Fabric

_____	810150 *	Corner Chair .....	\$678.50	\$746.35	\$949.90	\$ _____
_____	810151 *	Armless Chair .....	\$594.25	\$653.70	\$831.95	\$ _____
_____	830200 *	Armless Loveseat .....	\$995.00	\$1,094.50	\$1,393.00	\$ _____
_____	830201 *	Sectional - 3 Piece .....	\$2,265.00	\$2,491.50	\$3,171.00	\$ _____

## Baja Group - White Vinyl

_____	81050 *	Chair .....	\$637.50	\$701.25	\$892.50	\$ _____
_____	83020 *	Loveseat .....	\$701.50	\$771.65	\$982.10	\$ _____
_____	83019 *	Sofa .....	\$963.25	\$1,059.60	\$1,348.55	\$ _____

## South Beach Group - Platinum Suede

_____	8301 *	Sofa .....	\$731.00	\$804.10	\$1,023.40	\$ _____
_____	8151 *	Ottoman .....	\$318.00	\$349.80	\$445.20	\$ _____

## Key Largo Group - Black Fabric

_____	830950 *	Loveseat .....	\$597.75	\$657.55	\$836.85	\$ _____
_____	830951 *	Sofa .....	\$660.00	\$726.00	\$924.00	\$ _____
_____	810950 *	Chair .....	\$470.50	\$517.55	\$658.70	\$ _____

## Allegro Group - Blue Fabric

_____	81019 *	Chair .....	\$578.00	\$635.80	\$809.20	\$ _____
_____	83015 *	Sofa .....	\$921.75	\$1,013.95	\$1,290.45	\$ _____

## Fairfax Group - White Vinyl

_____	810949 *	Chair .....	\$396.75	\$436.45	\$555.45	\$ _____
_____	830949 *	Sofa .....	\$634.25	\$697.70	\$887.95	\$ _____

## Hopi Group - Gray Linen

_____	810140 *	Chair .....	\$255.25	\$280.80	\$357.35	\$ _____
_____	830150 *	Loveseat .....	\$326.75	\$359.45	\$457.45	\$ _____

## Tangiers Group - Beige Fabric

_____	810118 *	Chair .....	\$505.25	\$555.80	\$707.35	\$ _____
_____	830220 *	Loveseat .....	\$836.75	\$920.45	\$1,171.45	\$ _____
_____	830118 *	Sofa .....	\$705.25	\$775.80	\$987.35	\$ _____

## CASUAL SEATING

### Ottomans

_____	815122 *	Endless Square - White Vinyl .....	\$363.50	\$399.85	\$508.90	\$ _____
_____	815123 *	Endless Square - Black Vinyl .....	\$363.50	\$399.85	\$508.90	\$ _____
_____	815953 *	Endless Curve - White Vinyl .....	\$492.25	\$541.50	\$689.15	\$ _____
_____	815952 *	Endless Curve - Black Vinyl .....	\$492.25	\$541.50	\$689.15	\$ _____
_____	815119 *	Half Bench - White Vinyl .....	\$405.50	\$446.05	\$567.70	\$ _____

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Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
<b>CASUAL SEATING</b>						

**Ottomans (continued)**

_____	81518 *	Vibe Cube - Blue Vinyl .....	<b>\$163.00</b>	\$179.30	\$228.20	\$ _____
_____	81519 *	Vibe Cube - Red Vinyl .....	<b>\$163.00</b>	\$179.30	\$228.20	\$ _____
_____	81525 *	Vibe Cube - Orange Vinyl .....	<b>\$163.00</b>	\$179.30	\$228.20	\$ _____
_____	81520 *	Vibe Cube - Pink Vinyl .....	<b>\$163.00</b>	\$179.30	\$228.20	\$ _____
_____	81517 *	Vibe Cube - Yellow Vinyl .....	<b>\$163.00</b>	\$179.30	\$228.20	\$ _____
_____	81530 *	Vibe Cube - Black Vinyl .....	<b>\$142.50</b>	\$156.75	\$199.50	\$ _____
_____	81531 *	Vibe Cube - White Vinyl .....	<b>\$142.50</b>	\$156.75	\$199.50	\$ _____
_____	81532 *	Vibe Cube - Steel Blue Vinyl .....	<b>\$163.00</b>	\$179.30	\$228.20	\$ _____
_____	81533 *	Vibe Cube - Silver Vinyl .....	<b>\$163.00</b>	\$179.30	\$228.20	\$ _____
_____	81534 *	Vibe Cube - Purple Vinyl .....	<b>\$163.00</b>	\$179.30	\$228.20	\$ _____
_____	815151 *	Marche Swivel - Gray Fabric .....	<b>\$252.50</b>	\$277.75	\$353.50	\$ _____
_____	815154 *	Marche Swivel - Red Fabric .....	<b>\$252.50</b>	\$277.75	\$353.50	\$ _____
_____	815159 *	Marche Swivel - Blue Fabric .....	<b>\$252.50</b>	\$277.75	\$353.50	\$ _____
_____	815152 *	Marche Swivel - Linen Fabric .....	<b>\$252.50</b>	\$277.75	\$353.50	\$ _____
_____	815157 *	Marche Swivel - Meadow Green Fabric .....	<b>\$252.50</b>	\$277.75	\$353.50	\$ _____
_____	815158 *	Marche Swivel - Pear Yellow Fabric .....	<b>\$252.50</b>	\$277.75	\$353.50	\$ _____
_____	815156 *	Marche Swivel - Plum Fabric .....	<b>\$252.50</b>	\$277.75	\$353.50	\$ _____
_____	815153 *	Marche Swivel - Raspberry Fabric .....	<b>\$252.50</b>	\$277.75	\$353.50	\$ _____
_____	815155 *	Marche Swivel - Rose Quartz Fabric .....	<b>\$252.50</b>	\$277.75	\$353.50	\$ _____
_____	815150 *	Marche Swivel - White Vinyl .....	<b>\$252.50</b>	\$277.75	\$353.50	\$ _____
_____	815160 *	Marche Swivel - Orange Fabric .....	<b>\$252.50</b>	\$277.75	\$353.50	\$ _____
_____	81526 *	Edge LED Cube - High Density White Plastic .....	<b>\$231.50</b>	\$254.65	\$324.10	\$ _____

**Banquettes**

_____	8506 *	Center Cone with Electrical Charging Outlet .....	<b>\$682.50</b>	\$750.75	\$955.50	\$ _____
_____	8507 *	Quarter Curve Ottoman .....	<b>\$451.00</b>	\$496.10	\$631.40	\$ _____

**Beverly Bench Ottomans**

_____	81550 *	Black Vinyl .....	<b>\$505.00</b>	\$555.50	\$707.00	\$ _____
_____	81551 *	Brown Fabric .....	<b>\$505.00</b>	\$555.50	\$707.00	\$ _____
_____	81552 *	Gray Fabric .....	<b>\$505.00</b>	\$555.50	\$707.00	\$ _____
_____	81553 *	Linen Fabric .....	<b>\$505.00</b>	\$555.50	\$707.00	\$ _____
_____	81554 *	Ocean Blue Fabric .....	<b>\$505.00</b>	\$555.50	\$707.00	\$ _____
_____	81555 *	Red Fabric .....	<b>\$505.00</b>	\$555.50	\$707.00	\$ _____
_____	81556 *	White Vinyl .....	<b>\$505.00</b>	\$555.50	\$707.00	\$ _____

**Accent Chairs**

_____	71089	Black Diamond Side Chair .....	<b>\$128.00</b>	\$140.80	\$179.20	\$ _____
_____	71090	Black Diamond Armchair .....	<b>\$164.00</b>	\$180.40	\$229.60	\$ _____
_____	810861 *	Laguna Chair - Maple/Chrome .....	<b>\$155.50</b>	\$171.05	\$217.70	\$ _____
_____	210108	Limerick® Chair by Herman Miller .....	<b>\$79.00</b>	\$86.90	\$110.60	\$ _____
_____	8102 *	Madrid Chair - Black Vinyl/Chrome .....	<b>\$914.25</b>	\$1,005.70	\$1,279.95	\$ _____
_____	810816 *	Madrid Chair - White Vinyl/Chrome .....	<b>\$914.25</b>	\$1,005.70	\$1,279.95	\$ _____
_____	810948 *	Meeting Chair - White Vinyl .....	<b>\$326.00</b>	\$358.60	\$456.40	\$ _____
_____	810835 *	Meeting Chair - Espresso Vinyl .....	<b>\$244.25</b>	\$268.70	\$341.95	\$ _____
_____	810836 *	Meeting Chair - Taupe Microfiber .....	<b>\$320.25</b>	\$352.30	\$448.35	\$ _____
_____	8103 *	Key West Chair - Black Fabric .....	<b>\$455.50</b>	\$501.05	\$637.70	\$ _____
_____	810164 *	Marina Chair - White Vinyl .....	<b>\$168.00</b>	\$184.80	\$235.20	\$ _____
_____	810160 *	Marina Chair - Black Vinyl .....	<b>\$168.00</b>	\$184.80	\$235.20	\$ _____
_____	810161 *	Marina Chair - Brown Fabric .....	<b>\$168.00</b>	\$184.80	\$235.20	\$ _____
_____	810162 *	Marina Chair - Ocean Blue Fabric .....	<b>\$168.00</b>	\$184.80	\$235.20	\$ _____
_____	810163 *	Marina Chair - Red Fabric .....	<b>\$168.00</b>	\$184.80	\$235.20	\$ _____
_____	810131 *	Malba Chair - Gray Molded Plastic .....	<b>\$112.25</b>	\$123.50	\$157.15	\$ _____
_____	810130 *	Malba Chair - Green Molded Plastic .....	<b>\$109.75</b>	\$120.75	\$153.65	\$ _____
_____	810846 *	Christopher Chair - White Vinyl/Chrome .....	<b>\$141.75</b>	\$155.95	\$198.45	\$ _____
_____	810851 *	Zenith Chair - White/Chrome .....	<b>\$176.25</b>	\$193.90	\$246.75	\$ _____
_____	810841 *	Rustique Chair - Gunmetal .....	<b>\$141.75</b>	\$155.95	\$198.45	\$ _____
_____	810837 *	Razor Armless Chair - White High Density Plastic .....	<b>\$66.00</b>	\$72.60	\$92.40	\$ _____
_____	810875 *	Swanson Swivel Chair - White Vinyl .....	<b>\$310.25</b>	\$341.30	\$434.35	\$ _____
_____	81083 *	Blade Chair - Sky Blue .....	<b>\$93.00</b>	\$102.30	\$130.20	\$ _____
_____	81082 *	Blade Chair - Red .....	<b>\$93.00</b>	\$102.30	\$130.20	\$ _____
_____	810810 *	Berlin Stack Chair - White & Black Plastic/Chrome .....	<b>\$123.75</b>	\$136.15	\$173.25	\$ _____
_____	81093 *	Lucent Chair - Frosted Acrylic .....	<b>\$233.50</b>	\$256.85	\$326.90	\$ _____
_____	810145 *	Wentworth Chair - Brown Vinyl .....	<b>\$298.25</b>	\$328.10	\$417.55	\$ _____

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Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
<b>CASUAL SEATING</b>						

**Executive Seating**

_____	71046	Gray Gaslift Chair With Arms.....	<b>\$266.00</b>	\$292.60	\$372.40	\$ _____
_____	71045	Gray Gaslift Chair Without Arms.....	<b>\$234.50</b>	\$257.95	\$328.30	\$ _____
_____	810874 *	La Brea Swivel Chair - Charcoal Gray Fabric.....	<b>\$363.50</b>	\$399.85	\$508.90	\$ _____
_____	81063 *	Altura Guest Chair - Black Fabric/Black Steel.....	<b>\$363.50</b>	\$399.85	\$508.90	\$ _____
_____	810844 *	Pro Executive High Back Chair - White Vinyl.....	<b>\$320.25</b>	\$352.30	\$448.35	\$ _____
_____	810946 *	Pro Executive High Back Chair - Black Vinyl.....	<b>\$326.00</b>	\$358.60	\$456.40	\$ _____
_____	810945 *	Pro Executive Mid Back Chair - White Vinyl.....	<b>\$404.75</b>	\$445.25	\$566.65	\$ _____
_____	810944 *	Pro Executive Mid Back Chair - Black Vinyl.....	<b>\$392.50</b>	\$431.75	\$549.50	\$ _____
_____	810947 *	Pro Executive Guest Chair - Black Vinyl.....	<b>\$423.50</b>	\$465.85	\$592.90	\$ _____

**Barstools**

_____	71088	Black Diamond Stool.....	<b>\$198.50</b>	\$218.35	\$277.90	\$ _____
_____	71048	Gray Gaslift Stool With Arms.....	<b>\$305.25</b>	\$335.80	\$427.35	\$ _____
_____	71047	Gray Gaslift Stool Without Arms.....	<b>\$284.25</b>	\$312.70	\$397.95	\$ _____
_____	810860 *	Laguna Barstool - Maple/Chrome.....	<b>\$196.50</b>	\$216.15	\$275.10	\$ _____
_____	210109	Limerick® Stool by Herman Miller.....	<b>\$132.50</b>	\$145.75	\$185.50	\$ _____
_____	810872 *	Lift Barstool - Gray Vinyl/Chrome.....	<b>\$186.50</b>	\$205.15	\$261.10	\$ _____
_____	810873 *	Lift Barstool - Red Vinyl/Chrome.....	<b>\$186.50</b>	\$205.15	\$261.10	\$ _____
_____	810871 *	Lift Barstool - Black Vinyl/Chrome.....	<b>\$186.50</b>	\$205.15	\$261.10	\$ _____
_____	810870 *	Lift Barstool - White Vinyl/Chrome.....	<b>\$186.50</b>	\$205.15	\$261.10	\$ _____
_____	810951 *	Apex Barstool - Black Vinyl.....	<b>\$236.50</b>	\$260.15	\$331.10	\$ _____
_____	810952 *	Apex Barstool - Blue Ultra Suede.....	<b>\$236.50</b>	\$260.15	\$331.10	\$ _____
_____	810953 *	Apex Barstool - Red Vinyl.....	<b>\$236.50</b>	\$260.15	\$331.10	\$ _____
_____	810954 *	Apex Barstool - White Vinyl.....	<b>\$236.50</b>	\$260.15	\$331.10	\$ _____
_____	810103 *	Banana Barstool - White Vinyl/Chrome.....	<b>\$215.50</b>	\$237.05	\$301.70	\$ _____
_____	810104 *	Banana Barstool - Black Vinyl/Chrome.....	<b>\$215.50</b>	\$237.05	\$301.70	\$ _____
_____	810850 *	Zenith Barstool - White/Chrome.....	<b>\$176.25</b>	\$193.90	\$246.75	\$ _____
_____	810840 *	Zoey Barstool - White Vinyl/Chrome.....	<b>\$349.25</b>	\$384.20	\$488.95	\$ _____
_____	810834 *	Zoey Barstool - Black Vinyl/Chrome.....	<b>\$349.25</b>	\$384.20	\$488.95	\$ _____
_____	810848 *	Christopher Barstool - White.....	<b>\$242.00</b>	\$266.20	\$338.80	\$ _____
_____	810202 *	Shark Barstool - White Plastic/Chrome.....	<b>\$384.50</b>	\$422.95	\$538.30	\$ _____
_____	810839 *	Rustique Barstool - Gunmetal.....	<b>\$141.75</b>	\$155.95	\$198.45	\$ _____
_____	810201 *	Oslo Barstool - White Plastic/Chrome.....	<b>\$273.25</b>	\$300.60	\$382.55	\$ _____
_____	81080 *	Blade Barstool - Red.....	<b>\$185.50</b>	\$204.05	\$259.70	\$ _____
_____	81081 *	Blade Barstool - Sky Blue.....	<b>\$185.50</b>	\$204.05	\$259.70	\$ _____
_____	81092 *	Lucent Barstool - Frosted Acrylic.....	<b>\$248.50</b>	\$273.35	\$347.90	\$ _____
_____	810135 *	Task Stool - Black Fabric.....	<b>\$205.75</b>	\$226.35	\$288.05	\$ _____

**TABLES****Draped & Undraped Tables & Counters**
☐ Black
☐ Blue
☐ Brown
☐ Flax
☐ Gold
☐ Gray
☐ Green
☐ Plum
☐ Red
☐ White
**Draped Tables & Counters - Tables are 24" wide**

_____	124330	Draped Table 3'L x 30"H.....	<b>\$123.75</b>	\$136.15	\$173.25	\$ _____
_____	124430	Draped Table 4'L x 30"H.....	<b>\$154.50</b>	\$169.95	\$216.30	\$ _____
_____	124630	Draped Table 6'L x 30"H.....	<b>\$184.50</b>	\$202.95	\$258.30	\$ _____
_____	124830	Draped Table 8'L x 30"H.....	<b>\$210.00</b>	\$231.00	\$294.00	\$ _____
_____	12404630	4th Side Drape 6'L x 30"H.....	<b>\$51.75</b>	\$56.95	\$72.45	\$ _____
_____	12404830	4th Side Drape 8'L x 30"H.....	<b>\$51.75</b>	\$56.95	\$72.45	\$ _____
_____	124342	Draped Counter 3'L x 42"H.....	<b>\$167.25</b>	\$184.00	\$234.15	\$ _____
_____	124442	Draped Counter 4'L x 42"H.....	<b>\$191.25</b>	\$210.40	\$267.75	\$ _____
_____	124642	Draped Counter 6'L x 42"H.....	<b>\$215.50</b>	\$237.05	\$301.70	\$ _____
_____	124842	Draped Counter 8'L x 42"H.....	<b>\$241.25</b>	\$265.40	\$337.75	\$ _____
_____	12404642	4th Side Drape 6'L x 42"H.....	<b>\$59.50</b>	\$65.45	\$83.30	\$ _____
_____	12404842	4th Side Drape 8'L x 42"H.....	<b>\$59.50</b>	\$65.45	\$83.30	\$ _____

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Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
TABLES						

**Undraped Tables & Counters - Tables are 24" wide**

_____	125330	Undraped Table 3'L x 30"H.....	<b>\$48.50</b>	\$53.35	\$67.90	\$ _____
_____	125430	Undraped Table 4'L x 30"H.....	<b>\$59.50</b>	\$65.45	\$83.30	\$ _____
_____	125630	Undraped Table 6'L x 30"H.....	<b>\$69.00</b>	\$75.90	\$96.60	\$ _____
_____	125830	Undraped Table 8'L x 30"H.....	<b>\$78.50</b>	\$86.35	\$109.90	\$ _____
_____	125342	Undraped Counter 3'L x 42"H.....	<b>\$83.75</b>	\$92.15	\$117.25	\$ _____
_____	125442	Undraped Counter 4'L x 42"H.....	<b>\$95.75</b>	\$105.35	\$134.05	\$ _____
_____	125642	Undraped Counter 6'L x 42"H.....	<b>\$106.75</b>	\$117.45	\$149.45	\$ _____
_____	125842	Undraped Counter 8'L x 42"H.....	<b>\$115.75</b>	\$127.35	\$162.05	\$ _____

**Table Top Risers - Risers are 8" wide**

_____	1504100	Black 4'L x 7"H Corrugated Riser.....	<b>\$30.25</b>	\$33.30	\$42.35	\$ _____
_____	1504101	White 4'L x 7"H Corrugated Riser.....	<b>\$30.25</b>	\$33.30	\$42.35	\$ _____
_____	1506100	Black 6'L x 7"H Corrugated Riser.....	<b>\$35.25</b>	\$38.80	\$49.35	\$ _____
_____	1506101	White 6'L x 7"H Corrugated Riser.....	<b>\$35.25</b>	\$38.80	\$49.35	\$ _____
_____	1508100	Black 8'L x 7"H Corrugated Riser.....	<b>\$40.75</b>	\$44.85	\$57.05	\$ _____
_____	1508101	White 8'L x 7"H Corrugated Riser.....	<b>\$40.75</b>	\$44.85	\$57.05	\$ _____
_____	1504200	Black 4'L x 14"H Corrugated Riser.....	<b>\$46.00</b>	\$50.60	\$64.40	\$ _____
_____	1504201	White 4'L x 14"H Corrugated Riser.....	<b>\$46.00</b>	\$50.60	\$64.40	\$ _____
_____	1506200	Black 6'L x 14"H Corrugated Riser.....	<b>\$56.50</b>	\$62.15	\$79.10	\$ _____
_____	1506201	White 6'L x 14"H Corrugated Riser.....	<b>\$56.50</b>	\$62.15	\$79.10	\$ _____
_____	1508200	Black 8'L x 14"H Corrugated Riser.....	<b>\$66.75</b>	\$73.45	\$93.45	\$ _____
_____	1508201	White 8'L x 14"H Corrugated Riser.....	<b>\$66.75</b>	\$73.45	\$93.45	\$ _____

**Pedestal Tables - Soho Series**

_____	72069	Black-Top Cafe Table - 30"H x 24"W.....	<b>\$186.50</b>	\$205.15	\$261.10	\$ _____
_____	72067	Black-Top Cafe Table - 30"H x 36"W.....	<b>\$215.50</b>	\$237.05	\$301.70	\$ _____
_____	72066	Black-Top Mini Table - 18"H x 18"W.....	<b>\$159.75</b>	\$175.75	\$223.65	\$ _____
_____	72070	Black-Top Bistro Table - 42"H x 24"W.....	<b>\$247.00</b>	\$271.70	\$345.80	\$ _____
_____	72068	Black-Top Bistro Table - 42"H x 36"W.....	<b>\$269.00</b>	\$295.90	\$376.60	\$ _____

**Pedestal Tables - Chelsea Series**

_____	72063	Butcher Block-Top Cafe Table - 30"H x 30"W.....	<b>\$202.75</b>	\$223.05	\$283.85	\$ _____
_____	72064	Butcher Block-Top Cafe Table - 30"H x 36"W.....	<b>\$213.25</b>	\$234.60	\$298.55	\$ _____
_____	720163	Butcher Block-Top Bistro Table - 42"H x 30"W.....	<b>\$272.25</b>	\$299.50	\$381.15	\$ _____
_____	720164	Butcher Block-Top Bistro Table - 42"H x 36"W.....	<b>\$297.50</b>	\$327.25	\$416.50	\$ _____

**Pedestal Tables**

_____	8201208 *	Hydraulic Base Cafe Table - Maple.....	<b>\$392.50</b>	\$431.75	\$549.50	\$ _____
_____	8201207 *	Hydraulic Base Bar Table - Maple.....	<b>\$408.00</b>	\$448.80	\$571.20	\$ _____
_____	8201209 *	Hydraulic Base Cafe Table - Graphite.....	<b>\$436.75</b>	\$480.45	\$611.45	\$ _____
_____	8201211 *	Hydraulic Base Bar Table - Graphite.....	<b>\$449.00</b>	\$493.90	\$628.60	\$ _____
_____	8201206 *	Hydraulic Base Cafe Table - Maple.....	<b>\$446.25</b>	\$490.90	\$624.75	\$ _____
_____	8201205 *	Hydraulic Base Bar Table - Maple.....	<b>\$443.50</b>	\$487.85	\$620.90	\$ _____
_____	820126 *	Hydraulic Base Cafe Table - White Laminate.....	<b>\$446.25</b>	\$490.90	\$624.75	\$ _____
_____	820125 *	Hydraulic Base Bar Table - White Laminate.....	<b>\$466.75</b>	\$513.45	\$653.45	\$ _____
_____	820241 *	Madison Hydraulic Base Cafe Table - Gray Acajou.....	<b>\$349.25</b>	\$384.20	\$488.95	\$ _____
_____	820240 *	Madison Hydraulic Base Bar Table - Gray Acajou.....	<b>\$349.25</b>	\$384.20	\$488.95	\$ _____
_____	820265 *	Madison Cafe Table - Gray Acajou.....	<b>\$275.75</b>	\$303.35	\$386.05	\$ _____
_____	820264 *	Madison Bar Table - Gray Acajou.....	<b>\$301.25</b>	\$331.40	\$421.75	\$ _____
_____	8201220 *	30" Cafe Table Black Base - White Laminate.....	<b>\$293.50</b>	\$322.85	\$410.90	\$ _____
_____	8201221 *	30" Bar Table Black Base - White Laminate.....	<b>\$313.75</b>	\$345.15	\$439.25	\$ _____
_____	8201222 *	30" Bar Table Chrome Base - White Laminate.....	<b>\$451.25</b>	\$496.40	\$631.75	\$ _____
_____	8201223 *	30" Cafe Table Chrome Base - White Laminate.....	<b>\$451.25</b>	\$496.40	\$631.75	\$ _____
_____	820920 *	30" Bar Table Chrome Hydraulic Base - Red.....	<b>\$349.25</b>	\$384.20	\$488.95	\$ _____
_____	820921 *	30" Cafe Table Chrome Hydraulic Base - Red.....	<b>\$349.25</b>	\$384.20	\$488.95	\$ _____
_____	820922 *	30" Bar Table Chrome Hydraulic Base - Gray.....	<b>\$349.25</b>	\$384.20	\$488.95	\$ _____
_____	820923 *	30" Cafe Table Chrome Hydraulic Base - Gray.....	<b>\$349.25</b>	\$384.20	\$488.95	\$ _____



COMPANY NAME: \_\_\_\_\_ BOOTH #: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_ PHONE #: \_\_\_\_\_

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Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
TABLES						

**Pedestal Tables (continued)**

_____	820924 *	30" Bar Table Chrome Hydraulic Base - Silver .....	\$425.75	\$468.35	\$596.05	\$ _____
_____	820925 *	30" Cafe Table Chrome Hydraulic Base - Silver .....	\$425.75	\$468.35	\$596.05	\$ _____
_____	820930 *	30" Bar Table with Hydraulic Base - Blue .....	\$343.50	\$377.85	\$480.90	\$ _____
_____	820931 *	30" Bar Table with Black Base - Blue .....	\$273.25	\$300.60	\$382.55	\$ _____
_____	820932 *	30" Bar Table with Hydraulic Base - Wood .....	\$419.00	\$460.90	\$586.60	\$ _____
_____	820933 *	30" Bar Table with Black Base - Wood .....	\$291.00	\$320.10	\$407.40	\$ _____
_____	820940 *	30" Cafe Table with Hydraulic Base - Blue .....	\$343.50	\$377.85	\$480.90	\$ _____
_____	820941 *	30" Cafe Table with Black Base - Blue .....	\$245.75	\$270.35	\$344.05	\$ _____
_____	820942 *	30" Cafe Table with Hydraulic Base - Wood .....	\$419.00	\$460.90	\$586.60	\$ _____
_____	820943 *	30" Cafe Table with Black Base - Wood .....	\$266.00	\$292.60	\$372.40	\$ _____

**Accent Tables**

_____	82015 *	Silverado End Table - Tempered Glass/Painted Steel.....	\$291.75	\$320.95	\$408.45	\$ _____
_____	82014 *	Silverado Cocktail Table - Tempered Glass/Painted Steel.....	\$310.25	\$341.30	\$434.35	\$ _____
_____	820252 *	Alondra End Table - Glass/Chrome .....	\$255.25	\$280.80	\$357.35	\$ _____
_____	820250 *	Alondra Cocktail Table - Glass/Chrome.....	\$354.25	\$389.70	\$495.95	\$ _____
_____	820253 *	Alondra End Table - Wood/Chrome .....	\$255.25	\$280.80	\$357.35	\$ _____
_____	820251 *	Alondra Cocktail Table - Wood/Chrome.....	\$354.25	\$389.70	\$495.95	\$ _____
_____	8201224 *	Atomic 36" Round Table - Glass/Chrome .....	\$393.00	\$432.30	\$550.20	\$ _____
_____	8201225 *	Atomic 42" Round Table - Glass/Chrome .....	\$393.00	\$432.30	\$550.20	\$ _____
_____	82028 *	Geo End Table - Wood/Black Steel .....	\$301.25	\$331.40	\$421.75	\$ _____
_____	82027 *	Geo Cocktail Table - Wood/Black Steel .....	\$309.00	\$339.90	\$432.60	\$ _____
_____	82035 *	Geo End Table - Glass/Chrome.....	\$223.50	\$245.85	\$312.90	\$ _____
_____	82034 *	Geo Cocktail Table - Glass/Chrome .....	\$247.00	\$271.70	\$345.80	\$ _____
_____	82054 *	Sydney End Table - Black Laminate/Brushed Steel .....	\$270.75	\$297.85	\$379.05	\$ _____
_____	82055 *	Sydney End Table - White Laminate/Brushed Steel .....	\$270.75	\$297.85	\$379.05	\$ _____
_____	82052 *	Sydney Cocktail Table - Black Laminate/Brushed Steel .....	\$329.25	\$362.20	\$460.95	\$ _____
_____	82053 *	Sydney Cocktail Table - White Laminate/Brushed Steel.....	\$329.25	\$362.20	\$460.95	\$ _____
_____	82079 *	Sydney End Table - Blue Laminate/Brushed Steel.....	\$268.25	\$295.10	\$375.55	\$ _____
_____	82080 *	Sydney End Table - Wood Laminate/Brushed Steel.....	\$268.25	\$295.10	\$375.55	\$ _____
_____	82077 *	Sydney Cocktail Table - Blue Laminate/Brushed Steel.....	\$323.50	\$355.85	\$452.90	\$ _____
_____	82078 *	Sydney Cocktail Table - Wood Laminate/Brushed Steel .....	\$323.50	\$355.85	\$452.90	\$ _____
_____	82075 *	Regis End Table - Brushed Metal .....	\$275.75	\$303.35	\$386.05	\$ _____
_____	82074 *	Regis Bench/Table - Brushed Metal .....	\$388.75	\$427.65	\$544.25	\$ _____
_____	820844 *	Aura Round Table - White Metal.....	\$150.00	\$165.00	\$210.00	\$ _____
_____	82057 *	Edge LED Cube Table - White Plastic/Clear Acrylic.....	\$231.50	\$254.65	\$324.10	\$ _____
_____	82043 *	Geo Square-Round Table - Glass/Black Steel.....	\$357.00	\$392.70	\$499.80	\$ _____
_____	82044 *	Geo Square-Round Table - Glass/Chrome.....	\$357.00	\$392.70	\$499.80	\$ _____
_____	82088 *	Oliver End Table - Walnut Finish .....	\$267.75	\$294.55	\$374.85	\$ _____
_____	82087 *	Oliver Table - Walnut Finish.....	\$301.25	\$331.40	\$421.75	\$ _____
_____	8201226 *	Rustique Square Metal Bar Table - Gray.....	\$347.00	\$381.70	\$485.80	\$ _____

**Conference Tables**

_____	82041 *	Geo Conference Table - Glass/Black Steel .....	\$492.25	\$541.50	\$689.15	\$ _____
_____	82051 *	Geo Conference Table - Glass/Chrome.....	\$439.25	\$483.20	\$614.95	\$ _____
_____	820260 *	Madison Conference Table - Gray Acajou.....	\$472.25	\$519.50	\$661.15	\$ _____
_____	820708 *	42" Round White Conference Table - White Laminate .....	\$474.25	\$521.70	\$663.95	\$ _____
_____	820203 *	6' Oval Conference Table - Granite Nebula .....	\$631.75	\$694.95	\$884.45	\$ _____
_____	820261 *	Madison 5' Conference Table - Gray Acajou .....	\$570.75	\$627.85	\$799.05	\$ _____
_____	820262 *	Madison 8' Conference Table - Gray Acajou.....	\$1,140.25	\$1,254.30	\$1,596.35	\$ _____
_____	820263 *	Madison 10' Conference Table - Gray Acajou .....	\$1,140.25	\$1,254.30	\$1,596.35	\$ _____
_____	820951 *	Ventura Bar Table - Maple with Grommets.....	\$811.25	\$892.40	\$1,135.75	\$ _____
_____	820952 *	Ventura Communal Bar Table - Black.....	\$836.75	\$920.45	\$1,171.45	\$ _____
_____	820953 *	Ventura Bar Table - White with Grommets .....	\$811.25	\$892.40	\$1,135.75	\$ _____
_____	820954 *	Ventura Communal Bar Table - Maple.....	\$811.25	\$892.40	\$1,135.75	\$ _____
_____	820956 *	Ventura Communal Bar Table - White .....	\$811.25	\$892.40	\$1,135.75	\$ _____
_____	820963 *	Ventura Communal Cafe Table - Maple.....	\$569.50	\$626.45	\$797.30	\$ _____
_____	820960 *	Ventura Cafe Table - Maple with Grommets.....	\$798.00	\$877.80	\$1,117.20	\$ _____
_____	820961 *	Ventura Cafe Table - White with Grommets .....	\$798.00	\$877.80	\$1,117.20	\$ _____
_____	820966 *	Ventura Communal Cafe Table - White .....	\$569.50	\$626.45	\$797.30	\$ _____
_____	820962 *	Ventura Communal Cafe Table - Black.....	\$569.50	\$626.45	\$797.30	\$ _____



NAME OF SHOW: **Western Coatings Symposium 2019 / October 21-22, 2019**

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Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
<b>TABLES</b>						

**Office**

_____	84075 *	Madison Desk - Gray Acajou .....	<b>\$685.75</b>	\$754.35	\$960.05	\$ _____
_____	84077 *	Madison Credenza - Gray Acajou .....	<b>\$574.00</b>	\$631.40	\$803.60	\$ _____
_____	84078 *	Madison Bookcase - Gray Acajou .....	<b>\$487.75</b>	\$536.55	\$682.85	\$ _____

**Computer Desk/Table**

_____	820706 *	Work Desk - White Laminate .....	<b>\$404.75</b>	\$445.25	\$566.65	\$ _____
_____	820707 *	Merlin Table - Gray Laminate .....	<b>\$425.75</b>	\$468.35	\$596.05	\$ _____

**POWERED**
**Powered Seating**

_____	810120 *	Naples Chair, Powered - Black Vinyl .....	<b>\$783.75</b>	\$862.15	\$1,097.25	\$ _____
_____	830122 *	Naples Loveseat, Powered - Black Vinyl .....	<b>\$1,055.25</b>	\$1,160.80	\$1,477.35	\$ _____
_____	830121 *	Naples Sofa, Powered - Black Vinyl .....	<b>\$1,213.25</b>	\$1,334.60	\$1,698.55	\$ _____
_____	81021 *	Roma Chair, Powered - White Vinyl .....	<b>\$783.75</b>	\$862.15	\$1,097.25	\$ _____
_____	83017 *	Roma Sofa, Powered - White Vinyl .....	<b>\$1,213.25</b>	\$1,334.60	\$1,698.55	\$ _____

**Powered Tables**

_____	820950 *	Ventura Communal Bar Table, Powered - Black .....	<b>\$1,035.50</b>	\$1,139.05	\$1,449.70	\$ _____
_____	820955 *	Ventura Communal Bar Table, Powered - White .....	<b>\$941.25</b>	\$1,035.40	\$1,317.75	\$ _____
_____	820964 *	Ventura Communal Cafe Table, Powered - Black .....	<b>\$707.50</b>	\$778.25	\$990.50	\$ _____
_____	820965 *	Ventura Communal Cafe Table, Powered - White .....	<b>\$707.50</b>	\$778.25	\$990.50	\$ _____
_____	84083 *	Tech Desk with 3 Drawer File Cabinet, Powered - Black Metal .....	<b>\$715.00</b>	\$786.50	\$1,001.00	\$ _____
_____	84084 *	Tech Desk, Powered - Black Metal .....	<b>\$629.75</b>	\$692.75	\$881.65	\$ _____
_____	82076 *	Sydney Cocktail Table, Powered - Black .....	<b>\$486.75</b>	\$535.45	\$681.45	\$ _____
_____	82073 *	Sydney Cocktail Table, Powered - White .....	<b>\$486.75</b>	\$535.45	\$681.45	\$ _____

**Powered Product Pedestals**

_____	85060 *	Powered Locking Pedestal 36"H - Black .....	<b>\$568.50</b>	\$625.35	\$795.90	\$ _____
_____	85061 *	Powered Locking Pedestal 36"H - White .....	<b>\$568.50</b>	\$625.35	\$795.90	\$ _____
_____	85062 *	Powered Locking Pedestal 42"H - Black .....	<b>\$682.50</b>	\$750.75	\$955.50	\$ _____
_____	85063 *	Powered Locking Pedestal 42"H - White .....	<b>\$682.50</b>	\$750.75	\$955.50	\$ _____
_____	820710 *	Wireless Charging Table, Powered .....	<b>\$564.50</b>	\$620.95	\$790.30	\$ _____

**Midtown Counters & Bars**

_____	850103 *	Midtown Powered Counter Unlighted - Pewter .....	<b>\$1,806.25</b>	\$1,986.90	\$2,528.75	\$ _____
_____	850102 *	Midtown Powered Counter Lighted with Plug-In - Pewter .....	<b>\$2,102.25</b>	\$2,312.50	\$2,943.15	\$ _____
_____	850101 *	Midtown Bar Unlighted - Pewter .....	<b>\$1,618.25</b>	\$1,780.10	\$2,265.55	\$ _____
_____	850100 *	Midtown Bar Lighted with Plug-In - Pewter .....	<b>\$1,922.00</b>	\$2,114.20	\$2,690.80	\$ _____

**DISPLAY & ACCESSORIES**
**Product Storage**

_____	84080 *	3 Drawer File Cabinet on Castors - Black .....	<b>\$218.25</b>	\$240.10	\$305.55	\$ _____
_____	74082	File Cabinet with Lock - Two Drawer - Standard Size .....	<b>\$266.50</b>	\$293.15	\$373.10	\$ _____
_____	74081	File Cabinet with Lock - Four Drawer - Standard Size .....	<b>\$367.25</b>	\$404.00	\$514.15	\$ _____
_____	85020 *	Posh Shelving with Chrome Frame - White .....	<b>\$629.75</b>	\$692.75	\$881.65	\$ _____

**Refrigerator**

_____	75057	Small Refrigerator .....	<b>\$357.50</b>	\$393.25	\$500.50	\$ _____
_____	8503001 *	Refrigerator - White - 14.0 Cubic Feet .....	<b>\$904.50</b>	\$994.95	\$1,266.30	\$ _____

**Lighting**

_____	850707 *	Mason Table Lamp - White/Brushed Silver .....	<b>\$178.75</b>	\$196.65	\$250.25	\$ _____
_____	850708 *	Mason Floor Lamp - White/Brushed Silver .....	<b>\$265.75</b>	\$292.35	\$372.05	\$ _____

FREEMAN furnishings

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NAME OF SHOW: **Western Coatings Symposium 2019 / October 21-22, 2019**

COMPANY NAME: \_\_\_\_\_ BOOTH #: \_\_\_\_\_

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Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
DISPLAY & ACCESSORIES						

#### Display

_____	75020	Display Cylinder - Black - Low .....	<b>\$223.00</b>	\$245.30	\$312.20	\$ _____
_____	75021	Display Cylinder - Black - Medium .....	<b>\$238.00</b>	\$261.80	\$333.20	\$ _____
_____	75022	Display Cylinder - Black - High .....	<b>\$269.00</b>	\$295.90	\$376.60	\$ _____
_____	75030	Display Cube - Black - 12" Small .....	<b>\$252.00</b>	\$277.20	\$352.80	\$ _____
_____	75031	Display Cube - Black - 18" Medium .....	<b>\$252.00</b>	\$277.20	\$352.80	\$ _____
_____	75032	Display Cube - Black - 24" Large .....	<b>\$252.00</b>	\$277.20	\$352.80	\$ _____
_____	75079	Orion Computer Kiosk - Black .....	<b>\$453.25</b>	\$498.60	\$634.55	\$ _____
_____	72056	Display Counter - Black .....	<b>\$453.75</b>	\$499.15	\$635.25	\$ _____

#### Boxwood Hedges

_____	85030 *	7' Boxwood Hedge .....	<b>\$803.00</b>	\$883.30	\$1,124.20	\$ _____
_____	85035 *	4' Boxwood Hedge .....	<b>\$439.00</b>	\$482.90	\$614.60	\$ _____

#### Accessories

_____	220121	Chrome Stanchion with 8' Retractable Belt .....	<b>\$89.00</b>	\$97.90	\$124.60	\$ _____
_____	220118	Chrome Sign Holder .....	<b>\$95.75</b>	\$105.35	\$134.05	\$ _____
_____	750135	Round Literature Rack .....	<b>\$355.50</b>	\$391.05	\$497.70	\$ _____
_____	750136	Flat Literature Rack .....	<b>\$251.75</b>	\$276.95	\$352.45	\$ _____
_____	220109	Chrome Coat Tree .....	<b>\$66.75</b>	\$73.45	\$93.45	\$ _____
_____	220134	Aluminum Easel .....	<b>\$62.50</b>	\$68.75	\$87.50	\$ _____
_____	220110	Chrome Bag Rack .....	<b>\$135.50</b>	\$149.05	\$189.70	\$ _____
_____	10201484	Floor-Standing Bulletin Board .....	<b>\$222.75</b>	\$245.05	\$311.85	\$ _____
_____	220106	Corrugated Wastebasket .....	<b>\$18.25</b>	\$20.10	\$25.55	\$ _____

#### Special Drape

☐ Black ☐ Blue ☐ Brown ☐ Flax ☐ Gold ☐ Gray ☐ Green ☐ Plum ☐ Red ☐ White

_____	12103	Special Drape - 3'H (per ft.) .....	<b>\$17.25</b>	\$19.00	\$24.15	\$ _____
_____	12108	Special Drape - 8'H (per ft.) .....	<b>\$19.50</b>	\$21.45	\$27.30	\$ _____

#### TOTAL COST

Sub-Total \_\_\_\_\_ + Tax (8.25%) \_\_\_\_\_ = TOTAL \_\_\_\_\_

Taxes: Due to varying taxes across counties and cities for various categories, applicable taxes will be applied to your order accordingly based on the jurisdictions of the show city.

\* Asterisk indicates item is a Freeman Select furnishing.

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**SEPTEMBER 30, 2019**

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PAYMENT FORM WITH YOUR ORDER

NAME OF SHOW: **Western Coatings Symposium 2019 / October 21-22, 2019**

COMPANY NAME:

BOOTH #:

CONTACT NAME:

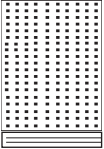
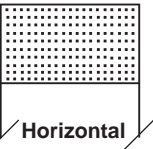
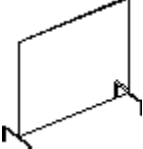
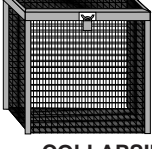


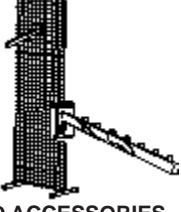



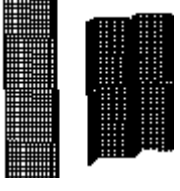

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## ACCESSORIES

 <b>Vertical</b> <b>PERFBOARD - SINGLE SIDED</b>	 <b>Horizontal</b> <b>PERFBOARD - SINGLE SIDED</b>	 <b>CHROME GARMENT RACK</b>	 <b>COLLAPSIBLE SECURITY CONTAINER</b>
 <b>2 WAY STRAIGHT ARM</b>	 <b>4 WAY SLANT ARM</b>	 <b>GRID ACCESSORIES</b>	 <b>GRID LEGS</b>
 <b>PERFBOARD HOOKS AND ACCESSORIES</b>	 <b>TICKET TUMBLER</b>	 <b>2' x 8' GRID PANELS</b>	 <b>4 WAY CONNECTORS</b>

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
<b>PERFBOARD / BULLETIN BOARDS</b>						
_____	10201178	1M x 8'H Single Side-Vert.....	245.00	269.50	343.00	_____
_____	10201182	1/2M x 8'H Single Side-Vert.....	184.50	202.95	258.30	_____
_____	10201480	4' x 8' Single Side-Horz.....	245.00	269.50	343.00	_____
_____	102040	4" Single Hook.....	3.30	3.65	4.60	_____
_____	102060	6" Single Hook.....	3.30	3.65	4.60	_____
_____	102080	8" Single Hook.....	3.30	3.65	4.60	_____
_____	10205	12" Shelf Bracket.....	20.25	22.30	28.35	_____
_____	10207	7-Ball Waterfall.....	37.75	41.55	52.85	_____

<b>GRIDS</b>						
_____	103028	Chrome Grid.....	105.00	115.50	147.00	_____
_____	103010	Black Grid.....	105.00	115.50	147.00	_____
_____	103011	White Grid.....	105.00	115.50	147.00	_____
_____	103040	Grid Legs - Chrome.....	30.50	33.55	42.70	_____
_____	103041	Grid Legs - Black.....	30.50	33.55	42.70	_____
_____	103042	Grid Legs - White.....	30.50	33.55	42.70	_____
_____	103030	Grid Connectors.....	37.75	41.55	52.85	_____

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
<b>GRIDS (continued)</b>						
_____	10303	3-Ball Waterfall.....	31.50	34.65	44.10	_____
_____	10305	5-Ball Waterfall.....	34.00	37.40	47.60	_____
_____	10307	7-Ball Waterfall.....	37.75	41.55	52.85	_____
_____	10309	Cleaver Clip.....	6.15	6.75	8.60	_____
_____	103044	4" Single Hook.....	3.30	3.65	4.60	_____
_____	103046	6" Single Hook.....	3.30	3.65	4.60	_____
_____	103048	8" Single Hook.....	3.30	3.65	4.60	_____

<b>ACCESSORIES</b>						
_____	151010	Collapsible Security Contr. ....	368.25	405.10	515.55	_____
_____	15905	Fish Bowl.....	36.00	39.60	50.40	_____
_____	159011	Ticket Tumbler - Small.....	135.00	148.50	189.00	_____
_____	10405	Garment Rack.....	147.25	162.00	206.15	_____
_____	10404	4-way Slant Arm.....	184.50	202.95	258.30	_____
_____	10403	2-way Straight Arm.....	146.75	161.45	205.45	_____

<b>TOTAL COST</b>						
Sub-Total _____ + Tax (8.25%) _____ = TOTAL _____						

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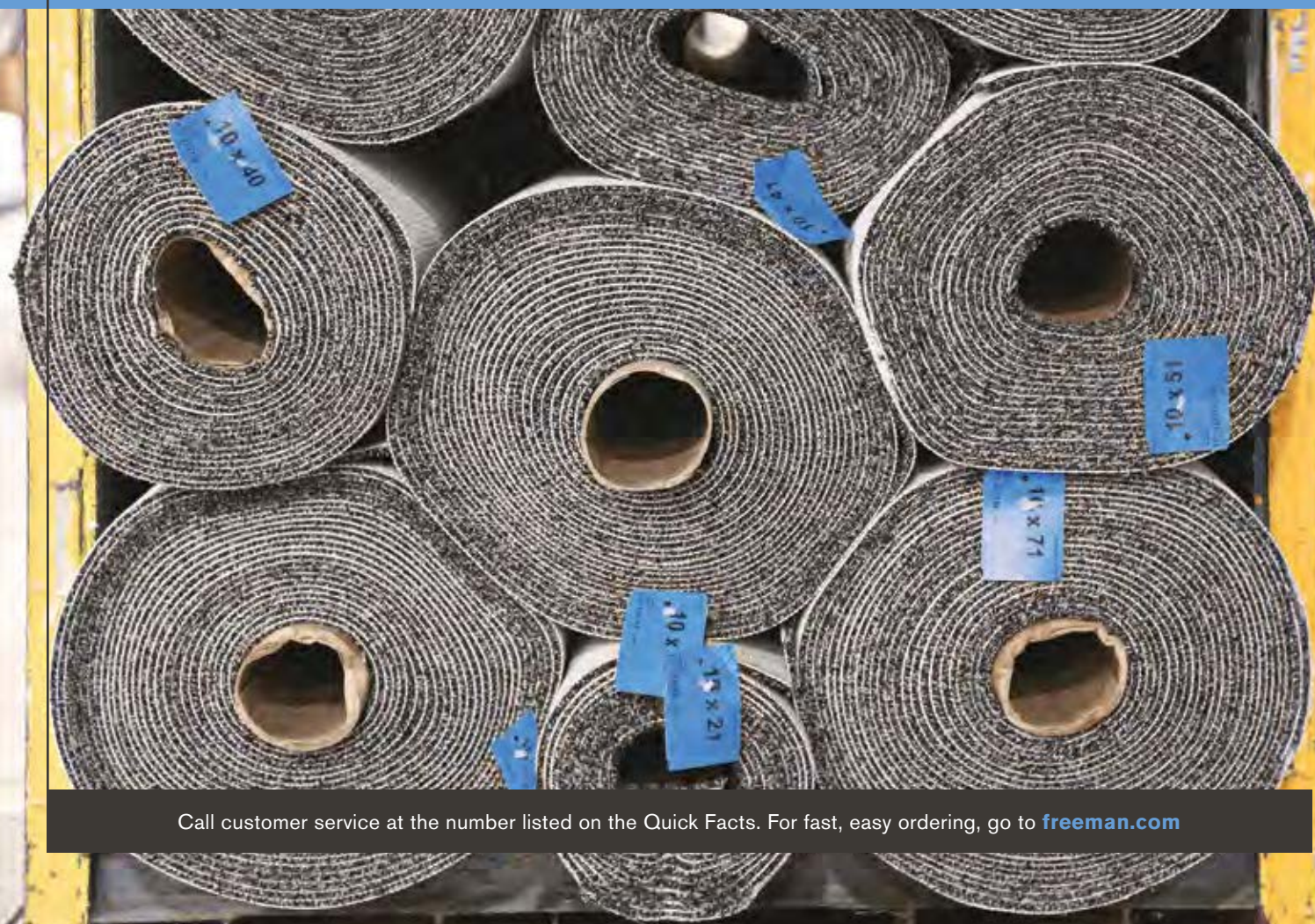
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- Diverse customization options guarantee the fulfillment of your brand standards
- All carpet and padding is manufactured with recycled material
- Rental prices are all-inclusive so there are never hidden charges for material handling or pickup
- Renting carpet from Freeman minimizes your shipping footprint.



Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to [freeman.com](https://freeman.com)

## PRESTIGE CARPET

Freeman's prestige carpet combines plush comfort with durable soil and stain resistance, perfect for high-traffic areas. Five popular colors are available in a luxurious 40-ounce weight and all nine designer colors are available in a 28-ounce weight.

Freeman's prestige carpet packages include new 10-foot-wide carpet, delivery, Visqueen covering, installation, carpet tape, carpet removal and all carpet material handling fees. Prestige carpet is one time use. The carpet for your booth will be brand new and recycled at the end of the show. Price includes environmentally friendly disposal of carpet after usage. Foam carpet padding is available for a minimal fee. If you have a large order, please contact us to see if volume discounts may apply.

### Custom Options

Prestige carpets can also be customized to fit your exhibit needs with unique logos, patterns and borders. Call the phone number on the Quick Facts for assistance.



**\*Colors available in both 28 oz. and 40 oz.**



**Sustainability Tip:** Prestige carpet is one time use. The carpet for your booth will be brand new and recycled at the end of the show.

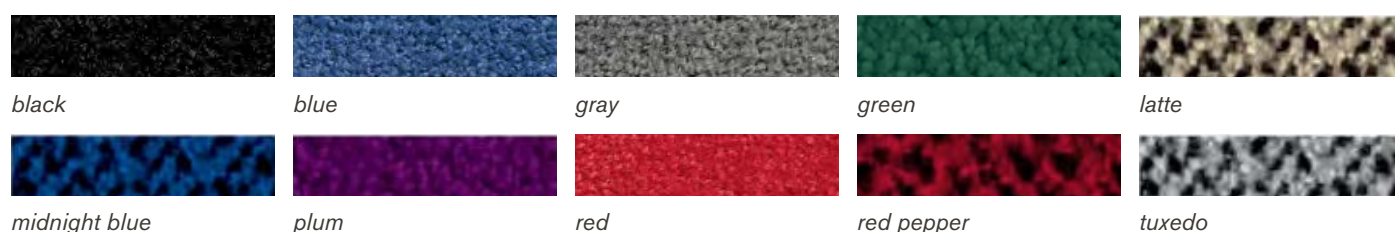
## CLASSIC CARPET

### Custom Cut

Freeman classic carpet is available in a range of colors and includes delivery, Visqueen covering, installation, carpet tape, carpet removal and all carpet material handling fees. Foam carpet padding is available for a minimal fee. If you have a large order, please contact us to see if volume discounts may apply.

### Standard Cut

Our classic carpet comes in a variety of sizes. Prices include delivery, installation, carpet tape, carpet removal and all carpet material handling fees. Foam carpet padding and Visqueen covering are available for a minimal fee.



**Actual colors may vary slightly**

**Sustainability Tip:** Freeman Classic carpet is reused a minimum of four times before retired from inventory and recycled. Darker colored carpets such as black and gray, as well as the two-toned carpet are made of 20-25% recycled content.



# FREEMAN

6555 West Sunset Road  
Las Vegas, NV 89118  
(702) 579-1700 • Fax: (469) 621-5604

**ONLINE PRICE**  
**DISCOUNT PRICE**  
**DEADLINE DATE**  
**SEPTEMBER 30, 2019**

INCLUDE THE FREEMAN METHOD OF  
PAYMENT FORM WITH YOUR ORDER

NAME OF SHOW: **Western Coatings Symposium 2019 / October 21-22, 2019**

COMPANY NAME:

BOOTH #:

CONTACT NAME:

PHONE #:

E-MAIL ADDRESS:

For Assistance, please call 702-579-1700 to speak with one of our experts.

- Orders received after the deadline date or without payment will be charged the Standard Price.
- All utility lines must be installed before carpet installation. Utilities should be ordered in advance.
- Pricing includes delivery, material handling, installation and removal.
- All carpets, padding and plastic covering contain recycled content and are recyclable.

For fast, easy ordering, go to [www.freeman.com](http://www.freeman.com)

## 10' CLASSIC CARPET, PADDING AND PLASTIC COVERING

### CHOOSE YOUR CARPET COLOR:

☐ Black ☐ Blue ☐ Gray ☐ Green ☐ Latte ☐ Midnight Blue ☐ Plum ☐ Red ☐ Red Pepper ☐ Tuxedo

Qty	Description	Online	Discount	Standard	Total
_____	10' x 10' Classic Carpet .....	\$338.50	\$372.35	\$473.90	\$ _____
_____	10' x 20' Classic Carpet .....	\$677.00	\$744.70	\$947.80	\$ _____
_____	10' x 30' Classic Carpet .....	\$1,015.50	\$1,117.05	\$1,421.70	\$ _____
_____	10' x 40' Classic Carpet .....	\$1,354.00	\$1,489.40	\$1,895.60	\$ _____
_____	10' x 10' Carpet Padding - Single Layer .....	\$110.75	\$121.85	\$155.05	\$ _____
_____	10' x 20' Carpet Padding - Single Layer .....	\$221.50	\$243.65	\$310.10	\$ _____
_____	10' x 30' Carpet Padding - Single Layer .....	\$332.25	\$365.50	\$465.15	\$ _____
_____	10' x 40' Carpet Padding - Single Layer .....	\$443.00	\$487.30	\$620.20	\$ _____
_____	10' x 10' Carpet Padding - Double Layer .....	\$221.50	\$243.65	\$310.10	\$ _____
_____	10' x 20' Carpet Padding - Double Layer .....	\$443.00	\$487.30	\$620.20	\$ _____
_____	10' x 30' Carpet Padding - Double Layer .....	\$664.50	\$730.95	\$930.30	\$ _____
_____	10' x 40' Carpet Padding - Double Layer .....	\$886.00	\$974.60	\$1,240.40	\$ _____
_____	Plastic Covering (price per sq ft) .....	\$0.80	\$0.90	\$1.10	\$ _____

## 9' CLASSIC CARPET, PADDING AND PLASTIC COVERING \*\*

### CHOOSE YOUR CARPET COLOR:

☐ Black ☐ Blue ☐ Gray ☐ Green ☐ Latte ☐ Midnight Blue ☐ Plum ☐ Red ☐ Red Pepper ☐ Tuxedo

Qty	Description	Online	Discount	Standard	Total
_____	9' x 10' Classic Carpet .....	\$199.00	\$218.90	\$278.60	\$ _____
_____	9' x 20' Classic Carpet .....	\$398.00	\$437.80	\$557.20	\$ _____
_____	9' x 30' Classic Carpet .....	\$597.00	\$656.70	\$835.80	\$ _____
_____	9' x 40' Classic Carpet .....	\$796.00	\$875.60	\$1,114.40	\$ _____
_____	9' x 10' Carpet Padding - Single Layer .....	\$100.00	\$110.00	\$140.00	\$ _____
_____	9' x 20' Carpet Padding - Single Layer .....	\$200.00	\$220.00	\$280.00	\$ _____
_____	9' x 30' Carpet Padding - Single Layer .....	\$300.00	\$330.00	\$420.00	\$ _____
_____	9' x 40' Carpet Padding - Single Layer .....	\$400.00	\$440.00	\$560.00	\$ _____
_____	9' x 10' Carpet Padding - Double Layer .....	\$200.00	\$220.00	\$280.00	\$ _____
_____	9' x 20' Carpet Padding - Double Layer .....	\$400.00	\$440.00	\$560.00	\$ _____
_____	9' x 30' Carpet Padding - Double Layer .....	\$600.00	\$660.00	\$840.00	\$ _____
_____	9' x 40' Carpet Padding - Double Layer .....	\$800.00	\$880.00	\$1,120.00	\$ _____
_____	Plastic Covering (price per sq ft) .....	\$0.80	\$0.90	\$1.10	\$ _____

\*\* 9' carpet is laid toward the front edge, leaving 1' at the back of the booth for access to utility ports. \*\*

### TOTAL COST

Sub-Total \_\_\_\_\_ + Tax (8.25%) \_\_\_\_\_ = TOTAL \_\_\_\_\_

FREEMAN standard size carpet

Take advantage of the Online price by ordering at [www.freeman.com](http://www.freeman.com) before SEPTEMBER 30, 2019.



# FREEMAN

6555 West Sunset Road  
Las Vegas, NV 89118  
(702) 579-1700 • Fax: (469) 621-5604

**ONLINE PRICE  
DISCOUNT PRICE  
DEADLINE DATE  
SEPTEMBER 30, 2019**

INCLUDE THE FREEMAN METHOD OF  
PAYMENT FORM WITH YOUR ORDER

NAME OF SHOW: **Western Coatings Symposium 2019 / October 21-22, 2019**

COMPANY NAME:

BOOTH #:

CONTACT NAME:

PHONE #:

E-MAIL ADDRESS:

For Assistance, please call 702-579-1700 to speak with one of our experts.

- **Guaranteed new, high-quality carpet.**
- **Orders received after the deadline date or without payment will be charged the Standard Price and are subject to availability.**
- **Prestige and Custom Cut Classic Carpet are subject to a 100% Cancellation Charge.**
- **All utility lines must be installed before carpet installation. Utilities should be ordered in advance.**
- **All carpets, padding and plastic covering contain recycled content and are recyclable.**

For fast, easy ordering, go to [www.freeman.com](http://www.freeman.com)

**CUSTOM CUT CLASSIC CARPET** - includes plastic covering, delivery, material handling, installation and removal

- Order Custom Cut Classic Carpet by the sq. ft. if your size is not listed on the standard size order form.

Sample: Booth Size: 10 x 25 = 250 sq. ft. @ \$3.55 \$\_\_\_\_\_

### CHOOSE YOUR CARPET COLOR:

☐ Black ☐ Blue ☐ Gray ☐ Green ☐ Latte ☐ Midnight Blue ☐ Plum ☐ Red ☐ Red Pepper ☐ Tuxedo

**16 oz. Carpet Rental** - Price per sq. ft. (100 sq. ft. minimum)

		Online	Discount	Standard	Total
Per sq. ft.	Booth Size: _____ x _____ = _____ sq.ft. @	<b>\$ 3.55</b>	<b>\$ 3.90</b>	<b>\$ 4.95</b>	\$ _____

**PRESTIGE CARPET** - includes plastic covering, delivery, material handling, installation and removal

### CHOOSE YOUR CARPET COLOR - 28 oz. Carpet:

☐ Black ☐ Cardinal ☐ Charcoal ☐ Cream ☐ Gray Pearl  
☐ Navy ☐ Toast ☐ Wedgewood ☐ White

**28 oz. Carpet Rental** - Price per sq. ft. (100 sq. ft. minimum)

		Online	Discount	Standard	Total
1 - 700 sq. ft.	Booth Size: _____ x _____ = _____ sq.ft. @	<b>\$ 4.20</b>	<b>\$ 4.60</b>	<b>\$ 5.90</b>	\$ _____
Over 700 sq. ft.	Booth Size: _____ x _____ = _____ sq.ft. @	<b>\$ 3.90</b>	<b>\$ 4.30</b>	<b>\$ 5.45</b>	\$ _____

### CHOOSE YOUR CARPET COLOR - 40 oz. Carpet:

☐ Black ☐ Charcoal ☐ Gray Pearl ☐ Navy ☐ White

**40 oz. Carpet Rental** - Price per sq. ft. (100 sq. ft. minimum)

		Online	Discount	Standard	Total
1 - 700 sq. ft.	Booth Size: _____ x _____ = _____ sq.ft. @	<b>\$ 5.00</b>	<b>\$ 5.50</b>	<b>\$ 7.00</b>	\$ _____
Over 700 sq. ft.	Booth Size: _____ x _____ = _____ sq.ft. @	<b>\$ 4.35</b>	<b>\$ 4.80</b>	<b>\$ 6.10</b>	\$ _____

**CARPET PADDING** - includes delivery, material handling, installation and removal

- Order padding by the sq. ft. if your size is not listed on the standard size order form.

Sample: Booth Size: 10 x 25 = 250 sq. ft. @ \$1.25 \$\_\_\_\_\_

Qty	Description	Online	Discount	Standard	Total
_____	Carpet Padding (90 - 700 sq ft) (price per sq. ft.) .....	1.25	1.40	1.75	\$ _____
_____	Carpet Padding (Over 700 sq ft) (price per sq. ft.) .....	1.00	1.10	1.40	\$ _____
_____	Double Carpet Padding (90 - 700 sq ft) (price per sq. ft.) .....	2.50	2.75	3.50	\$ _____
_____	Double Carpet Padding (Over 700 sq ft) (price per sq. ft.) .....	2.00	2.20	2.80	\$ _____

### TOTAL COST

Sub-Total \_\_\_\_\_ + Tax (8.25%) \_\_\_\_\_ = TOTAL \_\_\_\_\_

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For Assistance, please call 702-579-1700 to speak with one of our experts.

For fast, easy ordering, go to [www.freeman.com](http://www.freeman.com)

## CLEANING SERVICES

- **Cleaning in an exclusive service. This includes all floor services and trash removal.**
- Prices are based on total square footage of booth regardless of area to be cleaned.
- **Show Site Prices will apply to all cleaning orders placed at show site.**

### BOOTH VACUUMING (per sq ft - 100 sq ft minimum)

Qty	Part#	Description	Advance Price	Show Site Price	Total
-----	-------	-------------	---------------	-----------------	-------

- Includes emptying of your booth's wastebasket(s) at the time of vacuuming.

_____	610100	Booth Vacuuming - One Time.....	\$0.47	.....\$0.65	\$ _____
_____	610200	Booth Vacuuming - 2 Days .....	\$0.87	.....\$1.20	\$ _____

### SHAMPOOING (per sq ft - 100 sq ft minimum)

Qty	Part#	Description	Advance Price	Show Site Price	Total
-----	-------	-------------	---------------	-----------------	-------

_____	630100	Shampoo Carpet - One Time.....	\$0.78	.....\$1.10	\$ _____
_____	630200	Shampoo Carpet - 2 Days .....	\$1.56	.....\$2.20	\$ _____
_____	630300	Shampoo Carpet - 3 Days .....	\$2.34	.....\$3.30	\$ _____

### FLOOR SURFACE CLEANING (per sq ft - 100 sq ft minimum)

Qty	Part#	Description	Advance Price	Show Site Price	Total
-----	-------	-------------	---------------	-----------------	-------

_____	690100	Floor Surface Cleaning - One Time .....	\$0.50	.....\$0.70	\$ _____
_____	690200	Floor Surface Cleaning - 2 Days.....	\$1.00	.....\$1.40	\$ _____
_____	690300	Floor Surface Cleaning - 3 Days.....	\$1.50	.....\$2.10	\$ _____
_____	690300	Floor Surface Cleaning - 4 Days.....	\$2.00	.....\$2.80	\$ _____

### PORTER SERVICE (per day)

Qty	Part#	Description	Advance Price	Show Site Price	Total
-----	-------	-------------	---------------	-----------------	-------

- Includes emptying of your booth's wastebasket(s) and policing of your exhibit area at two-hour intervals during show hours.

_____	620500	Exhibit Area / Under 500 sq. ft. ....	\$141.25	.....\$197.75	\$ _____
_____	6201500	Exhibit Area / 501 - 1,500 sq. ft. ....	\$175.75	.....\$246.05	\$ _____
_____	6202500	Exhibit Area / 1,501 - 2,500 sq. ft.....	\$205.75	.....\$288.05	\$ _____
_____	6203500	Exhibit Area / Over 2,500 sq. ft. ....	Quoted on Request		\$ _____

### TOTAL COST

Sub-Total \_\_\_\_\_ + Tax (8.25%) N/A = TOTAL \_\_\_\_\_

# FIT TO PRINT

SmartFabric® is a triple-layered fabric made of 100 percent polyester that's ideal for printed graphics. It's an extremely versatile all-in-one fabric and has been treated to meet NFPA 701 small-scale flammability standards. This lightweight material provides an easy way to make a big impact and has a small shipping footprint to reduce your shipping cost and carbon emissions.



\* Client to provide print-ready artwork, or Freeman can design artwork for an additional fee.

## SMARTFABRIC® RENTAL EXHIBITS



**10 x 10 ft. unit**

**GRAPHIC SIZE**

116"W 92.5"H



**10 x 20 ft. unit**

**GRAPHIC SIZE**

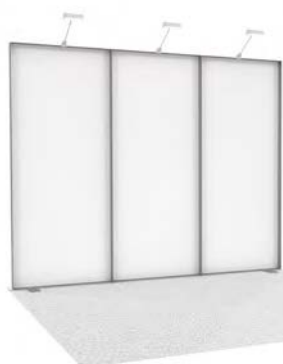
233.5"W 92.5"H

### RENTAL EXHIBITS INCLUDE:

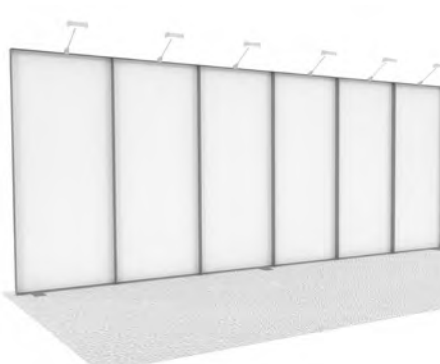
- Custom Fabric Graphic\* with zippered carrying case (fabric graphic purchased to keep)
- Rental Frame, a 100% recyclable structure
- 9' x 10' or 9' x 20' Classic Carpet (color selections on page 3)
- Exhibit Installation & Dismantle
- Exhibit Material Handling
- Nightly Vacuuming
- 3 Arm Lights per 10' Booth
- 6 Arm Lights per 20' Booth
- Power for lights only

## FRAME ONLY UNIT

If you rented a SmartFabric booth previously, you own the graphic. For subsequent shows, all you need to do is rent the frame. We will install your fabric graphic over the frame.\*\*



**10 x 10 ft.  
frame**



**10 x 20 ft.  
frame**

### RENTAL EXHIBITS INCLUDE:

- Rental Frame
- 9' x 10' or 9' x 20' Classic Carpet (color selections on page 3)
- Exhibit Installation & Dismantle
- Exhibit Material Handling
- Nightly Vacuuming
- 3 Arm Lights per 10' Booth
- 6 Arm Lights per 20' Booth
- Power for lights only

\*Client to provide print-ready artwork, or Freeman can design artwork for an additional fee. \*\*Only Freeman SmartFabric will be installed on the frame.

## CLASSIC CARPET

Freeman Classic carpet is reused a minimum of four times before being retired from inventory and recycled. Darker-colored carpets such as black and gray, as well as two-toned carpets, are made of 20-25 percent recycled content.

**9' x 10' or 9' x 20' (16 oz.)** – Color Options Included with Rental Package Options

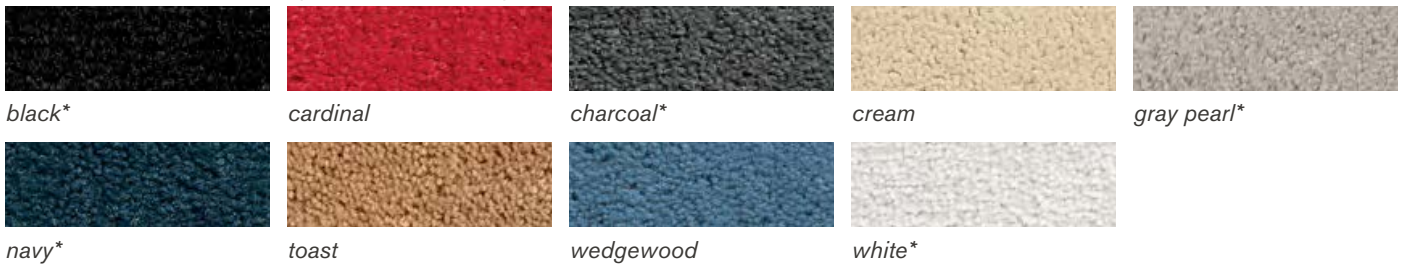


*9' carpet is laid toward the front edge, leaving 1' at the back of the booth for utility port access. Actual colors may vary slightly.*

## PRESTIGE CARPET

Prestige carpet is for one time use. The carpet for your booth will be brand new and recycled at the end of the show. Renting carpet from Freeman minimizes your shipping footprint.

**(28 oz.)** – Available Upgrade Color Options



*\*Colors available in both 28 oz. and 40 oz. Actual colors may vary slightly.*

## OPTIONAL ACCESSORIES

### SMARTFABRIC® ZIPPERED CARRYING CASE

20"W 8"H 16"D

One SmartFabric zipper bag is included with purchase.



### CLEAR ACRYLIC SHELF

36"W .25"H 12"D

(holds up to 15 lbs each)



## CUSTOM GRAPHICS

An exhibitor sales specialist will contact you to review the process for providing your own graphic files or options for using our graphic design services to design your back wall.

## FREEMAN SUSTAINABILITY FOCUS



This solution is a clean footprint booth. This rental unit includes a 100 percent recyclable aluminum frame. All flooring, lighting, furniture, and booth structure will go back into inventory to be reused or recycled.



# FREEMAN

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For Assistance, please call 702-579-1700 to speak with one of our experts.

For fast, easy ordering, go to [www.freeman.com](http://www.freeman.com)

## SMARTFABRIC RENTAL EXHIBIT

SmartFabric Exhibits provide a custom printed fabric back wall graphic to keep and reuse on future events.



Qty	Description	Discount	Standard	Total
_____	10' x 10' SmartFabric Exhibit	\$2,155.00	\$3,017.00	_____
_____	10' x 20' SmartFabric Exhibit	\$4,155.00	\$5,817.00	_____

### SmartFabric Rental Exhibits Include:

- 116.5" X 92.5" Custom Fabric Graphic (10' x 10') (Purchase)
- 233.5" X 92.5" Custom Fabric Graphic (10' x 20') (Purchase)
- Carrying Case for Graphic (Purchase)
- Rental Frame
- Classic Carpet 9'x10' or 9'x20' (Select color below)\*\*
- Installation & Dismantle of Exhibit
- Material Handling of Exhibit
- Nightly Vacuuming
- 3-Arm Lights (per 10' unit)
- Power for LIGHTS only



### Classic Carpet:

- ☐ Black ☐ Blue ☐ Gray ☐ Green ☐ Latte  
☐ Midnight Blue ☐ Plum ☐ Red  
☐ Red Pepper ☐ Tuxedo

\*\*9' carpet is laid toward the front edge, leaving 1' at the back of the booth for access to utility ports.\*\*

## CUSTOM GRAPHICS

A Freeman Exhibitor Sales Specialist will be contacting you to review the process for providing graphic files and helpful tips that will ensure a successful graphic print.

## FRAME ONLY RENTAL EXHIBIT

The SmartFabric frame only option unit is for exhibitors who have previously rented the SmartFabric exhibit (above) and have the fabric back wall graphic ready for reuse. If you need a new graphic made, please select the SmartFabric Rental Exhibit (above). No fabric graphics will be printed without the rental unit.



Qty	Description	Discount	Standard	Total
_____	10' x 10' Frame Only Exhibit	\$1,410.00	\$1,974.00	_____
_____	10' x 20' Frame Only Exhibit	\$2,350.00	\$3,290.00	_____

### Frame Only Rental Exhibits Include:

- Rental Frame
- Classic Carpet 9'x10' or 9'x20' (Select color below)\*\*
- Installation & Dismantle of Exhibit
- Material Handling of Exhibit
- Nightly Vacuuming
- 3-Arm Lights (per 10' unit)
- Power for LIGHTS only



### Classic Carpet:

- ☐ Black ☐ Blue ☐ Gray ☐ Green ☐ Latte  
☐ Midnight Blue ☐ Plum ☐ Red  
☐ Red Pepper ☐ Tuxedo

\*\*9' carpet is laid toward the front edge, leaving 1' at the back of the booth for access to utility ports.\*\*

## ACCESSORIES (For use only with SmartFabric Rental Exhibit or Frame Only Rental Exhibit)

Qty	Description	Discount Price	Standard Price	Total
_____	SmartFabric Arm Light	\$65.00	\$91.00	_____
_____	SmartFabric Clear Acrylic Shelf (36" x 12", up to 15lbs.)	\$150.00	\$210.00	_____
_____	SmartFabric Carrying Case (Purchase)	\$20.00	\$28.00	_____

## QUICK TIPS

- Orders received after the deadline or without payment will be charged the Standard price and are subject to availability. Orders cancelled after production begins are subject to a 100% cancellation charge.
- If shipping literature or products to the show, material handling rates will apply to those items.
- Due to the varying taxes across counties and cities for various categories, applicable taxes will be applied to your order accordingly based on the jurisdictions of the show city.
- The product offered has recyclable content or has eco-friendly attributes and is 100% recyclable according to manufacturer's specifications.

### TOTAL COST

Sub-Total	+	8.25% Tax	=	Total Cost
-----------	---	-----------	---	------------



# RENTAL EXHIBITS THAT IMPRESS

.....

When it comes to designing your exhibit, effective solutions don't require expensive investments. Take the stress out of your upcoming show with a rental exhibit from Freeman. With quality rental options that meet your budget requirements, we'll have you exhibit ready at a moment's notice, without the hassle of ownership.

## PACKAGE 1



10 X 20



10 X 10

## PACKAGE 1 UPGRADE OPTIONS

With Graphics and Cabinet

10 X 10



# FREEMAN

## PACKAGE 2



10 X 20



10 X 10

## PACKAGE 3



10 X 20



10 X 10

## PACKAGE 4



10 X 20



10 X 10

## PACKAGE 2 UPGRADE OPTIONS

With Graphics and Cabinet

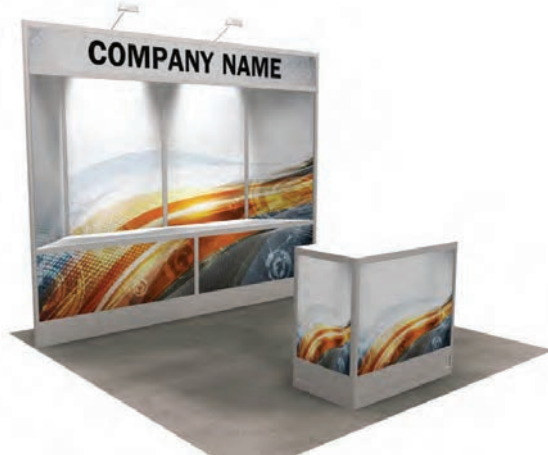
10 X 10



## PACKAGE 3 UPGRADE OPTIONS

With Graphics and Cabinet

10 X 10



## PACKAGE 4 UPGRADE OPTIONS

With Graphics and Cabinet

10 X 10



# FREEMAN

## PACKAGE 5



10 X 20



10 X 10

## PACKAGE 6



10 X 20



10 X 10

## PACKAGE 5 UPGRADE OPTIONS

With Graphics and Cabinet

10 X 10



## PACKAGE 6 UPGRADE OPTIONS

With Graphics and Cabinet

10 X 10





# FREEMAN

There are upgrade options available that allow you to change the panels to slatwall, add shelves, change the metal color and add cabinets as a storage option with the dual purpose of a reception counter.



**SLATWALL**



**COLORED PANELS**



**SHELVES**



**BLACK METAL**



**CABINETS**

## Booth Panel Options – Color Options Included with Rental Package



black fabric



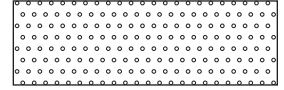
blue fabric



gray fabric



white



white perforated

**Classic Carpet (16 oz.)** – Color Options Included with Rental Package Options. Darker colored Classic carpet is made of 25-50% recycled content.



black



blue



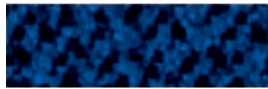
gray



green



latte



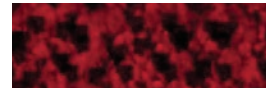
midnight blue



plum



red



red pepper



tuxedo

9' carpet is laid toward the front edge, leaving 1' at the back of the booth for utility port access. Actual colors may vary slightly.

## Prestige Carpet (28 oz.) – Available Upgrade Color Options



black\*



cardinal



charcoal\*



cream



gray pearl\*



navy\*



toast



wedgewood



white\*

\*Colors available in both 28 oz. and 40 oz. Actual colors may vary slightly.

## Rental Exhibits Include:

- 9x10 or 9x20 Classic Carpet
- Exhibit Installation & Dismantle
- Exhibit Material Handling
- Nightly Vacuuming
- 2-arm lights per 10' Booth
- Power (500 watts) for LIGHTS only (and Labor to hang lights)

## questions?

All packages can be customized or modified to fit your specific needs. To speak with an Exhibitor Sales Specialist, call the number listed on the Quick Facts.



## “CLEAN FOOTPRINT” MATERIALS

When you select “Clean Footprint” materials for your booth we will use only materials that can be reused or recycled. All flooring, lighting, furniture, and booth structure will go back into inventory to be reused again. Your personalized graphic panels used in the booth will be printed on reusable and 100% recyclable substrate such as Freeman honeycomb, conerd board and reboard. Using a Freeman rental unit includes 100% recyclable aluminum in the structure and virtually eliminates your shipping footprint and carbon emissions.

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For fast, easy ordering, go to [www.freeman.com](http://www.freeman.com)

**All exhibits include:** installation & dismantle of exhibit, material handling of exhibit, 9' x 10' or 9' x 20' classic carpet with nightly vacuuming, 2 arm lights (per 10' unit), power (500 watts) for lights ONLY and labor to hang arm lights.

**To place your order, please check the appropriate box and complete the remaining selections at the bottom of the form.**

## RENTAL EXHIBITS

		Discount Price	Standard Price		Discount Price	Standard Price	Total
Package 1	<input type="checkbox"/> 10' x 10'	\$4,111.75	\$5,756.45	<input type="checkbox"/> 10' x 20'	\$6,745.50	\$9,443.70	_____
Package 2	<input type="checkbox"/> 10' x 10'	\$2,796.25	\$3,914.75	<input type="checkbox"/> 10' x 20'	\$4,640.75	\$6,497.05	_____
Package 3	<input type="checkbox"/> 10' x 10'	\$3,928.75	\$5,500.25	<input type="checkbox"/> 10' x 20'	\$5,773.25	\$8,082.55	_____
Package 4	<input type="checkbox"/> 10' x 10'	\$4,837.50	\$6,772.50	<input type="checkbox"/> 10' x 20'	\$8,817.25	\$12,344.15	_____
Package 5	<input type="checkbox"/> 10' x 10'	\$3,397.25	\$4,756.15	<input type="checkbox"/> 10' x 20'	\$5,648.50	\$7,907.90	_____
Package 6	<input type="checkbox"/> 10' x 10'	\$3,232.25	\$4,525.15	<input type="checkbox"/> 10' x 20'	\$4,775.25	\$6,685.35	_____

- Orders received after the deadline date or without payment will be charged the Standard Price and are subject to availability.
- Orders cancelled after production begins are subject to a 100% Cancellation Charge.

## CHOOSE YOUR PANEL

☐ Black Fabric ☐ Blue Fabric ☐ Gray Fabric ☐ White Hardwall ☐ White Perfboard

## CARPET

Our Classic Carpet and nightly vacuuming are included in the price of your Rental Exhibit. The following colors are available:

### Check color choice

☐ Black ☐ Blue ☐ Gray ☐ Green ☐ Latte  
☐ Midnight Blue ☐ Plum ☐ Red ☐ Red Pepper ☐ Tuxedo

You may want to add padding or upgrade your carpet to one of our designer colors in our PRESTIGE carpet line, now available in 28 oz. and 40 oz. weight. Refer to our enclosed Carpet order form for color selections and pricing.

## LIGHTING

Each Rental Exhibit includes 2 Arm Lights (per 10' unit).

**Note: Power and labor to hang the lights are included in our standard rental exhibit package price. Power consumption not to exceed 500 watts.**

\*Additional power must be ordered separately.

## HEADER IDENTIFICATION SIGN

Indicate which color lettering you would like. We have a wide variety of standard colors available:

☐ Black ☐ Blue ☐ Brown ☐ Burgundy ☐ PMS Color \_\_\_\_\_  
☐ Dark Green ☐ Red ☐ Teal ☐ White ☐ Font Type \_\_\_\_\_

\*Unless font type is indicated, Helvetica will be used.

Indicate exactly how you want your company name to appear:

## ENHANCE YOUR EXHIBIT

Enhance your exhibit and have an Exhibitor Sales Specialist contact you for pricing by checking any of the following boxes:

☐ Slatwall & Shelves ☐ Cabinets & Counters ☐ Specialty Colored Metal ☐ Recyclable Graphics  
☐ Colored Panels ☐ Creating a Custom Exhibit ☐ Graphics & Custom Logo ☐ White Eco-Board

The product offered has recycled content or has eco-friendly attributes and is 100% recyclable according to the manufacturer's specifications.

## TOTAL COST

Sub-Total \_\_\_\_\_ + Tax (8.25%) \_\_\_\_\_ = TOTAL \_\_\_\_\_

# FREEMAN

6555 West Sunset Road  
Las Vegas, NV 89118  
(702) 579-1700 • Fax: (469) 621-5604

**DISCOUNT PRICE  
DEADLINE DATE  
SEPTEMBER 30, 2019**

INCLUDE THE FREEMAN METHOD OF  
PAYMENT FORM WITH YOUR ORDER

NAME OF SHOW: **Western Coatings Symposium 2019 / October 21-22, 2019**

COMPANY NAME:

BOOTH #:

CONTACT NAME:

PHONE #:

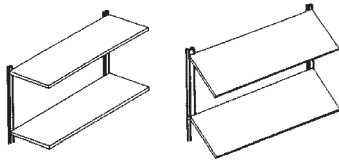
E-MAIL ADDRESS:

For Assistance, please call 702-579-1700 to speak with one of our experts.

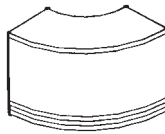
For fast, easy ordering, go to [www.freeman.com](http://www.freeman.com)

## ACCESSORIES FOR RENTAL UNITS

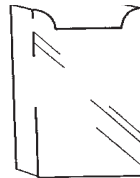
### STRAIGHT AND ANGLED SHELVES



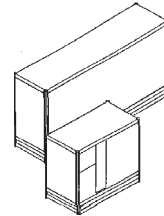
### RADIUS COUNTER (Does Not Have Doors)



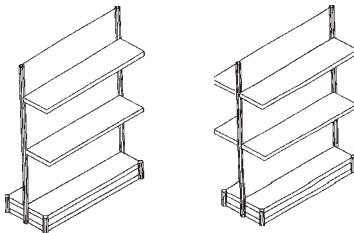
### LITERATURE POCKETS (Plexiglass)



### COUNTERS & CABINETS

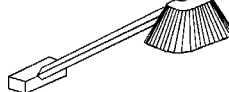


### GONDOLAS



(Lights may only be used on rentals.  
Electrical service & labor to install  
lights is not included.)

### STEM LIGHT



### TRACKLIGHT



### WIRE WALL PANELS

(Available in Black or White)  
Usable Surface: 36" w x 86" h  
Overall Size: 41-3/16" w x 96" h x 28" d



### SLAT WALL PANELS

(Available in White)  
Usable Surface: 37-1/2" w x 86-1/4" h  
Overall Size: 41-3/16" w x 96" h x 28" d



Qty	Part #	Description	Discount Price	Standard Price	Total
<b>LIGHT FIXTURES</b>					
(electrical service & labor to install lights not included)					

___	172512	Stem Light .....	190.25	266.35	___
___	172514	4' Tracklight (3 lights).....	386.00	540.40	___

<b>CABINETS &amp; COUNTERS</b>					
Cabinets					
<input type="checkbox"/> Black Fabric <input type="checkbox"/> Blue Fabric <input type="checkbox"/> Gray Fabric <input type="checkbox"/> White PVC					

___	17305	1M x 36" High Cabinet .....	494.25	691.95	___
___	17306	1M x 42" High Counter .....	494.25	691.95	___
___	17308	2M x 36" High Cabinet .....	612.50	857.50	___
___	17309	2M x 42" High Counter .....	612.50	857.50	___
___	173010	1M x 36" High Radius Cabinet ...	706.50	989.10	___
___	173011	1M x 42" High Radius Counter ...	706.50	989.10	___

<b>GONDOLAS</b>					
Gondolas					
<input type="checkbox"/> Blue Fabric <input type="checkbox"/> Black Fabric <input type="checkbox"/> Gray Fabric <input type="checkbox"/> Perfbord <input type="checkbox"/> White PVC					

___	174541	Single Sided 1M x 4' High .....	471.75	660.45	___
___	174542	Double Sided 1M x 4' High .....	626.75	877.45	___
___	174581	Single Sided 1M x 8' High .....	575.00	805.00	___
___	174582	Double Sided 1M x 8' High .....	732.25	1025.15	___

<b>SHELVES</b>					
___	17201	Straight Shelf - 1M .....	69.75	97.65	___
___	17206	Angled Shelf - 1M .....	69.75	97.65	___

Don't see what you need?  
Please call an Exhibitor Services Representative at 702-579-1700.  
(489275) LV-H1 19/20

Qty	Part #	Description	Discount Price	Standard Price	Total
<b>WIRE WALL</b>					

Wire Wall					
<input type="checkbox"/> Black <input type="checkbox"/> White					

___	173518	1M x 8' High Wire Wall .....	626.75	877.45	___
___	17353	3-Ball Waterfall .....	34.00	47.60	___
___	17355	5-Ball Waterfall .....	36.25	50.75	___
___	17357	7-Ball Waterfall .....	40.00	56.00	___
___	173510	Cleaver Clip .....	6.60	9.25	___
___	1735468	4" Single Hook .....	3.50	4.90	___
___	1735468	6" Single Hook .....	3.50	4.90	___
___	1735468	8" Single Hook .....	3.50	4.90	___

<b>SLAT WALL</b>					
------------------	--	--	--	--	--

___	1736100	1M x 8' High Slat Wall .....	471.75	660.45	___
___	173650	1/2M x 8' High Slat Wall .....	353.25	494.55	___
___	173611	Slat Wall Shelf .....	114.25	159.95	___
___	17365	5-Ball Waterfall .....	40.00	56.00	___

<b>LITERATURE POCKET</b>					
--------------------------	--	--	--	--	--

___	174015	For 8 1/2 x 11 Literature .....	39.50	55.30	___
-----	--------	---------------------------------	-------	-------	-----

<b>TOTAL COST</b>					
Sub-Total _____ + Tax (8.25%) _____ = TOTAL _____					

\*Remember to select a color for items with checkboxes.  
Otherwise, a selection will be made for you.

FREEMAN exhibit accessories

# FLEXING TO FIT YOUR NEEDS

.....

TotalFlex® provides the ability to configure exhibits to fit your space, budget and vision from show to show. Available for rent or for purchase, this pop-up display is versatile, lightweight and durable, and setup can be completed without tools in only a few minutes.



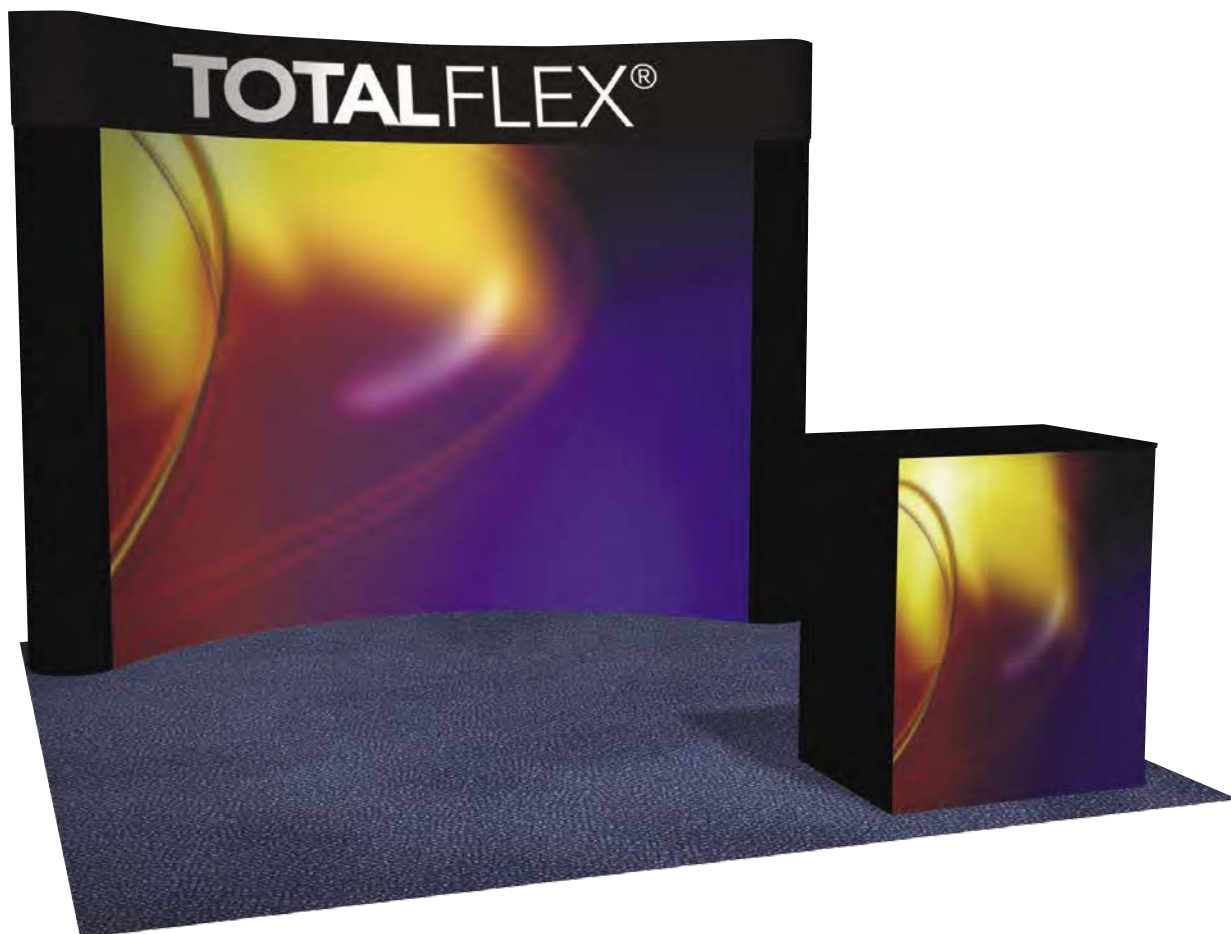
Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to [www.freeman.com](http://www.freeman.com)



The TotalFlex® solution is the most versatile exhibit option available:

- Floor unit cases easily convert into a podium.
- Velcro-compatible fabric panels available in a wide selection of colors.
- Compatible with shelves, lights and other innovative trade show accessories.
- Available in a variety of sizes for rent or purchase, including a tabletop version (shown on front).
- Freeman offers full graphic and logo design solutions.\*
- All TotalFlex® rental units include installation & dismantling of display system, material handling, 9'x10' or 9'x20' Classic Carpet with nightly vacuuming, 200-watt halogen lights (1 light for the table-top unit, 2 lights per 8x10 unit) as well as power and labor to hang them.

*\*Graphic design elements are priced separately and not included with TotalFlex® order.*



#### FLOOR UNITS

10'w x 8'h Floor Standing Unit

20'w x 8'h Floor Standing Unit

#### TABLE TOP UNITS

6'w x 40"h Table Top Unit

8'w x 40"h Table Top Unit

# FREEMAN

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**DISCOUNT PRICE  
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INCLUDE THE FREEMAN METHOD OF  
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NAME OF SHOW: **Western Coatings Symposium 2019 / October 21-22, 2019**

COMPANY NAME:

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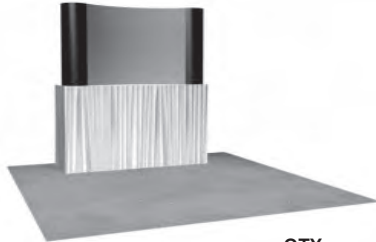
PHONE #:

E-MAIL ADDRESS:

For Assistance, please call 702-579-1700 to speak with one of our experts.

For fast, easy ordering, go to [www.freeman.com](http://www.freeman.com)

## TABLE TOP UNIT



### RENTAL

Size	Discount Price	Standard Price	QTY.	TOTAL
40" H x 6' W	\$1,508.50	\$2,111.90	_____	_____
40" H x 8' W	\$1,695.75	\$2,374.05	_____	_____

### PURCHASE\*

Size	Discount Price	Standard Price	QTY.	TOTAL
40" H x 6' W	\$1,767.00	\$2,473.80	_____	_____
40" H x 8' W	\$1,936.00	\$2,710.40	_____	_____

\*Shipping Not Included

### Rental Units Include:

Draped Table (Select color below)  
Classic Carpet 9' X 10' (Select color below)  
Installation & Dismantle of Exhibit  
Material Handling of Exhibit  
Nightly Vacuuming  
1-Light (Power (500 watts) for LIGHTS only and Labor to hang lights)

### Purchase Units Include:

1-Case  
One Time Installation & Dismantle

Header Identification Sign - (white with black text) Indicate copy below:

Fabric Panel Colors for All Units: ☐ Black ☐ Blue ☐ Gray

\*Other Colors Also Available for Purchase Units\*

### 9'x10' Classic Carpet:

☐ Black ☐ Blue ☐ Gray ☐ Green ☐ Latte  
☐ Midnight Blue ☐ Plum ☐ Red ☐ Red Pepper ☐ Tuxedo

### Table Drape:

☐ Black ☐ Blue ☐ Brown ☐ Green ☐ Flax  
☐ Gold ☐ Gray ☐ Plum ☐ Red ☐ White

## FLOOR UNIT



### RENTAL

Size	Discount Price	Standard Price	QTY.	TOTAL
8' H x 8' W	\$2,262.25	\$3,167.15	_____	_____
8' H x 10' W	\$2,631.50	\$3,684.10	_____	_____

### PURCHASE\*

Size	Discount Price	Standard Price	QTY.	TOTAL
8' H x 8' W	\$3,399.25	\$4,758.95	_____	_____
8' H x 10' W	\$3,908.75	\$5,472.25	_____	_____

\*Shipping Not Included

### Rental Units Include:

Classic Carpet 9' X 10' (Select color below)  
Installation & Dismantle of Exhibit  
Material Handling of Exhibit  
Nightly Vacuuming  
1-Podium (8'H x 10'W unit only)  
2-Lights (Power (500 watts) for LIGHTS only and Labor to hang lights)

### Purchase Units Include:

1-Case  
1-Podium (8'H x 10'W unit only)  
One Time Installation & Dismantle

Header Identification Sign - (white with black text) Indicate copy below:

Fabric Panel Colors for All Units: ☐ Black ☐ Blue ☐ Gray

\*Other Colors Also Available for Purchase Units\*

### 9'x10' Classic Carpet:

☐ Black ☐ Blue ☐ Gray ☐ Green ☐ Latte  
☐ Midnight Blue ☐ Plum ☐ Red ☐ Red Pepper ☐ Tuxedo

All Classic carpets contain recycled content and are recyclable.

## CUSTOM GRAPHIC / PHOTO PANELS

☐ Our custom graphic panels can dramatically enhance your exhibit's appearance.

Please check the box to have an Exhibitor Sales Specialist contact you to assist in creating a unique exhibit.

### OPTIONAL ACCESSORIES

### RENTAL

### PURCHASE

Part #	Description	Qty.	Discount Price	Standard Price	Total	Qty.	Discount Price	Standard Price	Total
1715800	2-200 Watt Halogen Light Kit	_____	\$229.75	\$321.65	_____	_____	\$295.50	\$413.70	_____
1715801	1-200 Watt Halogen Light Kit	_____	\$118.00	\$165.20	_____	_____	\$216.00	\$302.40	_____
1715802	Straight Shelf	_____	\$ 90.50	\$126.70	_____	_____	\$150.50	\$210.70	_____
1715803	Angle Shelf	_____	\$ 90.50	\$126.70	_____	_____	\$150.50	\$210.70	_____

## QUICK TIPS

- If shipping literature or products, material handling rates will apply.
- Order in advance to save time, money and ensure availability. **Orders received after the deadline date or without payment will be charged the Standard Price.**

### PURCHASE UNITS TOTAL COST

Sub-Total \_\_\_\_\_ + Tax (8.25%) \_\_\_\_\_ = TOTAL \_\_\_\_\_

### RENTAL UNITS TOTAL COST

Sub-Total \_\_\_\_\_ + Tax (8.25%) \_\_\_\_\_ = TOTAL \_\_\_\_\_

# SEEING IS BELIEVING

.....

Quality graphics contribute significantly to the impact of your exhibit. With state-of-the-art design and printing capabilities, Freeman brings your banners, signage, and exhibit graphics to life in a larger-than-life way. Our graphics products redefine "high definition," which means your brand has never been seen like this before.

- Photo-quality / high-resolution printing on a variety of rigid and rolled material including honeycomb, foam, Polyfoam, PVC, acrylic, fabric, vinyl and mesh materials
- Grand Format printers provide high-resolution digital printing of single and double-sided banners in virtually any size
- Electronic file transfer, in-house printing, and company-wide procedure standardization allow us to control quality, cost and scheduling on a nationwide basis
- Extensive resources ensure that last minute repairs and replacements are handled efficiently as needed, no matter where your event may be located



Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to [freeman.com](http://freeman.com)



## CREATING VISUAL EXCITEMENT

Quality graphics contribute significantly to the impact of your exhibit. Vivid colors and sharp images attract attention, build traffic, and communicate messages more effectively. Freeman has invested in the latest printing technology and has the skills to provide you with the finest high-resolution digital graphic reproduction available.

## STATE-OF-THE-ART CAPABILITIES

Freeman can provide four-color, photo-quality, high-resolution digital printing in virtually any size for banners, signage, exhibit graphics, and more. Each Freeman location has stand-alone printing capabilities, along with two additional graphic locations for additional support and for special requirements.

## SUPERIOR QUALITY CONTROL

Electronic file transfer, in-house printing, and company-wide standardization of procedures allow us to control quality, cost and scheduling for our customers on a nationwide basis. Last minute repairs and replacements are handled efficiently through our nationwide resources.

## DEPTH OF RESOURCES

- 5M UV roll printers provide grand format, four-color, high-resolution digital printing of single and double-sided banners up to 16' wide and virtually any size with seams.
- 3M Dye Sublimation printers provide 10' fabric graphics that work perfectly in our SmartWall panel system.
- UV flatbeds print directly to a variety of ridged materials and offer a 100% recyclable graphic when using a cardboard substrate.
- Freeman offers 100% recyclable substrates that can save you money and the environment.
- Large format Eco-Solvent printers produce high quality graphics for wall, carpet and window applications.
- 3M high speed digital cutters allow for precise cutting of multiple panel applications and also custom router graphic panels.
- Computer-aided graphic design & layout available for your assistance.

## REPRODUCTION AND INSTALLATION

- Suspended banners
- Accent graphic photo panels
- Large format signage and banners
- Logo reproduction
- Backlit displays and murals
- Four-color carpet image printing



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For Assistance, please call 702-579-1700 to speak with one of our experts.

For fast, easy ordering, go to [www.freeman.com](http://www.freeman.com)

## GRAPHICS

To order your graphics, complete this order form and attach your sign copy or electronic file.

Please see the artwork guidelines on page 2 of this form.

Note: All graphics are subject to a 100% Cancellation Charge.

### DIGITAL GRAPHICS

Freeman has the capabilities to provide you with the finest digital graphic reproduction available. Capabilities include four-color, photo-quality, high-resolution digital printing in virtually any size for banners, signage, exhibit graphics and more.

\_\_\_\_\_ L X \_\_\_\_\_ W = \_\_\_\_\_ sq. ft.

**\$17.75 per sq.ft. discount price**

sq. ft. \_\_\_\_\_ x or = \$ \_\_\_\_\_

**\$26.65 per sq.ft. standard price**

- Minimum order per graphic 9 sq. ft. (1296 sq. in.)
- Double sq. ft. for double-sided graphics
- Round sq. ft. to next whole increment

Note: File conversion, retouching, cloning or color correcting may incur additional labor charges. (See reverse side for graphic guidelines.)

### LARGE DIGITAL GRAPHICS

Please call an Exhibitor Sales Specialist for price quotes on graphics over 80 sq. ft.

#### File Information:

Electronic File Name \_\_\_\_\_

Application \_\_\_\_\_

PMS Colors \_\_\_\_\_

#### Backing Material:

☐ Freeman Foam  
(Foamcore)

☐ Masonite

☐ Freeman PVC  
(PVC)

☐ Plexi

☐ Freeman HD Foam  
(Gatorfoam)

☒ Freeman Honeycomb  
(Eco-Board)

☐ Freeman Polyfoam  
(Ultra Board)

☐ Other

☒ The product offered has recycled content or has eco-friendly attributes and is 100% recyclable according to the manufacturer's specifications.

Vertical



Horizontal



Use Your Judgment  
For Sign Layout



Special Instructions \_\_\_\_\_

### STANDARD SIZES

#### CHOOSE YOUR SIZE:

QTY.		Discount Price	Standard Price	TOTAL
7" x 11"	_____ @	\$51.75	\$77.65 = \$	_____
7" x 22"	_____ @	\$61.00	\$91.50 = \$	_____
7" x 44"	_____ @	\$74.50	\$111.75 = \$	_____
9" x 44"	_____ @	\$81.50	\$122.25 = \$	_____
11" x 14"	_____ @	\$63.50	\$95.25 = \$	_____
14" x 22"	_____ @	\$74.50	\$111.75 = \$	_____
14" x 44"	_____ @	\$103.00	\$154.50 = \$	_____
22" x 28"	_____ @	\$103.00	\$154.50 = \$	_____
28" x 44"	_____ @	\$210.00	\$315.00 = \$	_____
20" x 60" (white only)	_____ @	\$203.75	\$305.65 = \$	_____

Note: File conversion, retouching, cloning or color correcting may incur additional labor charges. (See reverse side for graphic guidelines.)

#### INDICATE YOUR SIGN COPY HERE:

- Please feel free to attach additional sign copy on separate page.

Vertical



Horizontal



Use Your Judgment  
For Sign Layout



Background Color: \_\_\_\_\_

Lettering Color: \_\_\_\_\_

#### TOTAL COST

Sub-Total \_\_\_\_\_ + Tax (8.25%) \_\_\_\_\_ = TOTAL \_\_\_\_\_



## CUSTOMER GUIDELINES FOR SUBMITTING GRAPHICS ARTWORK

*Our goal is to provide you with the best possible quality graphics for your event or exhibit. You can help us in that effort by providing digital art files using the following guidelines. If you are sending us completed, print-ready files, please pass the following information on to your graphics designer. Artwork must be submitted in the proper resolution and/or file size to produce quality images. Please provide proper color matching information and proofs to ensure accurate color reproduction.*

### PLEASE PROVIDE THE FOLLOWING WHEN SUBMITTING ART

RASTER ART (photos, logos containing any continuous tone images):

- Art submitted at 1:1 (100%), resolution should be no less than 60 dpi (100 dpi preferred)
- Art submitted at 2:1 (50%), resolution should be no less than 120 dpi (200 dpi preferred)
- Art submitted at 4:1 (25%), resolution should be no less than 240 dpi (400 dpi preferred)

VECTOR ART:

- Logos should be vector and have outlined fonts (if provided as bitmap, please use high-res images)

FONT AND LINKS:

- Supply all fonts used in your design (zip Mac fonts). If unsure how to collect fonts, convert them to outlines.
- Supply all links used in your document. Use packaging feature if available. If unsure how to collect links, embed them in the file when saving.

COLOR:

- If PMS color matching is required, please use original Pantone + Solid Coated swatches in your artwork. Modifying Pantone names will result in printing default color (CMYK).
- CMYK artwork will be produced "As Is". Our color output is balanced and vibrant.
- Convert RGB art to CMYK if possible.
- If you are sending Certified Color Proofs (Gracol, Swop, Fogra), please provide ICC file information used to print your samples. Best option would be to include ICC chart on your prints.

ARTWORK IN THE STRUCTURE:

Please note that any panels going in the metal frame will hide 1/4" of your art all the way around. If you have continuous wall where individual panels are divided by metal, use 1.25" spacing in between each panel to account for gaps and the natural flow of the graphics.

### ACCEPTABLE FILE SOFTWARE

We are capable of working with both PC and MAC based software, and can accept art created with the ADOBE Creative Suite - Illustrator, InDesign, and Photoshop.

Always provide the following:

- Native files with fonts and links (zipped)
- High-res PDF-X/4 exports of the files

### ACCEPTABLE FILE TYPES AND SUPPORT FILES

NATIVE FILES:

- AI CLOUD (CC) file with Packaged supporting links and fonts. You may keep images linked but Packaging feature must be used.
- AI (CS6, CS5, CS4...) file with embedded links and outlined fonts.
- EPS file with embedded links and outlined fonts.
- INDD file with Packaged supporting links and fonts.

PRINT FILES:

- High-res PDF-X/4 (preferred).
- AI with PDF content (choose this option when saving file).
- EPS files with embedded links and outlined fonts.

RASTER OF BITMAP ART:

- Photoshop EPS (preferred, use 8-bit preview, Max. Quality JPG compression).
- PSD (make sure font layers are rasterized).
- TIFF, JPG (quality 8 and higher).

MAC users: Use Zip or Stuffit programs when submitting fonts other than OTF (Open Type Fonts).

### WAYS TO SEND ARTWORK

Files below 10 MB can be delivered via email. Larger files may be posted to Freeman's FTP site. You may get the password and other needed information from your Freeman service representative in order to post files. However, a hard copy proof and backup of the files on CD-Rom/DVD may be required to be sent via overnight delivery in addition to posting the electronic files. Please call 702-579-1700 for assistance.

# LET US DO THE HEAVY LIFTING

Freeman specialists are ready to assist you with all of your exhibit requests, from beginning to end. And when it comes to installing and dismantling exhibits, we make no exceptions. Whether it's shipping and storage, emergency on-site repairs, basic installation and dismantling or support service coordination, including electrical, furnishings and more, Freeman has the resources and capabilities to ensure the most successful show experience possible.



Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to [www.freeman.com](http://www.freeman.com)



Freeman installation & dismantling experts work closely with you to coordinate every phase of your trade show participation, including:

- Pre-planning and budget consultation
- Skilled labor coupled with support services coordination - electrical, furnishings, floral, transportation, and audio visual
- On-site supervisors with dedicated floor managers
- Full, in-house carpentry for emergency repairs and refurbishing
- Post-show evaluations focused on incremental improvement to meet rapidly changing market conditions based upon customer feedback
- Post-show evaluations that help identify small changes that make big impacts

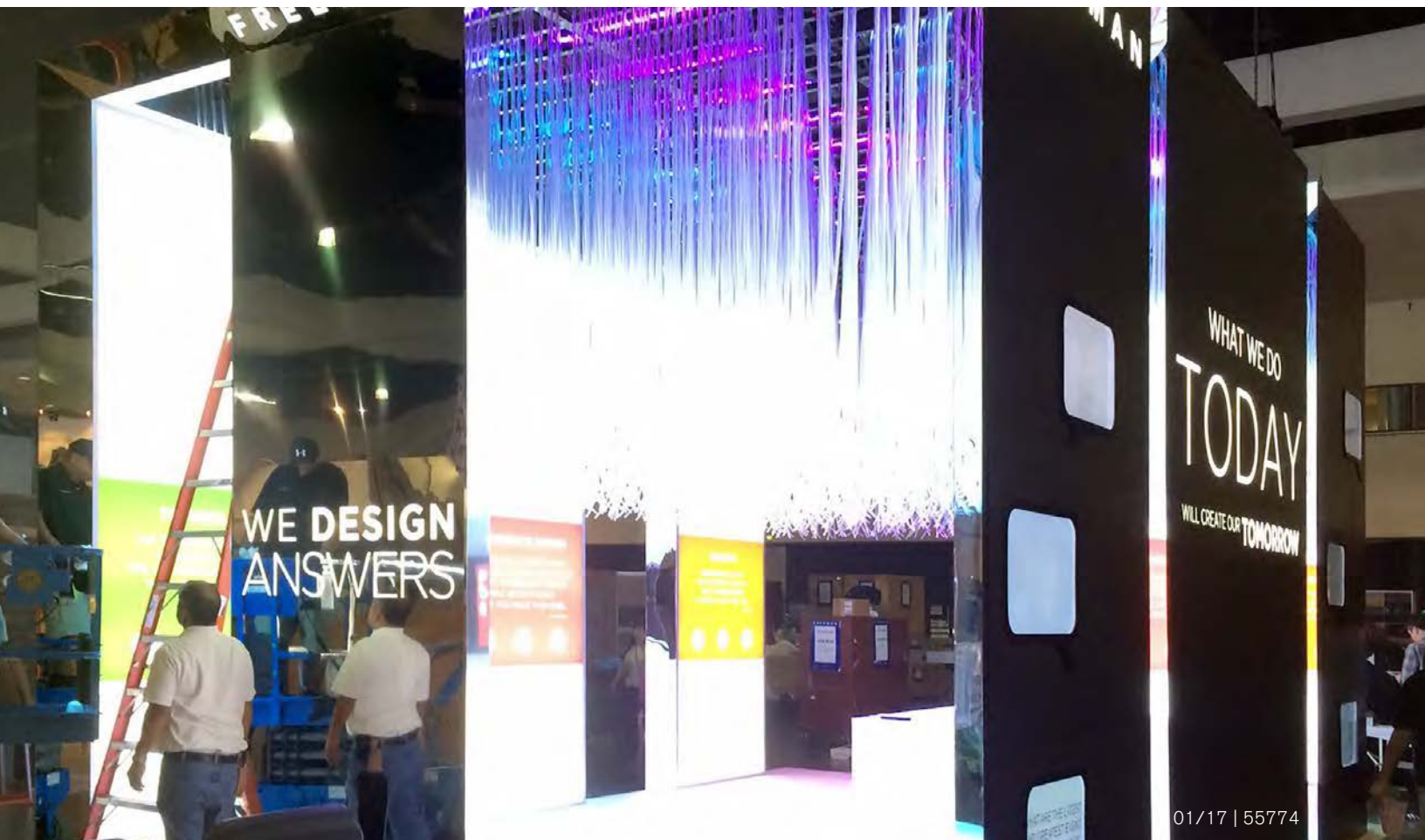
## ON-SITE SUPERVISION

You may wish to supervise labor on your own, but if you need assistance, Freeman installation & dismantling experts will get the job done as an extension of your team.

---

### If You Use Freeman Staff

Exhibits can be set up prior to your arrival under the direction of Freeman I&D supervisors.



# FREEMAN

6555 West Sunset Road  
Las Vegas, NV 89118  
(702) 579-1700 • Fax: (469) 621-5604

ORDER FORM  
DEADLINE DATE  
SEPTEMBER 30, 2019

INCLUDE THE FREEMAN METHOD OF  
PAYMENT FORM WITH YOUR ORDER

NAME OF SHOW: **Western Coatings Symposium 2019 / October 21-22, 2019**

COMPANY NAME:

BOOTH #:

CONTACT NAME:

PHONE #:

E-MAIL ADDRESS:

For Assistance, please call 702-579-1400 and ask to speak with our I & D Department.

For fast, easy ordering, go to [www.freeman.com](http://www.freeman.com)

## DISPLAY LABOR (One Hour Minimum per Worker)

	Description	Advance Price	Show Site Price
<b>Straight Time-</b>	8:00 A.M. to 5:00 P.M. Monday through Friday .....	\$ 119.00	\$ 167.00
<b>Overtime-</b>	5:00 P.M. to 8:00 A.M. Monday through Friday, All day Saturday, Sunday and recognized holidays .....	\$ 195.50	\$ 274.00

- Show Site prices will apply to all labor orders placed at show site.
- Price is per person/per hour.
- Start time guaranteed only at start of working day and at the close of the show.
- One hour minimum per man - labor thereafter is charged in half (1/2) hour increments.
- Supervisor must check in at Service Desk to pickup labor.
- Labor must be canceled in writing, 24 hours in advance to avoid a one (1) hour cancellation fee per worker.
- When scheduling dismantle labor, be sure to allow sufficient time for empty containers to be returned to your booth.
- Freeman supervised jobs will be completed at our discretion prior to show opening and before the hall must be cleared. **Please include setup plan/photo, special instructions & inbound shipping information with this order.**

## INSTALLATION LABOR

☐ **Freeman Supervised Labor** - Please complete the reverse side of this form.

- Installation of your exhibit will be completed at our discretion prior to show opening
- The charge for this service is 30% of the total installation labor bill, with a minimum of \$45.00

Emergency contact: \_\_\_\_\_ Phone Number: \_\_\_\_\_

☐ **Exhibitor Supervised Labor**

Supervisor will be: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Date	Start Time	No. of People	Approx. Hrs. per Person	Total Hrs.	Hourly Rate	Estimated Total Cost
_____	_____	_____	x _____ = _____	@ \$ _____	= \$ _____	
_____	_____	_____	x _____ = _____	@ \$ _____	= \$ _____	
_____	_____	_____	x _____ = _____	@ \$ _____	= \$ _____	
Freeman Supervision (30%/\$45.00)						= \$ _____
Tax						= \$ <b>(N/A)</b>
Total Installation						= \$ _____

## DISMANTLE LABOR

☐ **Freeman Supervised Labor** - Please complete the reverse side of this form.

- Freeman is not responsible for product or literature that is not properly packed and labeled by exhibitor
- The charge for this service is 30% of the total dismantle labor bill, with a minimum of \$45.00

Emergency contact: \_\_\_\_\_ Phone Number: \_\_\_\_\_

☐ **Exhibitor Supervised Labor**

Supervisor will be: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Date	Start Time	No. of People	Approx. Hrs. per Person	Total Hrs.	Hourly Rate	Estimated Total Cost
_____	_____	_____	x _____ = _____	@ \$ _____	= \$ _____	
_____	_____	_____	x _____ = _____	@ \$ _____	= \$ _____	
_____	_____	_____	x _____ = _____	@ \$ _____	= \$ _____	
Freeman Supervision (30%/\$45.00)						= \$ _____
Tax						= \$ <b>(N/A)</b>
Total Dismantle						= \$ _____

If you have questions or need assistance in completing your order, please call your Freeman I & D Representative.

NAME OF SHOW: **Western Coatings Symposium 2019 / October 21-22, 2019**

COMPANY NAME:

BOOTH #:

CONTACT NAME:

PHONE #:

E-MAIL ADDRESS:

For Assistance, please call 702-579-1400 and ask to speak with our I & D Department.

### FREEMAN SUPERVISED LABOR

***IN ORDER TO BETTER SERVE YOU - PLEASE COMPLETE THE FOLLOWING INFORMATION IF YOUR DISPLAY IS TO BE SET-UP AND/OR DISMANTLED BY FREEMAN I&D AND YOU WILL NOT BE PRESENT TO SUPERVISE THE INSTALLATION AND/OR DISMANTLE.***

### INBOUND SHIPPING & SET UP INFORMATION

**PLEASE NOTE:** Should you have more than one shipment, please provide the information for all shipments.

Freight will be shipped to: Warehouse \_\_\_\_\_ Show Site \_\_\_\_\_ Date Shipped \_\_\_\_\_ Carrier: \_\_\_\_\_

Total No. of: Crates \_\_\_\_\_ Cartons \_\_\_\_\_ Fiber Cases \_\_\_\_\_

Setup Plan/Photo: Attached \_\_\_\_\_ To Be Sent With Exhibit \_\_\_\_\_ In Crate No. \_\_\_\_\_

Carpet: With Exhibit \_\_\_\_\_ Rented From Freeman \_\_\_\_\_ Color \_\_\_\_\_ Size \_\_\_\_\_

Electrical Placement/Order: Drawing Attached (required) \_\_\_\_\_ Drawing With Exhibit \_\_\_\_\_ Electrical Under Carpet \_\_\_\_\_

Comments: \_\_\_\_\_

Graphics: With Exhibit \_\_\_\_\_ Shipped Separately \_\_\_\_\_

Comments: \_\_\_\_\_

Special Tools/Hardware/Equipment Required: \_\_\_\_\_

### OUTBOUND SHIPPING INFORMATION

**PLEASE NOTE:** Should you have more than one shipment, please provide the information for all shipments.

SHIP TO: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Select a Carrier:

☐

**Freeman Exhibit Transportation:**

No need to schedule your outbound shipment.  
Charges will appear on your Freeman invoice.

☐

**Other Carrier:**

Carrier Name: \_\_\_\_\_  
Carrier Phone: \_\_\_\_\_

Freeman will make all arrangements for Freeman Exhibit Transportation shipments.  
Arrangements for pick-up by other carriers is the responsibility of the exhibitor.

Select Level of Service:

☐ 1 Day: Delivery next business day

☐ 2 Day: Delivered by 5:00 PM second business day

☐ Deferred: Delivery within 3-5 business days

☐ Standard Ground

☐ Specialized: Pad wrapped, uncrated or truckload

Freight Charges:

☐ Same as ship to

Bill To: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Select Shipment Options (if applicable):

☐ Have loading dock

☐ Inside delivery

☐ Pad wrap required

☐ Do not stack

☐ Lift gate required

☐ Air ride required

☐ Residential

**In the event your selected carrier fails to show on final move-out day, please select one of the following options:**

☐

Reroute via Freeman's choice

☐

Deliver back to Freeman warehouse at Exhibitor's expense.

**PLEASE NOTE:** Freeman is not responsible for product or literature that is not properly packed and labeled by exhibitor.



# FREEMAN

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COMPANY NAME:

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E-MAIL ADDRESS:

For Assistance, please call 702-579-1700 to speak with one of our experts.

For fast, easy ordering, go to [www.freeman.com](http://www.freeman.com)

## FORKLIFT / RIGGING LABOR

**Straight Time:** 8:00 A.M. to 5:00 P.M. Monday through Friday

**Overtime:** 5:00 P.M. to 8:00 A.M. Monday through Friday and all day Saturday, Sunday and Holidays.

- Show site prices will apply to all labor orders placed at show site
- Start time guaranteed only at start of working day
- One hour minimum - labor thereafter is charged in half (1/2) hour increments
- Supervisor must check in at Service Desk to pickup labor
- When scheduling dismantle labor, be sure to allow sufficient time for empty containers to be returned to your booth

Part#	Description	Advance Price	Show Site Price
<b>FORKLIFT LABOR</b>			
304050	Forklift w/operator - up to 5,000 lbs - ST.....	\$ 232.00	\$ 325.00
304051	Forklift w/operator - up to 5,000 lbs - OT.....	\$ 367.50	\$ 514.50
3040100	Forklift w/operator - up to 10,000 lbs - ST.....	\$ 254.50	\$ 356.50
3040101	Forklift w/operator - up to 10,000 lbs - OT.....	\$ 390.00	\$ 546.00
3040150	Forklift w/operator - up to 15,000 lbs - ST.....	\$ 286.00	\$ 400.50
3040151	Forklift w/operator - up to 15,000 lbs - OT.....	\$ 423.00	\$ 592.50
304040	Forklift w/operator - 4-Stage - ST.....	\$ 344.00	\$ 482.00
304041	Forklift w/operator - 4-Stage - OT.....	\$ 526.00	\$ 736.50

### RIGGING LABOR

3020100	Rigger - ST.....	\$ 120.00	\$ 168.00
3020101	Rigger - OT.....	\$ 196.50	\$ 275.50

### EQUIPMENT

3090600	Forklift Cage.....	\$ 40.50	\$ 56.70
3090700	Forklift Boom.....	\$ 40.50	\$ 56.70
3090800	Pallet Jack.....	\$ 40.50	\$ 56.70

### INSTALLATION

Part #	Description	Date	Start Time	# of Equip/ Person	Approx Hrs per Person	Total Hours	Hourly Rate	Estimated Total Cost
Describe work to be done: _____							Sub-Total	
_____							Tax	N/A
							Total	

### DISMANTLE

Part #	Description	Date	Start Time	# of Equip/ Person	Approx Hrs per Person	Total Hours	Hourly Rate	Estimated Total Cost
Describe work to be done: _____							Sub-Total	
_____							Tax	N/A
							Total	



## AUDIOVISUAL

I OF 4

ORDER FORM

ORDER EARLY AND SAVE

Company Name\_\_\_\_\_

Company Address\_\_\_\_\_

City\_\_\_\_\_State\_\_\_\_\_Zip Code\_\_\_\_\_

Country\_\_\_\_\_Ordered by\_\_\_\_\_

Phone (\_\_\_\_\_)\_\_\_\_\_Ext\_\_\_\_\_Fax (\_\_\_\_\_)\_\_\_\_\_

Email\_\_\_\_\_Event Name\_\_\_\_\_

Room #\_\_\_\_\_On-Site Contact\_\_\_\_\_BEO/REF#\_\_\_\_\_

Deliver Date\_\_\_\_\_Time\_\_\_\_\_

Pickup Date\_\_\_\_\_Time\_\_\_\_\_

### CREDIT CARD AUTHORIZATION

Type of Card ☐ Visa ☐ Mastercard ☐ AmEx ☐ Discover

Credit Card Account #\_\_\_\_\_Expiration: Month\_\_\_\_\_Year\_\_\_\_\_

Vcode\*\_\_\_\_\_Card Holder Name\_\_\_\_\_

\* 3 digit number on back of Visa, MC and Discover or 4 digit number on front of AmEx card.

The undersigned has read and agrees to all of the terms and conditions, and labor rates of this rental agreement. The undersigned authorizes Encore to charge the above listed credit card for the equipment, labor and/ or services detailed in this agreement, and for any client approved add-ons and change orders.

Your Order Total\_\_\_\_\_Digital Signature\_\_\_\_\_



PLEASE FAX COMPLETED FORM TO 702-967-4452 current as of 12/21/2015

UNIQUE. CREATIVE. INNOVATIVE. [www.encore-us.com](http://www.encore-us.com) P: 702-967-4154 F: 702-967-4452

**ENCORE**  
EVENT TECHNOLOGIES  
A Freeman Company  
E: [ballys@encore-us.com](mailto:ballys@encore-us.com)

# AUDIOVISUAL

2 OF 4

## ORDER FORM

### PACKAGE 1

Meeting Room Screen  
Projection Cart  
Electrical Power & Cables

*\*Additional Options\* (Click to add)*

☐ Wireless Lav Mic & Audio Mixer (+\$420) ☐ Computer Audio Patch (+\$64) ☐ Wireless Mouse USB (+\$175)

Qty	Days	Price	Total
		\$225.00	

### PACKAGE 2

Meeting Room LCD Projector & Screen  
Projection Cart/ Stand  
All Cabling, Extension Cords, Etc.

*\*Additional Options\* (Click to add)*

☐ Wireless Lav Mic & Audio Mixer (+\$420) ☐ Computer Audio Patch (+\$64) ☐ Wireless Mouse USB (+\$175)

		\$835.00	
--	--	----------	--

### PACKAGE 3

Standing Podium  
Podium Microphone & Mixer  
Electrical Power & Cables

*\*Additional Options\* (Click to add)*

☐ Wireless Lavalier Mic (+\$235) ☐ Flipchart Package w/3M paper (+\$131) ☐ CD Player (+\$95)

		\$330.00	
--	--	----------	--

### PACKAGE 4

DVD Combo Player  
50" LED Monitor with Stand  
All Cabling, Extension Cords, Etc.

*\*Additional Options\* (Click to add)*

☐ Additional 50" Monitor (+\$810) ☐ Wireless Lav & Audio Mixer (+\$420)

		\$1045.00	
--	--	-----------	--

### PACKAGE 5

60" LED Monitor with Stand  
DVD Combo Player  
All Cabling, Extension Cords, Etc.

*\*Additional Options\* (Click to add)*

☐ Additional 60" Monitor (+\$940) ☐ Wireless Lav & Audio Mixer (+\$420)

		\$1175.00	
--	--	-----------	--

\* Prices reflect daily rates unless otherwise noted. AV packages subject to labor and service charges.

# AUDIOVISUAL

3 OF 4

## ORDER FORM

To receive PRESHOW rates Encore must receive your order, with credit card information, no later than 14 days prior to show opening. All other orders will be processed at the LATE ORDER rate. **ALL EQUIPMENT PRICES ARE PER DAY** unless otherwise stated.

### VIDEO EQUIPMENT

Qty	Days	Preshow	Late Order	Total
50" LED (16x9)		\$810.00	\$860.00	
60" LED (16x9)		\$940.00	\$990.00	
6' LED Stand		\$100.00	\$150.00	
46" LCD Monitor		\$700.00	\$750.00	
52" LCD Monitor		\$860.00	\$910.00	
6' LCD Monitor Stand		\$100.00	\$150.00	
DVD / Blu-ray Player		\$135.00	\$185.00	
LCD Projector 4000 lumens		\$610.00	\$660.00	
LCD Projector 5000 lumens		\$960.00	\$1010.00	
32" Roll Cart w/ Skirt		\$38.00	\$88.00	
54" Roll Cart w/ Skirt		\$48.00	\$98.00	
Flipchart Package		\$143.00	\$193.00	
Display Easel		\$30.00	\$80.00	

### COMPUTER EQUIPMENT

21" LCD Monitor		\$200.00	\$250.00	
32" LCD Monitor		\$330.00	\$380.00	
Laptop Computer		Call for pricing		
Desktop Computer w/ 19" flat panel monitor		Call for pricing		
Wireless Presentation Mouse		\$175.00	\$225.00	

### SCREENS

Tripod 6'x6'		\$75.00	\$125.00	
Tripod 8'x8'		\$75.00	\$125.00	
Cradle 10'x10'		\$95.00	\$145.00	

### RIGGING & STAGING

20' Scissor Lift  
 Wooden Podium  
 16'-22' Black Velvet Drape  
**RIGGING LABOR**  
 All rigging is subject to at least 1 rigger. Each rigger is \$110 hr with 4 hr minimum.

Qty	Days	Preshow	Late Order	Total
		\$1000.00 per show		
		\$105.00	\$155.00	
		\$21.00/ft	\$23.00/ft	

		\$110.00/ per hour	
Additional labor charges will apply for booths outside the expo room.			

### AUDIO EQUIPMENT

UHF Combo (check one)  
☐ HH or ☐ Lav ☐ Headset  
 Wired Microphone  
 Small Powered Speaker  
 Large Powered Speaker  
 Direct Box for Computer Audio  
 12 Channel Mixer  
 CD Player

**Small Speaker Package**  
 2 ART322 Speakers, 2 Stands,  
 1 Wired Mic, 1 Mixer

**JBL VRX PRO Audio**  
 4 VRX Speakers, 4 Stands  
 1 Wired Mic, 1 Small Effects,  
 1 Mixer

		\$235.00	\$285.00	
		\$47.00	\$97.00	
		\$75.00	\$125.00	
		\$125.00	\$175.00	
		\$35.00	\$85.00	
		\$185.00	\$235.00	
		\$95.00	\$145.00	
		\$435.00	\$485.00	
		\$1275.00	\$1325.00	

### YOUR TOTALS

Total Equipment Charges	
Labor Charges (\$198 min., 2hrs. @ \$99/hr, for load in/out)	
24% Service Charge (\$24.00 minimum)	
<b>TOTAL DUE</b>	

### CANCELLATION

Written cancellation of ordered equipment and services must be received 48 hours prior to delivery. Failure to do so will result in a 100% charge to your account.

ALL AUDIO VISUAL ON A TRADESHOW FLOOR IS AN EXCLUSIVE SERVICE OF BALLY'S AND PARIS.



PLEASE FAX COMPLETED FORM TO 702-967-4452 current as of 12/21/2015

UNIQUE. CREATIVE. INNOVATIVE. www.encore-us.com P: 702-967-4154 F: 702-967-4452

**ENCORE**  
 EVENT TECHNOLOGIES  
 A Freeman Company  
 E: ballys@encore-us.com



# AUDIOVISUAL

4 OF 4

## TERMS AND CONDITIONS

### 1. PAYMENT TERMS

Lessee agrees to pay Encore Event Technologies (hereinafter "Encore") all charges indicated on this Rental Contract which includes these Terms and Conditions and any equipment that is rented pursuant to the terms set forth herein (the "Equipment") or labor overages. Payment is due and payable in full upon signing this Rental Contract unless otherwise negotiated and agreed to in writing on a Commencement of Work document.

### 2. ESTIMATES

In connection with this Rental Contract or any contract entered into between Encore and Lessee, any estimate provided to Lessee in connection with the expected labor hours and number of days the Equipment is solely an estimate. In the event that the actual hours, actual quantities of Equipment rented hereunder or actual days the Equipment is rented is greater than the amount indicated in any proposal, Lessee will be charged for those overages at Encore's standard rates less any applicable discounts.

### 3. DAMAGE WAIVER

All Equipment has been inspected upon delivery and Lessee acknowledges and warrants that all Equipment was received in good and working order. Lessee agrees to pay for any and all damages on account of lost, damaged or stolen equipment and/or loss caused by Lessee's accident, misuse or neglect. Should the Equipment listed on this Rental Contract malfunction for any reason and at no fault of Lessee, Encore will only be responsible for the repair of listed Equipment but WILL NOT be held responsible for any damages or loss caused as a result of the Equipment malfunctioning.

### 4. SUBLEASE

With the prior written consent of Encore, Lessee shall have the right to sublease the Equipment and, in the event of a sublease, Lessee shall be fully responsible for all insurance on, repair and replacement of, and reclamation of the Equipment. Encore reserves the right to replace the Equipment at Lessee's expense at full retail value if the subleased Equipment is lost, damaged or untimely returned.

### 5. TITLE

The parties intend to create a rental agreement and the relationship of lessor and lessee between themselves. The terms set forth herein shall not be construed or interpreted to create or imply the existence of a finance lease or installment lease or sales contract. Title to the Equipment shall at all times be vested in Encore, and no right, title or interest in the Equipment shall pass to Lessee other than the use of the Equipment for the rental period as agreed to by the parties, which right is conditioned upon Lessee's compliance with this Rental Contract.

### 6. SURRENDER / EQUIPMENT HANDLING

On the expiration or earlier termination of this Rental Contract, Lessee shall return the Equipment in good repair, condition and working order, subject only to reasonable wear and tear. All Equipment must be handled by Encore personnel only. Equipment may not be moved, stored, or serviced by Lessee or any other party. Lessee may not operate the Equipment unless authorized by Encore. Lessee agrees that Encore shall have the right to enter the premises where the Equipment is located and shall have access to the Equipment at all times.

### 7. CANCELLATION

Unless otherwise negotiated or agreed to in writing on a Commencement of Work Document, the following monies shall be payable by Lessee to Encore in the event of cancellation prior to the expiration of the rental period set forth on this Rental Contract: (1) if cancellation is made by Lessee more than seventy-two (72) hours prior to the scheduled performance then said expenses paid by Encore on Lessee's behalf (including contractual obligations) plus fifty percent (50%) of the fee shall be charged to and immediately paid by Lessee to Encore; or (2) if cancellation is made within seventy-two (72) hours, full rental contract price for the entire duration set forth on this Rental Contract is due and payable.

### 8. DEFAULT

If Lessee fails to pay rent or otherwise fails to observe, keep or perform any provision of this Rental Contract, or if Lessee should enter into voluntary or involuntary bankruptcy or receivership or other legal impediment which could impair the Equipment, Encore shall have the right to:

(a) Enter Lessee's premises and reclaim the Equipment at Lessee's premises or at site of any subleases without demand or notice to Lessee or court order or other processes of law, and declare the entire amount of rent immediately due and payable without demand or notice to Lessee. Lessee waives any damages occasioned by such reclamation. Any reclamation shall not constitute a termination of this Rental Contract unless Encore expressly notifies Lessee in writing;

(b) Sue to recover all rents and any other amounts owed or accruing to Encore;

(c) Terminate this Rental Contract as to any or all items of Equipment; and/or

(d) Exercise any other remedy at law or equity.

All such remedies are cumulative and may be exercised concurrently or separately. The exercise of any remedy shall not release Lessee from this Rental Contract and Lessee shall remain liable for the full performance of all obligations to be performed by Lessee under this Rental Contract.

### 9. CREDIT TERMS

All open accounts require prior credit approval. Should collection under the terms of this Rental Contract commence, Lessee agrees to pay all collection costs which include, but are not limited to, Equipment recovery costs, storage charges, attorneys' fees and court costs.

### 10. CHOICE OF LAW AND VENUE

The interpretation and affect of this Rental Contract and the related agreements shall be governed by and construed in accordance with the internal laws (as opposed to the conflicts of law provisions) of the State of Nevada. Any litigation arising out of or related to this Rental Contract shall be instituted and prosecuted only in the appropriate state or federal court situated in Clark County, Nevada. The parties submit to the exclusive jurisdiction and venue of such courts for purposes of any such action and the enforcement of any judgment or order arising therefrom. Each party waives any right to a change of venue and any and all objections to the jurisdiction of the state and federal courts located in Clark County, Nevada.

### 11. ATTORNEY'S FEES

In the event either party, institutes any action arising out of, related to, or for the breach of, this Rental Contract, the prevailing party shall be awarded reasonable attorneys' fees and costs.

### 12. CONDITION OF EQUIPMENT

Encore maintains and services the Equipment in accordance with manufacturers' specifications and industry practice. Encore does not, however, warrant or guarantee that the Equipment or services being provided will be free of defect, malfunction or operator error. If the Equipment malfunctions or does not operate properly during the event for any reason whatsoever, Lessee agrees to immediately notify Encore's on-site representative. Encore will attempt to remedy the problem as soon as possible so that the event is not interrupted. Lessee agrees and acknowledges that Encore assumes no responsibility for any loss, cost, damage or injury to persons or property in connection or as a result of inoperable Equipment or otherwise.

### 13. LIMITATION OF LIABILITY AND INSURANCE

Lessee agrees to defend, indemnify and hold Encore and its officers, directors, employees, successors and assigns harmless from any and all claims arising out of any violation of any law, rule, regulation or order, and from any and all claims or liabilities for loss, damages or injury to persons or property of whatever kind or nature arising from the use or operation of the Equipment, or from the negligence or carelessness of the agents or employees of Lessee. Additionally, Encore shall not be liable for any special or consequential damages including lost profits arising relating to the Equipment, the services or this Rental Contract. Lessee shall notify Encore promptly of any accident involving the Equipment. Lessee shall obtain contractual insurance in connection with this Rental Contract and pursuant to this paragraph, in an amount satisfactory to Encore and provide proof of such insurance upon request of Encore.

### 14. SEVERABILITY

In the event that any provision of this Rental Contract shall be unenforceable or inoperative as a matter of law, the remaining provisions shall remain in full force and effect and be construed as though such unenforceable or inoperative provisions had never been a part of hereof.

### 15. CONSTRUCTION CLAUSE

For the purpose of interpretation, the language in this Rental Contract shall be deemed to be the language of both parties and neither party shall be deemed to be the drafting party.

### 1.6 SURVIVAL

All provisions of this Rental Contract related to indemnification, disclaimers and limitations on liability and all other obligations of the parties that arise in connection with Lessee's rental of Equipment from Encore shall survive the termination of the rental of such Equipment.

### 17. ENTIRE AGREEMENT

This Rental Contract incorporates by reference any attached Schedules, Contract, and Commencement of Work, related to this rental order, and contains the parties' entire understanding and may not be modified except in written form signed by both parties.



<b>Booth Number:</b>	<b>To receive advanced pricing, Encore Event Technologies must receive your completed order, with billing information, fourteen (14) days prior to show move-in.</b>	<b>EVENT NAME:</b>	
<b>EVENT DATES:</b>		<b>INSTALL LOCATION IN ROOM/BOOTH:</b> (Provide floor plan if available)	
<b>EXHIBITING COMPANY NAME:</b>			
<b>BILLING ADDRESS OF CREDIT CARD:</b>			
<b>CITY:</b>	<b>STATE:</b>	<b>ZIP:</b>	<b>ON-SITE CONTACT:</b>
<b>TELEPHONE NUMBER:</b>		<b>FAX NUMBER:</b>	<b>ON-SITE PHONE:</b>
<b>ORDERED BY:</b>		<b>EMAIL ADDRESS:</b>	
<b>CREDIT CARD TYPE:</b>	<b>CREDIT CARD NUMBER:</b>	<b>EXP. DATE:</b>	
<b>CARDHOLDERS SIGNATURE:</b>		<b>PRINT CARDHOLDERS NAME:</b>	
BY SIGNING AND DELIVERING THIS FORM CUSTOMER AGREES TO ALL TERMS AND CONDITIONS ON THIS FORM. PLEASE READ THOROUGHLY FOR ALL INSTRUCTIONS PRIOR TO PLACING ORDER. <b>NO CHECKS ACCEPTED</b>			

## ELECTRICAL SERVICES FORM

Encore Event Technologies, its contractors, and subcontractors are not responsible for voltage fluctuation or power failure due to temporary conditions or loose connections. For your protection, you should install a surge protector under/over voltage protector on your computer(s) and/or other equipment you deem necessary. Encore Electrical should make installation of all electrical service. Encore will not be responsible for any damaged or lost equipment, component computer hardware or software and/or any damage or injury to any person, caused by the installation, connection, or plugging into any electrical by persons other than our personnel.

<b>Please call for additional services that are not listed on this order form, or for custom quotes for large orders</b>	Dedicated & 24 hour power will be at 2x the listed price. Please indicate these requirements below if needed.	<b>Installation cannot begin until order is finalized and payment method has been received</b>
--	---	--

ELECTRICAL SERVICES	ADVANCED ORDER RATE	STANDARD ORDER RATE	QUANTITY	24 HOUR POWER (EXAMPLE: REFRIGERATOR OR SERVER)	SUBTOTAL
120 VOLTS - 500 WATTS OR 5 AMPS	\$110.00	\$137.00			
120 VOLTS - 1000 WATTS OR 10 AMPS	\$180.00	\$223.00			
120 VOLTS - 2000 WATTS OR 20 AMPS	\$258.00	\$320.00			
208 VOLTS SINGLE PHASE - 2000 WATTS OR 20 AMPS	\$475.00	\$595.00			
ELECTRICAL MATERIALS	ADVANCED ORDER RATE	STANDARD ORDER RATE	QUANTITY		
6' OUTLET PLUG STRIP	\$25.00	\$30.00			
25' EXTENSION CORD	\$25.00	\$30.00			

**PLEASE SUBMIT A FLOOR PLAN FOR ALL ISLAND BOOTHS AND UNDER CARPET ELECTRICAL RUNS**

ADDITIONAL ELECTRICAL SERVICES	ADVANCED ORDER RATE	STANDARD ORDER RATE	QUANTITY	24 HOUR POWER (EXAMPLE: REFRIGERATOR OR SERVER)	
208 VOLTS SINGLE PHASE 30 AMPS	\$535.00	\$670.00			
208 VOLTS SINGLE PHASE 60 AMPS	\$830.00	\$1,035.00			
208 VOLTS SINGLE PHASE 100 AMPS	\$1,320.00	\$1,625.00			

**SUBTOTAL**

**PRICING IS BASED ON A 3 DAY SHOW, ADDITIONAL DAYS WILL REQUIRE A 25% PER DAY CHARGE**

**ALL ELECTRICAL MATERIALS & SERVICES WILL REQUIRE A 10% SERVICE FEE**

**10% SERVICE FEE**

**ALL ISLAND BOOTHS AND ADDITIONAL SERVICES REQUIRE ELECTRICAL LABOR**

**MATERIAL AND SERVICES TOTAL**

LABOR RATES: STRAIGHT TIME - \$100.00 OVERTIME - \$200.00

**LABOR TOTAL**

MINIMUM 1 HOUR LABOR INSTALL AND MINIMUM 1/2 HOUR LABOR DISMANTLE

**GRAND TOTAL**

LABOR: Labor between the hours of 8:00am and 5:00pm, Monday through Friday will be at the straight time labor rate. Labor before 8:00am and after 5:00pm, Monday through Friday and all Saturdays, Sundays and Holidays will be at the overtime rate. A minimum charge per booth on one hour for installation will apply to all booths requiring labor. Labor to disconnect will be based on one-half of the installation time and will be automatically applied to your invoice. A scaled floor plan is needed in order to proceed for orders with multiple outlet locations and/or island booths.

**Setup/Disconnect Labor dates/times are based on the load-in schedule (and space availability) for your event. Encore does not control the event schedule for your event and therefore cannot control if setup/disconnect is during straight time or overtime hours.**

## Terms and Conditions:

- 1.) Acceptance of terms: Client expressly acknowledges by receipt of services and/or products delivered by Encore Event Technologies to Client or its designee, to the terms and conditions herein contained.
- 2.) If an uninterrupted power supply is required for the full duration of the show, please order 24 hour power. An example would include a computer server that cannot ever lose power and/or other equipment that must remain on throughout the show during overnight hours.
- 3.) A scaled floor plan is required for orders with multiple outlet locations and/or island booths. If a power location in an island booth is not provided prior to show move-in, a location will be determined by Encore in order to maintain deliver schedules. Relocation of the service will be charged on a time and material basis.
- 4.) Encore Event Technologies reserves the right to disconnect any equipment that is found to be causing overall electrical problems without offering any refunds for services that have been disconnected.
- 5.) Client agrees not to share, resell, extend, bridge or otherwise misuse Encore Event Technologies connections and/or services. Encore Event Technologies reserves the right to disconnect any client found to have violated this usage agreement.
- 6.) Outlet prices for 120 Volt power include delivery of the service to one location at the rear of your booth. If you require outlets in other locations, have lights or electrical items to hang or erect, or have other electrical requirements, additional electrical labor will be required. Specific service location is defined as the area in the booth/room designated by the client.
- 7.) Encore Event Technologies is not responsible for cable and/or equipment provided by the client or any third party.
- 8.) Modification: This agreement shall not be amended by the parties except by written instrument signed by both parties.
- 9.) Choice of Law: This agreement shall be governed by, and construed in accordance with, the laws of the State of Nevada. In event of litigation, the place of venue shall be in the county of Clark in the State of Nevada.
- 10.) Entire Agreement: This agreement contains the entire understanding and agreements between the parties hereto the within subject matter, and there are no representations, agreements, or understandings, oral or written, between and among the parties hereto relating to the subject matter of this agreement which are not fully expressed herein.
- 11.) Facsimile Signatures: Signatures sent/received via facsimile shall be considered as originals, and as such are valid signatures.
- 12.) Equipment Responsibility: Client fully understands and accepts complete responsibility for all equipment leased to Client. Such responsibility shall include, but not be limited to, damage, any necessary repairs, replacement of equipment not capable of being repaired to a fully functional status, loss of equipment, loss of income, and all other forms of loss or damage. All equipment, accessories, cables, knobs, switches and cases are included in equipment responsibility.
- 13.) Equipment procedures: a) Exhibitors will be responsible for the protection of any equipment rented from Encore Event Technologies and will ensure that all equipment is returned to Encore Event Technologies. Encore Event Technologies reserves the right to charge the customer for any lost equipment. b) Rental equipment provided by Encore Event Technologies for this order will remain the property of Encore Event Technologies. c) Only Encore Event Technologies personnel are authorized to modify system wiring or cabling within the facility. d) All equipment must comply with F.C.C. Regulations.
- 14.) Cancellation Policy: A 10% fee will be applied to orders canceled between the date the order is placed, and the install date. NO REFUNDS OR CREDITS for orders cancelled after installation has begun.
- 15.) Claims will not be considered, or adjustments made, unless filed in writing, by Exhibitor, prior to the close of the event.
- 16.) Encore Event Technologies does not provide an expressed or implied warranty for the equipment and services provided, including no warrant of fitness for particular purpose or merchantability. Part of the Agreement with Encore Event Technologies is a limitation of liability so that Client's sole remedy or recourse against Encore Event Technologies shall be the return of the price that the Client paid for services and/or equipment rental, regardless of type, nature or basis for the claim. Encore Event Technologies shall have no liability whatsoever for personal injury, property damage, business loss, business interruption, consequential or punitive damages.

**AUTHORIZED SIGNATURE:**



BY SIGNING AND DELIVERING THIS FORM CUSTOMER AGREES TO ALL TERMS AND CONDITIONS ASSOCIATED WITH THIS FORM. PLEASE READ THOROUGHLY FOR ALL INSTRUCTIONS PRIOR TO PLACING ORDER.

rev. 1/8/19

<b>Booth Number:</b>	To receive advance order rate, Encore Event Technologies must receive your completed order form, with billing information, fourteen (14) days prior to move-in.	<b>EVENT NAME:</b>
EVENT DATES:	INSTALL LOCATION IN ROOM/BOOTH:	
EXHIBITING COMPANY NAME:		
ONSITE CONTACT:	ON-SITE PHONE:	
ORDERED BY:	EMAIL ADDRESS:	
BY SIGNING AND DELIVERING THIS FORM CUSTOMER AGREES TO ALL TERMS AND CONDITIONS ON THIS FORM. PLEASE READ THOROUGHLY FOR ALL INSTRUCTIONS PRIOR TO PLACING ORDER.		

## BOOTH LAYOUT FORM

**Instructions:** 1.) Use BOLD lines to indicate the outline of your booth. 2.) Mark different services with separate symbols. 3.) Indicate the scale of the grid, (i.e., 1 square = 1 foot) or indicate the dimensions of your booth. 4.) Mark the adjacent booth numbers or aisle number for reference. 5.) Indicate if your booth will be carpeted and if the cables need to be installed under the carpeting. **NOTE:** Labor is required for all electrical runs under booth carpet.

Booth Carpeting?: \_\_\_\_\_ Cables to be Run Under Carpeting?: \_\_\_\_\_

Back of Booth/Aisle Number: (indicate adjacent Booth) \_\_\_\_\_

Adjacent  
Booth #

Adjacent  
Booth #


Front of Booth/Aisle Number: (indicate adjacent Booth) \_\_\_\_\_



MAIL OR FAX FORMS WITH PAYMENT TO :

ENCORE EVENT TECHNOLOGIES AT PARIS LAS VEGAS  
8850 W. Sunset Road 3rd Floor, Las Vegas, Nevada 89148

Ph: (702) 967-4300 Fax: (702) 967-3844 Questions Email: services@encore-us.com



<b>Booth Number:</b>	To receive advanced pricing, Encore Event Technologies must receive your completed order, with billing information, fourteen (14) days prior to show move-in.	<b>EVENT NAME:</b>
<b>EVENT DATES:</b>		<b>INSTALL LOCATION IN ROOM/BOOTH:</b> (Provide floor plan if available)
<b>EXHIBITING COMPANY NAME:</b>		
<b>BILLING ADDRESS:</b>		
<b>CITY:</b>	<b>STATE:</b>	<b>ZIP:</b>
<b>TELEPHONE NUMBER:</b>		<b>ON-SITE CONTACT:</b>
<b>FAX NUMBER:</b>		<b>ON-SITE PHONE:</b>
<b>ORDERED BY:</b>		<b>EMAIL ADDRESS:</b>
<b>CREDIT CARD TYPE:</b>	<b>EXP. DATE:</b>	<b>CREDIT CARD NUMBER:</b>
<b>CARDHOLDERS SIGNATURE:</b>		<b>PRINT CARDHOLDERS NAME:</b>
BY SIGNING AND DELIVERING THIS FORM CUSTOMER AGREES TO ALL TERMS AND CONDITIONS ON THIS FORM. PLEASE READ THOROUGHLY FOR ALL INSTRUCTIONS PRIOR TO PLACING ORDER. <b>NO CHECKS ACCEPTED</b>		

## BOOTH LIGHTING SERVICES FORM

Encore Event Technologies, its contractors, and subcontractors are not responsible for voltage fluctuation or power failure due to temporary conditions or loose connections. For your protection, you should install a surge protector under/over voltage protector on your computer(s) and/or other equipment you deem necessary. Encore Electrical should make installation of all electrical service. Encore will not be responsible for any damaged or lost equipment, component computer hardware or software and/or any damage or injury to any person, caused by the installation, connection, or plugging into any electrical by persons other than our personnel.

Please call for additional services that are not listed on this order form, or for custom quotes for large orders

Installation cannot begin until order is finalized and payment method has been received

Lighting Package Description	ADVANCED PRICING	STANDARD PRICING		QUANTITY	SUBTOTAL
Booth Lighting Package #2 4' Track with two fixtures	\$180.00	\$270.00			
Booth Lighting Package #3 4' Track with three fixtures	\$225.00	\$340.00			
Booth Lighting Package #4 4' Track with four fixtures	\$265.00	\$400.00			
Additional MR16 Lights	\$55.00	\$85.00			
75 Watt Flood Light on Stanchion Pole	\$100.00	\$150.00			
Double Flood Light on Stanchion Pole	\$180.00	\$270.00			

ALL LIGHTING PACKAGES INCLUDE POWER FOR THE LIGHTS

PRICING IS BASED ON A 3 DAY SHOW, ADDITIONAL DAYS WILL REQUIRE A 25% PER DAY CHARGE

ALL ELECTRICAL MATERIALS & OUTLETS WILL REQUIRE A 10% SERVICE FEE

10% SERVICE FEE

ALL LIGHTING ORDERS & ISLAND BOOTHS REQUIRE ELECTRICAL LABOR	MATERIAL AND SERVICES TOTAL	
LABOR RATES: STRAIGHT TIME - \$100.00 OVERTIME - \$200.00	LABOR TOTAL	
MINIMUM 1/2 HOUR TOTAL LABOR CHARGE FOR INSTALL AND DISMANTLE	GRAND TOTAL	

LABOR: Labor between the hours of 8:00am and 5:00pm, Monday through Friday will be at the straight time labor rate. Labor before 8:00am and after 5:00pm, Monday through Friday and all Saturdays, Sundays and Holidays will be at the overtime rate. A minimum charge per booth on one hour for installation will apply to all booths requiring labor. Labor to disconnect will be based on one-half of the installation time and will be automatically applied to your invoice. A scaled floor plan is needed in order to proceed for orders with multiple outlet locations and/or island booths.

Setup/Disconnect Labor dates/times are based on the load-in schedule (and space availability) for your event. Encore does not control the event schedule for your event and therefore cannot control if setup/disconnect is during straight time or overtime hours.

ELECTRICAL IS AN EXCLUSIVE OF PARIS

Prices Subject to change without Notice

Rev 1/8/19

## Terms and Conditions:

- 1.) Acceptance of terms: Client expressly acknowledges by receipt of services and/or products delivered by Encore Event Technologies to Client or its designee, to the terms and conditions herein contained.
- 2.) If an uninterrupted power supply is required for the full duration of the show, please order 24 hour power. An example would include a computer server that cannot be powered down overnight and/or other equipment that must remain on throughout the show.
- 3.) A scaled floor plan is required for orders with multiple outlet locations and/or island booths. If a power location in an island booth is not provided prior to show move-in, a location will be determined by Encore in order to maintain deliver schedules. Relocation of the service will be charged on a time and material basis.
- 4.) Encore Event Technologies reserves the right to disconnect any equipment that is found to be causing overall electrical problems without offering any refunds for services that have been disconnected.
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- 10.) Entire Agreement: This agreement contains the entire understanding and agreements between the parties hereto the within subject matter, and there are no representations, agreements, or understandings, oral or written, between and among the parties hereto relating to the subject matter of this agreement which are not fully expressed herein.
- 11.) Facsimile Signatures: Signatures sent/received via facsimile shall be considered as originals, and as such are valid signatures.
- 12.) Equipment Responsibility: Client fully understands and accepts complete responsibility for all equipment leased to Client. Such responsibility shall include, but not be limited to, damage, any necessary repairs, replacement of equipment not capable of being repaired to a fully functional status, loss of equipment, loss of income, and all other forms of loss or damage. All equipment, accessories, cables, knobs, switches and cases are included in equipment responsibility.
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- 14.) Cancellation Policy: A 10% fee will be applied to orders canceled between the date the order is placed, and the install date. NO REFUNDS OR CREDITS for orders cancelled after installation has begun.
- 15.) Claims will not be considered, or adjustments made, unless filed in writing, by Exhibitor, prior to the close of the event.
- 16.) Encore Event Technologies does not provide an expressed or implied warranty for the equipment and services provided, including no warrant of fitness for particular purpose or merchantability. Part of the Agreement with Encore Event Technologies is a limitation of liability so that Client's sole remedy or recourse against Encore Event Technologies shall be the return of the price that the Client paid for services and/or equipment rental, regardless of type, nature or basis for the claim. Encore Event Technologies shall have no liability whatsoever for personal injury, property damage, business loss, business interruption, consequential or punitive damages.

**AUTHORIZED SIGNATURE:**

**ENCORE**  
EVENT TECHNOLOGIES

*A Freeman Company*

BY SIGNING AND DELIVERING THIS FORM CUSTOMER AGREES TO ALL TERMS AND CONDITIONS ASSOCIATED WITH THIS FORM. PLEASE READ THOROUGHLY FOR ALL INSTRUCTIONS PRIOR TO PLACING ORDER.

rev. 1/8/2019



<b>Booth Number:</b>		To receive advanced rate prices, Encore Event Technologies must receive your completed order, with billing information, fourteen (14) days prior to show move-in.		<b>EVENT NAME:</b>	
<b>EVENT DATES:</b>			<b>INSTALL LOCATION IN ROOM/BOOTH:</b> (Provide floor plan if available)		
<b>INSTALL Date &amp; Time:</b>			<b>DISCONNECT Date &amp; Time:</b>		
<b>EXHIBITING COMPANY NAME:</b>					
<b>BILLING ADDRESS:</b>					
<b>CITY:</b>		<b>STATE:</b>	<b>ZIP:</b>	<b>ON-SITE CONTACT:</b>	
<b>TELEPHONE NUMBER:</b>		<b>FAX NUMBER:</b>		<b>ON-SITE PHONE:</b>	
<b>ORDERED BY:</b>			<b>EMAIL ADDRESS:</b>		
<b>CREDIT CARD TYPE:</b>		<b>CREDIT CARD NUMBER:</b>		<b>EXP. DATE:</b>	<b>CVV:</b>
<b>CARDHOLDERS SIGNATURE:</b>			<b>PRINT CARDHOLDERS NAME:</b>		
BY SIGNING AND DELIVERING THIS FORM CUSTOMER AGREES TO ALL TERMS AND CONDITIONS ON THIS FORM (PAGE 2). PLEASE READ THOROUGHLY FOR ALL INSTRUCTIONS PRIOR TO PLACING ORDER. AUTHORIZED SIGNATURE ON THE BOTTOM OF PAGE 2 IS REQUIRED BEFORE ORDER CAN BE PROCESSED					
Please call for additional services that are not listed on this order form, or for custom quotes for large orders		NO REFUNDS ONCE SERVICE INSTALLATION BEGINS		Installation cannot begin until order is finalized and payment method has been received	

## TELECOMMUNICATIONS / INTERNET SERVICES FORM

VOICE SERVICE / EQUIPMENT	Advanced Event Rate	Standard Event Rate	Quantity	Local & Long Distance Access? **	Total
Single Line **	\$215.00	\$265.00		Yes - No	
Single Handset *	\$35.00	\$50.00			
Conference Phone - DAILY RATE *	\$125.00	\$175.00		x ____ Days	

\* Equipment is a rental and must be returned - Replacement costs for non-returned or broken equipment: \$50 Handset, \$150 Multi-Line Handset, \$500 Conference Phone

\*\* Local and Long Distance Charges will apply for call usage. Please see Terms and Conditions (Page 2) for pricing structure

## INTERNET SERVICES FORM

INTERNET SERVICES	Advanced Event Rate	Standard Event Rate	Quantity		Subtotal
<b>Single Connect Basic</b> - single device DHCP NAT'd IP Address via wired synchronous connection. <b>3Mbps bandwidth</b>	\$300.00	\$450.00			
<b>Single Connect Plus</b> - single device DHCP NAT'd IP Address via a wired synchronous connection. <b>5Mbps bandwidth</b>	\$500.00	\$750.00			
<b>Room/Booth Connect</b> - 1 device, single location, up to 10 Mbps via shared VLAN, wired Ethernet connection	\$1,000.00	\$1,500.00			
<b>Event Connect</b> - 29 devices, 3 locations, DHCP or static IP Address via separate VLAN connections. <b>20Mbps dedicated bandwidth</b>	\$5,000.00	\$7,500.00			
<b>Additional Devices</b> - (Booth Connect & Event Connect only)	\$50.00	\$75.00			
<b>Additional Locations</b> - (Event Connect only)	\$250.00	\$330.00			
<b>Additional Bandwidth</b> - (Event Connect only) <b>5Mbps bandwidth</b>	\$1,000.00	\$1,250.00			
<b>Hub Rental</b> - 8, 16 or 24 port 10/100 Hub (\$100 replacement value)	\$100.00	\$150.00			
<b>Cable Rental</b> - Cat5e patch cable up to 50' length	\$50.00	\$75.00			
<b>Technician Labor</b> - Hourly Rate - Straight Time	\$100.00	\$125.00			
Double time rates will apply for labor after 5:00pm, Monday through Friday and all Saturdays, Sundays and Holidays. Labor Is Included With Ordered Services - Labor Is Only Required For Services In Addition To What Is Ordered				<b>Services Total</b>	
				<b>10% Service Fee</b>	
<b>ALL MATERIALS AND SERVICES WILL REQUIRE AN ADDITIONAL 10% SERVICE FEE</b>					
<b>NO ROUTERS OR WIRELESS DEVICES OF ANY KIND WILL BE PERMITTED WITHOUT WRITTEN AUTHORIZATION</b>				<b>GRAND TOTAL</b>	

PARIS LAS VEGAS, Encore Event Technologies, Inc. and their contractors or subcontractors shall not be liable for, and are hereby released from any direct, special, indirect, incidental, or punitive consequential damages, including without limitations lost profits, damage to business reputation, lost opportunity or commercial loss of any kind, to the customer that results directly or indirectly from the use of or the inability to use any of the services or equipment that is contemplated herein.

## Terms and Conditions:

These Terms and Conditions apply to any proposal, quote, order and/or agreement relating to internet, network and/or related equipment ("Equipment") rented by Client from Encore, as well as any internet, network and/or related services or labor ("Services") provided by Encore. These Terms and Conditions incorporate by reference any attached or related proposal, quote, order, schedule, contract, services form, change of work order and/or commencement of work and shall constitute the entire agreement ("Agreement") between Encore and Client (individually "Party" and, collectively, "Parties").

### 1. DEFINITIONS

For purposes of this Agreement, "Encore" means Encore Event Technologies, LLC and its employees, members, managers, officers, agents, assigns, affiliated companies, related entities and any subcontractors appointed by Encore. The term "Client" means the Client or Customer, its employees, officers, directors, managers, members, guests, invitees, agents, representatives and any Client Appointed Contractors ("CAC").

### 2. PAYMENT TERMS

Client agrees to pay Encore all charges in this Agreement, including any and all Equipment, Services and/or labor overages. Payment is due and payable in full upon signing this Agreement, unless otherwise agreed to by the Parties in writing.

### 3. INTERNET/NETWORK EQUIPMENT AND SERVICES

Client understands and agrees as follows:

Every device connected to the internet/network must have a purchased IP address from Encore, regardless of whether the IP address is used or not;

No servers or routers are allowed including, but not limited to, NAT, DHCP and proxy servers.

Encore reserves the right to disconnect any equipment that, in Encore's sole discretion, is found to be causing overall network problems without any refunds for services that have been disconnected;

Client agrees not to share, resell, extend, bridge or otherwise misuse Encore's connections and/or services. Encore, in its sole discretion, reserves the right to disconnect any Client found to have violated this Agreement or usage equipment without any refunds for services that have been disconnected;

Specific service location is defined as the area in the booth/room or other area designated by the Client. Service extended beyond rooms, air walls, doorways, walkways or 50' distance from the drop point will require an additional location and incur an additional fee;

Encore is not responsible for any cable and/or equipment provided by Client or any third party;

The network may only be used for lawful purposes and in accordance with these terms and conditions. Transmission of any materials in violation of any local, state, federal or international laws or regulations is strictly prohibited. This includes, but is not limited to, copyrighted materials, materials judged to be threatening or obscene, or materials protected by trade secrets;

**WIRELESS (802.11) DECLARATION.** Wireless internet service is inherently vulnerable to interference from other devices that transmit similar radio frequency signals or that operate within the same frequency spectrum. Encore cannot guarantee that interference will not occur. Encore does not recommend wireless service for mission critical services such as product presentations or demonstrations. For demonstrations or to present products and other mission critical activity via the internet, Encore highly recommends Client purchases hardwired services such as a Room/Booth Connect or Event Connect. If you are unsure which product best suits your needs, please contact Encore's on-site representative.

**ALL WIRELESS ACCESS POINTS NOT AUTHORIZED BY ENCORE ARE PROHIBITED.** Client provided access points are prohibited for use within the event facility without Encore's prior approval. Wireless access points without adjustable power outputs are prohibited under all circumstances. If a Client wishes to showcase its wireless products, it must contact Encore at least 14 days prior to the start of the event so that Encore may attempt (with no guarantee) to engineer a cohesive operating network that limits or controls interference. Approvals may incur a site survey fee.

### 4. DAMAGE TO EQUIPMENT

Client agrees that, prior to the beginning of the event, it shall have the right to review and inspect the Equipment with Encore personnel to confirm it is in good operating condition. Client shall immediately notify Encore if any Equipment is defective or not in good operating condition. Client's failure to review or inspect the Equipment prior to the start of the event or notify Encore if the Equipment is defective or not in good operating condition shall be deemed an acknowledgment that the Equipment is in good operating condition. Client agrees to pay for all damages because of lost, damaged or stolen Equipment, including loss or damage caused by Client's accident, misuse or neglect, based upon repair costs for repairable Equipment or full replacement cost for lost, stolen or irreparable Equipment. However, should the Equipment listed on this Agreement be damaged, lost or stolen due to Encore's sole negligence, Encore shall be responsible for the repair or replacement of the Equipment. In no event will Encore be liable for any Client damages or loss caused, in whole or in part, by the loss, malfunction or damage to any Equipment.

### 5. CONDITION OF EQUIPMENT

Encore maintains and services the Equipment in accordance with manufacturers' specifications and industry practice. However, Encore does not provide any express or implied warranty for the Equipment or Services, including any warranty of fitness for a particular purpose or merchantability, and it does not warrant or guarantee that the Equipment, Services or labor being provided will be free of defect, malfunction or operator error. If the Equipment malfunctions or does not operate properly during the event for any reason whatsoever, Client agrees to immediately notify Encore's on-site representative. Encore will attempt to remedy the problem as soon as possible so that the event is not interrupted. Client agrees and acknowledges that Encore shall not be liable and assumes no responsibility for any loss, cost, damage or injury to persons or property in connection with or as a result of inoperable or malfunctioning Equipment or otherwise.

### 6. CANCELLATION

A 10% fee will be applied to orders canceled between the date the order is placed, and the install date. NO REFUNDS OR CREDITS for orders cancelled after installation has begun. ALL CANCELLATIONS MUST BE MADE IN WRITING AND RECEIVED BY ENCORE'S ON-SITE REPRESENTATIVE BEFORE BECOMING EFFECTIVE.

### 7. GOVERNING LAW AND VENUE

Any and all claims, actions, disputes or controversies arising out of or related to this Agreement shall be governed by and construed in accordance with the laws of the State of Nevada, without regard to conflict of laws provisions. Any and all claims, actions, disputes or controversies arising out of or related to this Agreement shall be litigated only in the appropriate state or federal court situated in Clark County, Nevada. The Parties submit to the exclusive jurisdiction and venue of such courts for purposes of any such action and the enforcement of any judgment or order arising therefrom. Each Party further waives any right to a change of venue or any objection to the jurisdiction of the state and federal courts located in Clark County, Nevada.

### 8. ATTORNEYS' FEES AND COSTS

In the event of any dispute or action related to or arising out of this Agreement, the prevailing Party shall be awarded reasonable attorneys' fees and costs, court costs, Equipment recovery costs and storage charges.

### 9. INDEMNIFICATION

Client agrees to fully defend, indemnify and forever hold harmless Encore from and against any and all claims, causes of action, fines, penalties, damages, liabilities, judgments and expenses (including, but not limited to, attorneys' fees and costs) arising from Client's and/or CAC's: (a) negligence, carelessness, willful misconduct or deliberate act; (b) violation of any applicable federal, state or local law or ordinance; (c) violation of any show or event rule, policy or regulation published or set forth by the show or event venue; and/or (d) copyright or other intellectual property infringement.

### 10. LIMITATION OF LIABILITY

In no event will Encore be liable to Client or any other party for any special, exemplary, incidental or consequential damages (including, but not limited to lost profits, earnings, use or data), whether in contract, tort or otherwise.

### 11. FORCE MAJEURE

The Parties' performance under this Agreement is subject to war, threat of war, terrorism, disasters, acts of God, government regulations, strikes, labor disputes, civil disorder, curtailment of transportation facilities, or any other emergency of comparable nature beyond the Parties' control, making it impossible, illegal or materially impractical to perform its obligation under this Agreement and which requires the event to be postponed or cancelled ("Force Majeure Event"). Both Parties agree that, if possible, the event that is the subject of this Agreement will be rescheduled at the first available opportunity suitable for each Party. In the event the Parties are unable to reschedule due to a Force Majeure Event, this Agreement may be terminated upon reasonable written notice without a cancellation charge as set forth herein, except that Encore shall be entitled to reimbursement of all actual costs incurred and actual services rendered pursuant to this Agreement.

### 12. SEVERABILITY

In the event that any provision of this Agreement shall be unenforceable or inoperative as a matter of law, the remaining provisions shall remain in full force and effect and be construed as though such unenforceable or inoperative provisions had never been a part of this Agreement.

### 13. SURVIVAL

All provisions of this Agreement related to indemnification, disclaimers and limitations on liability and all other obligations of the Parties that arise in connection with Encore's provisions of Equipment and/or Services survive the termination of this Agreement.

## AUTHORIZED SIGNATURE:



BY SIGNING AND DELIVERING THIS FORM CUSTOMER AGREES TO ALL TERMS AND CONDITIONS ASSOCIATED WITH THIS FORM. PLEASE READ THOROUGHLY FOR ALL INSTRUCTIONS PRIOR TO PLACING ORDER.

rev. 1/8/2019

<b>Booth Number:</b>		To receive advanced pricing, Encore Event Technologies must receive your completed order, with billing information, fourteen (14) days prior to show move-in.		<b>EVENT NAME:</b>	
EVENT DATES:				INSTALL LOCATION IN ROOM/BOOTH: (Provide floor plan if available)	
INSTALL Date & Time:		DISCONNECT Date & Time:			
EXHIBITING COMPANY NAME:					
BILLING ADDRESS:					
CITY:		STATE:	ZIP:	ON-SITE CONTACT:	
TELEPHONE NUMBER:		FAX NUMBER:		ON-SITE PHONE:	
ORDERED BY:			EMAIL ADDRESS:		
CREDIT CARD TYPE:		CREDIT CARD NUMBER:		EXP. DATE:	CVV:
CARDHOLDERS SIGNATURE:			PRINT CARDHOLDERS NAME:		
BY SIGNING AND DELIVERING THIS FORM CUSTOMER AGREES TO ALL TERMS AND CONDITIONS ON THIS FORM (PAGE 2). PLEASE READ THOROUGHLY FOR ALL INSTRUCTIONS PRIOR TO PLACING ORDER. AUTHORIZED SIGNATURE ON PAGE 2 IS REQUIRED BEFORE ORDER CAN BE PROCESSED					

## WIRELESS INTERNET SERVICES FORM

Please call for additional services that are not listed on this order form, or for custom quotes for large orders		NO REFUNDS ONCE SERVICE INSTALLATION BEGINS		Installation cannot begin until order is finalized and payment method has been received	
<b>WIRELESS INTERNET PACKAGES</b>		<b>Advanced Event Rate</b>	<b>Standard Event Rate</b>	<b>Quantity</b>	<b>Subtotal</b>
<b>PACKAGE #1 UP TO 10 CONCURRENT DEVICES</b>		\$1,000.00	\$1,250.00		
Package #1 includes one (1) wireless access point configured for use of up to 10 concurrent devices in a single area, with no expansion. Total package bandwidth at 10Mbps. User control via password access.					
<b>PACKAGE #2 UP TO 25 CONCURRENT DEVICES</b>		\$1,750.00	\$2,187.50		
Package #2 includes one (1) wireless access point configured for up to 25 concurrent devices in a single area, with no expansion. Total package bandwidth at 10 Mbps. User control via password access.					
<b>PACKAGE #3 UP TO 50 CONCURRENT DEVICES</b>		\$3,500.00	\$4,375.00		
Package #3 includes up to two (2) wireless access points configured for up to 50 concurrent devices in one contiguous area. Total bandwidth at 20Mbps, recommend per user rate limit. User control via password access. See additional services below.					
<b>ADDITIONAL BANDWIDTH</b>		\$1,000.00	\$1,250.00		
Includes 5Mbps of additional bandwidth to the existing network/location.					
<b>ADDITIONAL 25 CONCURRENT DEVICES</b>		\$1,000.00	\$1,250.00		
Sold only as an additional service to Package #3. Adds additional concurrent devices to the main network area.					
<b>ADDITIONAL COVERAGE AREA/SEPARATE LOCATION</b>		\$1,000.00	\$1,250.00		
Sold only as an additional service to Package #3. Includes one (1) additional access point for devices expanding the single contiguous area of the main network.					
<b>CUSTOM SPLASH PAGE</b>		CALL FOR PRICING			
Customized splash page, (initial page requesting token for access) with your company logo and/or name of event or sponsor of wireless network.					
<b>CUSTOM LANDING PAGE</b>		CALL FOR PRICING			
Customized landing page web site that each user would be directed to once token (password) is inputted and wireless access is granted to Internet connectivity.					
<b>Technician Labor - Hourly Rate - Straight Time</b>		\$100.00	\$125.00		
* All above orders include labor for configuration, setup, onsite support and dismantle of the network. Labor fees apply to additional services such as standby support for assistance, configuration of client's systems and/or producing usage graphs or information details on network.					
<b>NOC ENGINEER - Daily Rate</b>		\$1,000.00	\$1,250.00		
<b>NETWORK ENGINEER - Daily Rate</b>		\$1,500.00	\$1,875.00		
Onsite Network/NOC Engineer to monitor network allocation, usage graphs, etc. Highly recommended for networks with 150+ concurrent devices					
Double time rates will apply for labor after 5:00pm, Monday through Friday and all Saturdays, Sundays and Holidays.					
<b>ALL MATERIALS AND SERVICES REQUIRE AN ADDITIONAL 10% SERVICE FEE</b>				<b>SERVICE TOTAL</b>	
Wireless Internet service is inherently vulnerable to interference from other devices that transmit similar radio frequency signals or that operate within the same frequency spectrum. Encore Event Technologies cannot guarantee that interference will not occur. Encore Event Technologies does NOT recommend wireless service for mission critical services such as product presentation or demonstrations.				10% Service Fee	
				<b>SUBTOTAL</b>	
				<b>GRAND TOTAL</b>	

Paris Las Vegas and its contractors or subcontractors shall not be liable for, and are hereby released from any direct, special, indirect, incidental, or punitive consequential damages, including without limitations lost profits, damage to business reputation, lost opportunity or commercial loss of any kind, to the customer that results directly or indirectly from the use of or the inability to use any of the services or equipment that is contemplated herein.

## Terms and Conditions:

These Terms and Conditions apply to any proposal, quote, order and/or agreement relating to internet, network and/or related equipment ("Equipment") rented by Client from Encore, as well as any internet, network and/or related services or labor ("Services") provided by Encore. These Terms and Conditions incorporate by reference any attached or related proposal, quote, order, schedule, contract, services form, change of work order and/or commencement of work and shall constitute the entire agreement ("Agreement") between Encore and Client (individually "Party" and, collectively, "Parties").

### 1. DEFINITIONS

For purposes of this Agreement, "Encore" means Encore Event Technologies, LLC and its employees, members, managers, officers, agents, assigns, affiliated companies, related entities and any subcontractors appointed by Encore. The term "Client" means the Client or Customer, its employees, officers, directors, managers, members, guests, invitees, agents, representatives and any Client Appointed Contractors ("CAC").

### 2. PAYMENT TERMS

Client agrees to pay Encore all charges in this Agreement, including any and all Equipment, Services and/or labor overages. Payment is due and payable in full upon signing this Agreement, unless otherwise agreed to by the Parties in writing.

### 3. INTERNET/NETWORK EQUIPMENT AND SERVICES

Client understands and agrees as follows:

Every device connected to the internet/network must have a purchased IP address from Encore, regardless of whether the IP address is used or not;

No servers or routers are allowed including, but not limited to, NAT, DHCP and proxy servers.

Encore reserves the right to disconnect any equipment that, in Encore's sole discretion, is found to be causing overall network problems without any refunds for services that have been disconnected;

Client agrees not to share, resell, extend, bridge or otherwise misuse Encore's connections and/or services. Encore, in its sole discretion, reserves the right to disconnect any Client found to have violated this Agreement or usage equipment without any refunds for services that have been disconnected;

Specific service location is defined as the area in the booth/room or other area designated by the Client. Service extended beyond rooms, air walls, doorways, walkways or 50' distance from the drop point will require an additional location and incur an additional fee;

Encore is not responsible for any cable and/or equipment provided by Client or any third party;

The network may only be used for lawful purposes and in accordance with these terms and conditions. Transmission of any materials in violation of any local, state, federal or international laws or regulations is strictly prohibited. This includes, but is not limited to, copyrighted materials, materials judged to be threatening or obscene, or materials protected by trade secrets;

**WIRELESS (802.11) DECLARATION.** Wireless internet service is inherently vulnerable to interference from other devices that transmit similar radio frequency signals or that operate within the same frequency spectrum. Encore cannot guarantee that interference will not occur. Encore does not recommend wireless service for mission critical services such as product presentations or demonstrations. For demonstrations or to present products and other mission critical activity via the internet, Encore highly recommends Client purchases hardwired services such as a Room/Booth Connect or Event Connect. If you are unsure which product best suits your needs, please contact Encore's on-site representative.

**ALL WIRELESS ACCESS POINTS NOT AUTHORIZED BY ENCORE ARE PROHIBITED.** Client provided access points are prohibited for use within the event facility without Encore's prior approval. Wireless access points without adjustable power outputs are prohibited under all circumstances. If a Client wishes to showcase its wireless products, it must contact Encore at least 14 days prior to the start of the event so that Encore may attempt (with no guarantee) to engineer a cohesive operating network that limits or controls interference. Approvals may incur a site survey fee.

### 4. DAMAGE TO EQUIPMENT

Client agrees that, prior to the beginning of the event, it shall have the right to review and inspect the Equipment with Encore personnel to confirm it is in good operating condition. Client shall immediately notify Encore if any Equipment is defective or not in good operating condition. Client's failure to review or inspect the Equipment prior to the start of the event or notify Encore if the Equipment is defective or not in good operating condition shall be deemed an acknowledgment that the Equipment is in good operating condition. Client agrees to pay for all damages because of lost, damaged or stolen Equipment, including loss or damage caused by Client's accident, misuse or neglect, based upon repair costs for repairable Equipment or full replacement cost for lost, stolen or irreparable Equipment. However, should the Equipment listed on this Agreement be damaged, lost or stolen due to Encore's sole negligence, Encore shall be responsible for the repair or replacement of the Equipment. In no event will Encore be liable for any Client damages or loss caused, in whole or in part, by the loss, malfunction or damage to any Equipment.

### 5. CONDITION OF EQUIPMENT

Encore maintains and services the Equipment in accordance with manufacturers' specifications and industry practice. However, Encore does not provide any express or implied warranty for the Equipment or Services, including any warranty of fitness for a particular purpose or merchantability, and it does not warrant or guarantee that the Equipment, Services or labor being provided will be free of defect, malfunction or operator error. If the Equipment malfunctions or does not operate properly during the event for any reason whatsoever, Client agrees to immediately notify Encore's on-site representative. Encore will attempt to remedy the problem as soon as possible so that the event is not interrupted. Client agrees and acknowledges that Encore shall not be liable and assumes no responsibility for any loss, cost, damage or injury to persons or property in connection with or as a result of inoperable or malfunctioning Equipment or otherwise.

### 6. CANCELLATION

A 10% fee will be applied to orders canceled between the date the order is placed, and the install date. NO REFUNDS OR CREDITS for orders cancelled after installation has begun. ALL CANCELLATIONS MUST BE MADE IN WRITING AND RECEIVED BY ENCORE'S ON-SITE REPRESENTATIVE BEFORE BECOMING EFFECTIVE.

### 7. GOVERNING LAW AND VENUE

Any and all claims, actions, disputes or controversies arising out of or related to this Agreement shall be governed by and construed in accordance with the laws of the State of Nevada, without regard to conflict of laws provisions. Any and all claims, actions, disputes or controversies arising out of or related to this Agreement shall be litigated only in the appropriate state or federal court situated in Clark County, Nevada. The Parties submit to the exclusive jurisdiction and venue of such courts for purposes of any such action and the enforcement of any judgment or order arising therefrom. Each Party further waives any right to a change of venue or any objection to the jurisdiction of the state and federal courts located in Clark County, Nevada.

### 8. ATTORNEYS' FEES AND COSTS

In the event of any dispute or action related to or arising out of this Agreement, the prevailing Party shall be awarded reasonable attorneys' fees and costs, court costs, Equipment recovery costs and storage charges.

### 9. INDEMNIFICATION

Client agrees to fully defend, indemnify and forever hold harmless Encore from and against any and all claims, causes of action, fines, penalties, damages, liabilities, judgments and expenses (including, but not limited to, attorneys' fees and costs) arising from Client's and/or CAC's: (a) negligence, carelessness, willful misconduct or deliberate act; (b) violation of any applicable federal, state or local law or ordinance; (c) violation of any show or event rule, policy or regulation published or set forth by the show or event venue; and/or (d) copyright or other intellectual property infringement.

### 10. LIMITATION OF LIABILITY

In no event will Encore be liable to Client or any other party for any special, exemplary, incidental or consequential damages (including, but not limited to lost profits, earnings, use or data), whether in contract, tort or otherwise.

### 11. FORCE MAJEURE

The Parties' performance under this Agreement is subject to war, threat of war, terrorism, disasters, acts of God, government regulations, strikes, labor disputes, civil disorder, curtailment of transportation facilities, or any other emergency of comparable nature beyond the Parties' control, making it impossible, illegal or materially impractical to perform its obligation under this Agreement and which requires the event to be postponed or cancelled ("Force Majeure Event"). Both Parties agree that, if possible, the event that is the subject of this Agreement will be rescheduled at the first available opportunity suitable for each Party. In the event the Parties are unable to reschedule due to a Force Majeure Event, this Agreement may be terminated upon reasonable written notice without a cancellation charge as set forth herein, except that Encore shall be entitled to reimbursement of all actual costs incurred and actual services rendered pursuant to this Agreement.

### 12. SEVERABILITY

In the event that any provision of this Agreement shall be unenforceable or inoperative as a matter of law, the remaining provisions shall remain in full force and effect and be construed as though such unenforceable or inoperative provisions had never been a part of this Agreement.

### 13. SURVIVAL

All provisions of this Agreement related to indemnification, disclaimers and limitations on liability and all other obligations of the Parties that arise in connection with Encore's provisions of Equipment and/or Services survive the termination of this Agreement.

## AUTHORIZED SIGNATURE:



BY SIGNING AND DELIVERING THIS FORM CUSTOMER AGREES TO ALL TERMS AND CONDITIONS ASSOCIATED WITH THIS FORM. PLEASE READ THOROUGHLY FOR ALL INSTRUCTIONS PRIOR TO PLACING ORDER.

rev. 1/8/19

# NATIONAL PLANT FLORAL

CUSTOM DESIGNED ARRANGEMENTS	DESCRIPTION / COLOR	UNIT PRICE	QUANTITY	TOTAL
SPRING FLORAL ARRANGEMENT		65.00		
TROPICAL FLORAL ARRANGEMENT		75.00		
FLORAL ARRANGEMENT HEIGHT:      WIDTH:		100.00 or 175.00		
FLORAL ARRANGEMENT HEIGHT:      WIDTH:				

## TROPICAL PLANT AND BLOOMING FOLIAGE

MUM PLANTS: Yellow ____ White ____ Lavender ____	30.00		
AZALEAS: Pink ____ Red ____	35.00		
BROMELIAD	35.00		
SMALL Ivy ____ Pothos ____	30.00		
LARGE BOSTON FERN	40.00		
3 FOOT TROPICAL PLANT	49.50		
4 FOOT TROPICAL PLANT	59.50		
5 FOOT TROPICAL PLANT	69.50		

## CUSTOM TROPICAL PLANTS

5 FOOT TROPICAL / TOP DRESSED - SMALL IVY AND BLOOMING	125.00		
6 FOOT FICUS TREE / TOP DRESSED - SMALL IVY AND BLOOMING	169.50		
6 FOOT PALM / TOP DRESSED - SMALL IVY AND BLOOMING	169.50		
8 FOOT - 16 FOOT TROPICAL PLANT	Price on Request		

## CONTAINERS:

☐ WHITE    ☐ BLACK

**ALL LIVE GREEN MATERIAL ON RENTAL BASIS ONLY.**  
**ALL ORDERS MUST BE PAID IN FULL PRIOR TO THE CLOSE OF THE SHOW.**  
 We accept Checks, VISA, MasterCard, and American Express.

Have National Plant & Floral's Designer call our booth on the following Date/Time: \_\_\_\_\_

PAYMENT: ☐ VISA    ☐ MASTERCARD    ☐ AMEX    ☐ CHECK

CREDIT CARD #: \_\_\_\_\_

EXP DATE: \_\_\_\_\_ SECURITY CODE: \_\_\_\_\_

CARDHOLDER NAME: \_\_\_\_\_

AUTHORIZED SIGNATURE: \_\_\_\_\_

CREDIT CARD BILLING ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_

STATE: \_\_\_\_\_ ZIP CODE # \_\_\_\_\_

COMPANY NAME: \_\_\_\_\_

BOOTH CONTACT: \_\_\_\_\_

PHONE#: (\_\_\_\_\_) \_\_\_\_\_

EMAIL: \_\_\_\_\_

☐ EMAIL CONFIRMATION COPY    ☐ EMAIL STATEMENT COPY

**Please Remit to:**  
**1001 E. SUNSET # 95814 • LAS VEGAS, NV 89193**  
**(702) 956-8011 • FAX (702) 956-8021**  
**exhibitorservice@nationalplantfloral.com**





Orlando • Las Vegas • Miami • Tampa  
Dallas/TX • Washington DC • Nationwide



## Ordered by / Bill to

Name   
Company   
Address   
Phone   
E-Mail

## Shipping Information

Name   
Company   
Address   
Phone   
E-Mail

## Show & Booth Information

Show Name  Show Dates/Times   
Show City/Venue  Booth Number   
Decorating Company  Exhibiting Company   
Onsite Contact Name/Phone Number

## Order Details

Number of views - enter a number for the quantity of booth views

☐ Empty Booth ☐ Booth with crowd ☐ Booth with staff  
*Please provide best time for staff photos*

### Select Delivery Method

- ☐ \$125 per view - includes (1) 8x10 print mailed USPS  
☐ \$30 per additional (1) 8x10 **duplicate** print mailed USPS  
☐ \$170 per view - digital file sent by e-mail via secure link  
☐ \$195 per view - digital file sent by e-mail via secure link plus (1) 8x10 print mailed USPS

☐ **In Booth giveaway with logo-see page 2**

*Image Processing time is 10-14 days following exhibit*

### Special Instructions

*Event photography coverage, Digital Printing and Green Screen photography available - Call for pricing and availability*




### E-Mail or Fax your order to:

#### Christie's Photographic Solutions

Corporate Headquarters  
2430 Sand Lake Rd  
Orlando, FL 32809  
www.christiesphotographic.com  
photos@christiesphotographic.com  
fax: 407-852-0063

### Contact Phone Numbers

Florida - 407-345-1100  
Las Vegas - 702-638-2711  
Washington D.C. - 202-393-1699  
Dallas/TX - 214-999-1149

**Total:**  Cardholder name:   
   Cardholder e-mail:  Billing Zip Code:   
Card number:  Expiration:  AVS/Security Code:







# EXHIBIT PHOTOGRAPHY SERVICES

The revolutionary **iLite Camera** is a tablet based camera system designed to provide fun photo entertainment at your event. The iLite photos feature a custom branded border on every shot. Photographers capture guests experiencing your event, and photos are immediately sent by email or can be shared to a company Facebook page. The quick turnaround allows for guests to share their photos on social media or to friends.

You also have the option of printing iLite photos at your event, allowing attendees to take home a branded gift in a quality folder. Share your company's brand both online and in print!



Another fun, interactive way to share event photos is by featuring the fresh, new PhotoShare Kiosk system. The **PhotoShare Kiosk** can be set up independently at your registration desk, in a cyber café, or anywhere with attendee traffic. You can utilize the PhotoShare Kiosk as a Headshot Station, Red Carpet Paparazzi, Step & Repeat Photobooth, Greenscreen Activation and much more.

Through our cutting edge software, attendees can view and share event photos by email, Facebook, Twitter, or Pinterest. Due to the extent of our branding possibilities this is a great way to sponsor an event and showcase your brand. E-mail subject lines and signatures can be customized for your event, and our Kiosk can provide post event analytics including the popularity of each feature!

A popular use of the Kiosk is to pair it with a green screen station or print package. Attendees can share fun event photos on a custom background, and can walk away with your brand fresh in their minds thanks to a printed photo.

Green screen stations are popular with conference attendees, bringing attention to your company. You can add a logo or custom text to the custom green screen background. Let our graphics team create the perfect background, giving attendees a lasting impression of your brand with a printed photo!



In addition to the iLite camera, PhotoShare Kiosk, and Green Screen as noted above, we also offer coverage photography for your booth. Contact us today for a quote!





# PARIS LAS VEGAS CONFERENCE CENTER

## Meeting Facilities Map

